

## Letter of Recommendation Worksheet

Use this form to get a letter of recommendation for scholarships, jobs and college admission.

- *Fill out the sheet*
- *Give it to the people who will write you a recommendation letter*
- *Attach criteria for what needs to be included in the letter (if any)*

**Name:** \_\_\_\_\_

**Scholarship/College Applying For:** \_\_\_\_\_

**College Major or Undecided:** \_\_\_\_\_

What is your current GPA? \_\_\_\_\_ Rank? \_\_\_\_\_

Three words you would best use to describe yourself:

Academic or scholarship/college major related classes you have taken/are taking:

What school offices have you held?

Athletics participated in/Athletic Awards received:

Music or Art Awards received:

Community Service you have participated in (include dates and brief explanation):

Jobs you have held/for how long:

Family/Life setbacks you would like them to have:

Other: