**PTO Meeting Minutes**

**Deerfield Elementary School**

**May 11, 2020**

**ONLINE MEETING**

**Attendees:** Sarah Waltz, Kim McAloon, Denise Kelley, Sarah Hart, Carrie Ammerman, Valerie Manning, Michelle Schwab

**Call Meeting to Order:** - Sarah called the meeting to order at 6:37 pm

**Approval of Minutes from April 2020 Meeting** – Carrie motioned to approve the meeting minutes. Denise seconded.

**Presidents’ Report:** Sarah Hart

* General check-in with how everyone is doing
* 2020-2021 Meeting Dates
	+ Tuesday September 15
	+ Monday October 12
	+ Thursday November 5
	+ Tuesday December 8
	+ Wednesday January 6
	+ Monday February 8
	+ Thursday March 11
	+ Tuesday April 13
	+ Monday May 10
	+ Carrie made a motion to approve these dates. Denise seconded.
* 2020 School Year Launch planning
	+ Get volunteers closer to the school year kick-off events
	+ Posts in early August

**Treasurer’s Report:** Rebecca Schultz

* Expenses and Savings Overview
	+ Expenses
		- Half of teacher appreciate gifts paid for, waiting on receipt for second half to pay out
		- Donation from a parent added, included an employer match
	+ Savings
		- Just over $5,000 sitting in savings
* Budget Review
	+ Sitting pretty good on all of our budgets for this year
	+ Still have $3,274.29 unused
	+ Teacher appreciation total has been taken out, 3D printer has also been taken out already
* 2020-2021 Budgets
	+ Craft Fair – $3000
	+ Teacher Welcome Baskets – $200
	+ Enrichment Budgets – $4500
	+ High Five Celebration – $1100
	+ Teacher Appreciation – $1200
		- Bumped up $200 from 2019-2020 due to higher staff numbers
	+ Spring Fling Dance – $900
	+ Winter Wonderland Dance – $900
	+ Babysitting - $135
		- Adding in this budget for 2020-2021
		- Increasing babysitting payment from $10 to $15 per meeting due to higher number of kids and longer meeting run times
	+ Office and Administrative Budget - $100
		- Added in this budget for 2020-2021
	+ Total Budgets – $12,035
	+ Sarah Waltz made a motion to approve the 2020-2021 budget to be $12,035. Michelle seconded.

**Principal’s Report:** Melinda Kamrath (not present)

* Pandemic Updates
	+ Status quo from last month

**Committee Reports**

* Craft Fair – Shelby Westover, Missy Felio, Carrie Ammerman
	+ 96 vendors right now
	+ Think we can have right around 117
* Craft Fair Raffle – Sarah Hart, Michelle Schwab
	+ No updates
* Culvers Share Night – Kate Brattlie
	+ Cancelled
* Family Dances – Sarah Hart, Missy Felio
	+ Cancelled
* Clothing Fundraiser –Keleigh Gassen, Rebecca Schultz
	+ Going to try to get ready this summer so we could do orders at the beginning of the school year
* School Kidz – Kim Klein, Kate Brattlie
	+ Orders should be in
	+ Jenny Anderson and Danielle Johansen will be taking this over next year
* High Five Event – Sarah Hart, Victoria Larson
	+ Cancelled
* Teacher Appreciation Week – Allison Ledbury, Rebecca Schultz, Michelle Schwab
	+ Gift cards sent
* Supply Drive – Kim McAloon
	+ No updates

**Teacher’s Report**

* Going good, missing kids, getting in the groove now

**Other Business**

* None

**Meeting Adjourned at 7:34 pm**