**PTO Meeting Minutes**

**Deerfield Elementary School**

**May 11, 2020**

**ONLINE MEETING**

**Attendees:** Sarah Waltz, Kim McAloon, Denise Kelley, Sarah Hart, Carrie Ammerman, Valerie Manning, Michelle Schwab

**Call Meeting to Order:** - Sarah called the meeting to order at 6:37 pm

**Approval of Minutes from April 2020 Meeting** – Carrie motioned to approve the meeting minutes. Denise seconded.

**Presidents’ Report:** Sarah Hart

* General check-in with how everyone is doing
* 2020-2021 Meeting Dates
  + Tuesday September 15
  + Monday October 12
  + Thursday November 5
  + Tuesday December 8
  + Wednesday January 6
  + Monday February 8
  + Thursday March 11
  + Tuesday April 13
  + Monday May 10
  + Carrie made a motion to approve these dates. Denise seconded.
* 2020 School Year Launch planning
  + Get volunteers closer to the school year kick-off events
  + Posts in early August

**Treasurer’s Report:** Rebecca Schultz

* Expenses and Savings Overview
  + Expenses
    - Half of teacher appreciate gifts paid for, waiting on receipt for second half to pay out
    - Donation from a parent added, included an employer match
  + Savings
    - Just over $5,000 sitting in savings
* Budget Review
  + Sitting pretty good on all of our budgets for this year
  + Still have $3,274.29 unused
  + Teacher appreciation total has been taken out, 3D printer has also been taken out already
* 2020-2021 Budgets
  + Craft Fair – $3000
  + Teacher Welcome Baskets – $200
  + Enrichment Budgets – $4500
  + High Five Celebration – $1100
  + Teacher Appreciation – $1200
    - Bumped up $200 from 2019-2020 due to higher staff numbers
  + Spring Fling Dance – $900
  + Winter Wonderland Dance – $900
  + Babysitting - $135
    - Adding in this budget for 2020-2021
    - Increasing babysitting payment from $10 to $15 per meeting due to higher number of kids and longer meeting run times
  + Office and Administrative Budget - $100
    - Added in this budget for 2020-2021
  + Total Budgets – $12,035
  + Sarah Waltz made a motion to approve the 2020-2021 budget to be $12,035. Michelle seconded.

**Principal’s Report:** Melinda Kamrath (not present)

* Pandemic Updates
  + Status quo from last month

**Committee Reports**

* Craft Fair – Shelby Westover, Missy Felio, Carrie Ammerman
  + 96 vendors right now
  + Think we can have right around 117
* Craft Fair Raffle – Sarah Hart, Michelle Schwab
  + No updates
* Culvers Share Night – Kate Brattlie
  + Cancelled
* Family Dances – Sarah Hart, Missy Felio
  + Cancelled
* Clothing Fundraiser –Keleigh Gassen, Rebecca Schultz
  + Going to try to get ready this summer so we could do orders at the beginning of the school year
* School Kidz – Kim Klein, Kate Brattlie
  + Orders should be in
  + Jenny Anderson and Danielle Johansen will be taking this over next year
* High Five Event – Sarah Hart, Victoria Larson
  + Cancelled
* Teacher Appreciation Week – Allison Ledbury, Rebecca Schultz, Michelle Schwab
  + Gift cards sent
* Supply Drive – Kim McAloon
  + No updates

**Teacher’s Report**

* Going good, missing kids, getting in the groove now

**Other Business**

* None

**Meeting Adjourned at 7:34 pm**