

LETTER OF RECOMMENDATION SHEET

Use this form to get a letter of recommendation for scholarships, jobs and college admission. Fill it out, print it and give it to the people who will write you a recommendation. Attach criteria for what needs to be included in the letter.

Name:

Scholarship: College:

Employment: Other:

College intended major (if known):

Current GPA: Rank:

Three words you would use to describe yourself:

Academic or scholarship/college major related classes you have taken or are taking:

What School offices have you held?

Athletics and Athletic Awards received:

Music or Art Awards received:

What community service have you participated in (include dates and brief explanation)?

What jobs have you held and for how long?

Any family/life/setback information you would like them to have:

Student Signature (or parent if student is under 18)

Date