

**Deerfield Community School District  
300 Simonson Boulevard  
Deerfield, WI 53531**

**Board of Education  
Regular Meeting  
District Boardroom  
October 20, 2025 6:00 p.m.**

BOE Present: Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid  
BOE Absent: Fischer

Administration Present: Frey, Jensen, Kamrath, McDonough, Peachey, Treuden  
Administration Absent: No one absent

Others Present: Kendall LaChance

**1. Call to Order:**

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

**2. Call of Roll:**

Present: Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

**3. Proof of Posting:**

Michelle Jensen presented proof of posting of meeting agenda on October 15, 2025 at the village hall, district buildings, and the district website.

**4. Approval of Agenda:**

Motion by Kessenich/Hart to adopt the October 20, 2025 agenda as posted. Carried 6-0.

**5. Approval of Minutes:**

Motion by Frame/Mack to approve the minutes from the September 22, 2025 public hearing and regular meeting. Carried 6-0.

**6. Financial Report and Approval of Current Expenditures:**

Laura Peachey presented financial statements for July and August, noting total receipts of \$45,491.88 and vouchers of \$222,167.44 for July and total receipts of \$1,654,761.98 and vouchers of \$131,904.95 for August. Motion by Sigurslid/Kessenich to approve the financial reports for July and August. A roll call vote is required to approve the current expenditures. All ayes.

**7. Public Input:** No public input.

**8. COMMITTEE REPORTS**

**A. Student School Board Representative Report:** Kendall LaChance reported a successful homecoming week with Ultimate Football replacing Powder Puff this year.

**B. Legislative Report:** Michelle Jensen reported that AB196/SB170 has some modifications to the requirements for some annuitants who return to work for a WRS employer. Senator Melissa Ratcliff and Representative Joan Fitzgerald are coming to tour our new school building.

**C. Policy-Personnel Committee Report:** Recent discussion items will be addressed under New Business.

**D. Health and Wellness Committee Report:** It was reported that some mental health groups have been formed in the middle school and posters on mental health have been hung in the middle and high schools. Hearing and vision screenings have been scheduled for November and there is a community-wide flu and Covid vaccine clinic in Cambridge on October 26. There are onsite vaccine clinics for staff scheduled this week and wellness programs offered by Dean Health Plan continue to be shared with staff. A vaping prevention campaign will be promoted by TRUE ID and the MS/HS PE teachers. School Centered Support Teams will be meeting in both buildings and Sources of Strength groups comprised of middle and high school students and staff will continue to meet this year.

**E. Joint Interactive Committee Report:** The new village administrator, Richard Downey, was introduced and he shared that he is working on the 2026 budget. There was a community open house held at the school on October 12 for people to tour the new spaces. There were over 100 people who attended and positive feedback was received. The district's annual meeting will be held on October 20 at 7:00 p.m. The mill rate of \$9.00 was the figure that was predicted and shared with the community during the spring operational referendum.

## **9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

**A. Donations to the District:** Appreciation was given to recent donors for their support of the district: Elementary PTO, for its donation of \$500 to purchase items for recess; Deerfield Lions Club, for its donation of \$1,000 to high school boys basketball.

**B. District Grants Update:** Nothing to report.

**C. Building Project Update:** Michelle Jensen reported on progress notes: courtyard concrete completed last week; framing, steel studs and roof for two-story section to be installed in coming weeks; and student services cabinets will be installed. Discussion of moving school counseling office and maintenance areas during winter break to allow demolition to begin.

**D. Announcement of Equalized Property Value and Equalization Aid:** Doreen Treuden reviewed the data points related to the budget.

**E. Proposed Budget for 2025-26:** Doreen Treuden reviewed the proposed budget that will be presented at the annual meeting. Motion by Kessenich/Frame to approve the proposed budget for 2025-26 as presented. A roll call vote is required to approve the current expenditures. All ayes.

**F. Long Term Capital Improvement Plan:** Doreen Treuden presented the plan, noting the items are purchased using Fund 46. Fund 46 is funded at the end of each fiscal year if there is unspent money in the general fund. The current balance is \$2,058,865.53. Motion by Hart/Kessenich to approve the long term capital improvement plan as presented. Carried 6-0.

**G. Announcement of Third Friday Enrollment Count:** Karen Frey shared the report, noting the student count of 749.

**H. Early College Credit/Start College Now Applications for Spring 2026:** Michelle Jensen presented the applications. Motion by Salkowski/Mack to approve the early college credit/start college now applications for spring 2026 as presented. Carried 6-0.

**I. Employee Wages and Benefits for 2025-26:** Michelle Jensen presented the proposal for all employee groups on behalf of the personnel committee. Motion by Salkowski/Kessenich to approve employee wages and benefits for 2025-26 as presented. Carried 6-0.

**J. Early Retirement Benefit for Unused Personal Days:** Michelle Jensen presented the recommendation on behalf of the personnel committee. Motion by Frame/Hart to approve the early retirement benefit for unused personal days as presented. Carried 6-0.

**K. Staffing Resignation(s) including but not limited to:** No resignations.

**L. Staffing Recommendation(s) including but not limited to:** No recommendations.

**M. Support Staff Employment Report:** Michelle Jensen announced the hiring of Ashley Williams as an instructional assistant and the transfer of Sara Andersen from nutrition services to MS/HS IMC assistant.

**10. School Board President's Report:** Lisa Sigurslid offered thanks to the personnel committee members for their work on staff wages and benefits and to everyone who helped with homecoming.

**11. Administrative Reports:**

**Michelle Jensen:** Superintendent Jensen shared that the community open house on October 12 was well attended. Many people shared how impressed they are with the space and how wonderful this is for students as a learning environment. Sen. Ratcliffe and Rep. Fitzgerald will be coming for a building tour on October 24.

**Karen Frey:** Mrs. Frey reported that the Lions Camp field trip was a great success and the middle school students had a good time during homecoming week.

**Melinda Kamrath:** Principal Kamrath offered thanks to several people: the Deerfield Volunteer Fire Department and Deer-Grove EMTs for talking to the 4K-2 students about fire prevention, the elementary PTO for its donation of \$500 to purchase items for recess, and the high school students and staff for holding a pep rally during homecoming week. She offered congratulations to Mark Pendl for receiving the Wisconsin Art Association Award for Wisconsin Beginning Art Educator of the Year.

**Shannon McDonough:** Principal McDonough shared that homecoming week was outstanding with daily activities, pep rallies, dress up days, floats and dancing. Forensic Science class had guest speakers from the Rock County Sheriff's Office. There was solid attendance at both high school and middle school parent/teacher conferences.

**Laura Peachey:** No report.

**Doreen Treuden:** No report.

**12. Schedule Upcoming Meetings:** Upcoming meetings were scheduled.

**13. Adjournment:** Motion by Mack/Salkowski to adjourn at 7:11 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk