

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
District Boardroom
November 17, 2025 6:00 p.m.**

BOE Present: Fischer, Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid
BOE Absent: No one absent

Administration Present: Jensen, Kamrath, McDonough, Peachey, Treuden
Administration Absent: Frey

Others Present: Danielle Johansen, Kelly Kittleson, Krystal Panas, Jamae Wierzba, Brandi Evers, Sara Alexander, Katie Long, Kendall LaChance

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on November 11, 2025 at the village hall, district buildings, and the district website.

4. Adoption of Agenda:

Motion by Hart/Frame to adopt the November 17, 2025 agenda as posted. Carried 7-0.

5. Approval of Minutes:

Motion by Hart/Kessenich to approve the minutes from the October 20, 2025 regular and special meetings.
Carried 7-0.

6. Financial Report and Approval of Current Expenditures:

Laura Peachey presented financial statements for September, noting total receipts of \$978,806.53 and vouchers of \$238,779.28. Motion by Fischer/Salkowski to approve the financial reports for September. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: Kendall LaChance reported that the group will be helping at the upcoming 4K gingerbread event. They are also planning a turkey hunt for the high school students before Thanksgiving break.

B. Legislative Report: It was reported that Governor Evers signed a new law which requires Wisconsin public schools to create and implement a policy that prohibits cell phone use during instructional time. Deerfield Community School District has policy 5136-Personal Communication Devices which is in compliance.

C. Policy and Personnel Committee Report: No report.

D. Health and Wellness Committee Report: No report.

E. Joint Interactive Committee Report: No report.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Hydrite, for its donation of an assortment of snacks for the elementary school students; Deerfield Lions Club, for its donation of \$750 to be split among the high school soccer team, football team and art club; and Don's Home Furniture, for its donation of \$1,000 to the high school musical.

B. District Grants Update: No report.

C. Building Project Update: Michelle Jensen reported on progress notes: Student Services area punch list items are being completed; exterior brick is being installed; work continues in the food service kitchen area; and a temporary entrance was built on the south side of the commons to use for the remainder of the school year. Student Services staff will be moving to their new space over the next two weeks, there is a bid for the EIFS structure repair, and a conceptual plan for the stormwater runoff issue has been provided by Point of Beginning.

D. School Board Election for April 2026: Michelle Jensen announced that the seats held by Anne Kessenich and Shelley Mack will be open in the spring election.

E. WASB/WASDA/WASBO State Education Convention – January 21-23, 2026: Michelle Jensen announced the dates of the state convention and to let Angie know if you are interested in attending.

F. Class Action Opioid Lawsuit with Frantz Law Group: Michelle Jensen reviewed the contract, noting that any funds we are rewarded will be used for student education and prevention. Motion by Kessenich/Frame to join the class action opioid lawsuit with Frantz Law Group. Carried 7-0.

G. Staffing Resignation(s) including but not limited to: No resignations.

H. Staffing Recommendation(s) including but not limited to: No recommendations.

I. Support Staff Employment Report: Michelle Jensen announced the recent hiring of Tammy Northey in the nutrition services department and that Dan Sullivan has moved from assistant coach to head coach of the high school wrestling team.

10. School Board President's Report: Lisa Sigurslid offered congratulations to the high school musical cast and crew and to the elementary PTO for organizing the craft fair.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared that the district-wide safety drill was held on November 14 and offered appreciation to Deputy Chad Lauritsen for his guidance and suggestions. She and Yasha will be visiting the last of the elementary classrooms this week. These visits allow her to introduce herself and Yasha, help her learn each child's name and become familiar with their family members in our district. She offered appreciation to the teachers who grant her the time to visit their classrooms.

Karen Frey: No report.

Melinda Kamrath: Principal Kamrath offered thanks to everyone who attended and helped with the Veterans Day program, and to the PTO and families involved with the craft fair. She has met with staff who are within their summary rating year. December 9 is the first concert for 2nd and 3rd grades starting at 6:00 p.m.

Shannon McDonough: Principal McDonough shared that six students were inducted into National Honor Society last week. The first middle school concert was held on October 27 and the high school art club led by Carrie Schmidt held the annual Artists' Night Out last Friday evening. The Academic Decathlon team will be competing at the regional level later this month.

Laura Peachey: No report.

Doreen Treuden: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Fischer to adjourn at 6:44 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk