

**Deerfield Community School District  
300 Simonson Boulevard  
Deerfield, WI 53531**

**Board of Education  
Regular Meeting  
MS/HS IMC  
November 18, 2024 6:00 p.m.**

BOE Present: Fischer, Frame, Hart, Knudtson (left at 7:02), Mack, Salkowski, Sigurslid  
BOE Absent: No one absent

Administration Present: Jensen, Kamrath, McDonough, Peachey, Treuden  
Administration Absent: Frey

Others Present: Jeff Knudtson

**1. Call to Order:**

Meeting called to order by President, Lisa Sigurslid at 6:03 p.m. as duly posted under s.s. 19.84(1)(2)(c).

**2. Call of Roll:**

Present: Fischer, Frame, Hart, Knudtson, Mack, Salkowski, Sigurslid

**3. Proof of Posting:**

Michelle Jensen presented proof of posting of meeting agenda on November 13, 2024 at the village hall, district buildings, and the district website.

**4. Approval of Agenda:**

Motion by Hart/Salkowski to adopt the November 18, 2024 agenda as posted with a request to move item 9D to the top of the agenda under new business. Carried 7-0.

**5. Approval of Minutes:**

Motion by Fischer/Knudtson to approve the minutes from the October 21, 2024 regular and special meetings. Carried 7-0.

**6. Financial Report and Approval of Current Expenditures:**

Laura Peachey presented financial statements for September, noting total receipts of \$915,605.27 and vouchers of \$512,352.85. Motion by Fischer/Frame to approve the financial reports for September. A roll call vote is required to approve the current expenditures. All ayes.

**7. Public Input:** No public input.

**8. COMMITTEE REPORTS**

**A. Student School Board Representative Report:** No report.

**B. Legislative Report:** No report.

**C. Policy-Personnel Committee Report:** Item is addressed under new business.

**D. Health and Wellness Committee Report:** No report.

**E. Joint Interactive Committee Report:** No report.

## **9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

**A. Donations to the District:** Appreciation was given to recent donors for their support of the district: Gail Polzin, for her donation of \$150 to TRUE ID; WIAA, for its donation of a defibrillator to the high school; high school football team, for its donation of \$150 to the DEAR fund; and Antonio Rodrigues-Pavao, for his donation of \$2,000 to the high school musical

**B. District Grants Update:** Nothing to report.

**C. Building Project Update:** Michelle Jensen shared that the small gym and locker rooms were opened for students and staff use on November 11. The auto shop, maintenance garage and storage will be opening soon. A date will be set to hold a community open house for the areas in Phase I that are complete.

**D. Building Project Alternate-Solar Panel Removal/Install Plan:** Doreen Trueden presented options for this facet of the building project and Jeff Knudtson from Nickles Electric was on hand to answer questions. Motion by Fischer/Salkowski to proceed with option 2 which is to reinstall the solar panels on the high school roof at an estimated cost of \$84,473. Carried 7-0.

**E. School Board Election for 2025:** Michelle Jensen announced that the seats held by Melissa Frame and Lisa Sigurslid will be open in the spring election.

**F. School Board Vacant Seat:** Michelle Jensen announced that two letters of interest have been received to fill the board seat which will be vacated by Autumn Knudtson on November 30. Letters of interest are still being accepted.

**G. Recognition of Board Member:** Michelle Jensen extended thanks to Autumn Knudtson for her seven years of service on the board.

**H. Announcement of Tax Levy and Budget for 2024-25:** Doreen Treuden announced the tax levy in the amount of \$6,128,068 and mill rate of \$8.75, which decreased from \$9.33 due to property value increases.

**I. Spring 2025 Referendum:** Michelle Jensen reviewed the information that was presented and discussed at the committee of the whole meeting. Motion by Hart/Frame to approve that the District create a resolution to go to an operational referendum on April 1, 2025 for a five year non-recurring referendum in the amount of \$1,750,000 per year. Carried 7-0.

**J. Wages and Compensation for 2024-25:** Michelle Jensen presented the proposal for all employee groups on behalf of the personnel committee. Motion by Fischer/Salkowski to approve employee wages for 2024-25 as presented. Carried 6-0.

**K. Staffing Resignation(s) including but not limited to:** No resignations.

**L. Staffing Recommendation(s) including but not limited to:** Administration presented the recommendation of Nicholas Mills as the school social worker. Motion by Salkowski/Hart to approve the recommendation as presented. Carried 6-0.

**M. Support Staff Employment Report:** Michelle Jensen announced the resignation of Cory Schoenherr, custodian, and the hiring of Olivia Scanlan as an instructional assistant. Rick Metzker, custodian, has submitted his notice of retirement effective January 10, 2025.

**10. School Board President's Report:** Lisa Sigurslid offered thanks to Autumn Knudtson for her service to the board and congratulations to everyone involved in the musical.

**11. Administrative Reports:**

**Michelle Jensen:** Superintendent Jensen shared that there is a branding graphic for the small gym wall that should be coming soon and she has heard many positive comments about the space from students and staff. There are a few pieces of equipment yet to come for the auto shop but it is essentially ready for use as is the maintenance garage.

**Karen Frey:** No report.

**Melinda Kamrath:** Principal Kamrath extended thanks to everyone who attended and helped with the Veterans Day program and PTO craft fair. Upcoming events include a 4K event on December 5 and the grades 3 and 4 concerts on December 10.

**Shannon McDonough:** Principal McDonough shared that the musical was a huge success with 90 middle and high school students participating. Eight new students were inducted into the National Honor Society and Community Day on October 24 was a great event for the high school students to give back to the community.

**Laura Peachey:** No report.

**Doreen Treuden:** No report.

**12. Schedule Upcoming Meetings:** Upcoming meetings were scheduled.

**13. Adjournment:** Motion by Mack/Fischer to adjourn at 7:24 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk