

Whom Should I Contact at Deerfield Schools?

As hard as we try, schools can be confusing places
to parents/guardians and community members.
We hope you find the following chart helpful.

Questions/Concerns	1st Contact	2nd Contact	3rd Contact
Academic Progress	Teacher of Class	Principal	
Alcohol/Drug Use/Abuse	School Counselor	Student & Family Resource Liaison	
Assignments	Teacher Web Page- if applicable	Teacher of Class	
At-Risk Resources	School Counselor	Student & Family Resource Liaison	School Psychologist
Attendance	Building Admin. Asst.	Principal	
Behavioral or Emotional Issues	School Counselor	School Psychologist	Principal
Busing (Routes and Behavior)	GO Riteway	Principal	
Calendar for School Activities	Website	Building Admin. Asst.	Principal
Deerfield Community Center Before/After/ER Care	DCC Coordinator	Building Admin. Asst.	
Discipline in a Particular Class	Teacher of Class	Principal	
Discipline (School-Wide)	Principal		
Facilities Use	Website	Building & Grounds	Principal
Financial/Resource Assistance	Teacher	School Counselor	Director of Pupil Services
Gifted/Talented Assistance	Teacher of Class	Curriculum Coord./ GATE	Principal
Grades/Assessment	Teacher of Class	Principal	
Health Concerns/Medications	School Nurse	Building Admin. Asst.	
Lunch System	Website	Nutrition Services Mgr.	Principal
Projects/Field Trips	Teacher of Class	Principal	
Registration Fees	Student Data Spec./ Enrollment Coord.	Building Admin. Asst.	
School Involvement w/External Agencies	School Counselor	Student & Family Resource Liaison	Principal
School Policies/Procedures	Principal		
Student Records	Student Data Spec./ Enrollment Coord.	Building Admin. Asst.	Principal
Suicide Prevention	School Counselor	Student & Family Resource Liaison	School Psychologist
Withdrawing/Enrolling Students	Student Data Spec./ Enrollment Coord.	Building Admin. Asst.	