

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
MS/HS Commons
August 18, 2025 6:00 p.m.**

BOE Present: Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid
BOE Absent: Fischer

Administration Present: Jensen
Administration Absent: Frey, Kamrath, McDonough, Peachey, Treuden

Others Present: No others present

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on August 14, 2025 at the village hall, district buildings, and the district website.

4. Approval of Agenda:

Motion by Kessenich/Hart to adopt the August 18, 2025 agenda as posted. Carried 6-0.

5. Approval of Minutes:

Motion by Frame/Kessenich to approve the minutes from the July 21, 2025 regular meeting. Carried 6-0.

6. Financial Report and Approval of Current Expenditures:

No financial report due to audit.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: No report.

B. Legislative Report: Michelle Jensen reported that Title funds have been released although we are unsure when they will be received.

C. Policy-Personnel Committee Report: No report.

D. Health and Wellness Committee Report: No report.

E. Joint Interactive Committee Report: Michelle Jensen reported on current topics.

Village: Maggie Darr has resigned her position as village administrator and her last day is September 19. The village has closed TID 3 and is considering another TID for the area to the south of the dog daycare. There are some new housing starts in Savannah Park. School: The construction project is going well and on schedule. Bus drop off and pick up will move to Quarry St. entrance starting this fall. Other vehicle drop off traffic will continue on Simonson Blvd. entrance. The south side of Quarry St. sidewalk will continue to be closed this school year. Communications will be emailed to families before school starts.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: St. Vincent de Paul, for its donation of an \$800 Amazon gift card.

B. District Grants Update: No update.

C. Building Project Update: Michelle Jensen reported on progress notes: floors are being laid in the health, computers and business ed. classrooms, concrete has been polished and stained in art rooms, electrical installation continues, cabinets and ceiling tiles are being installed in the district office wing, terrazzo patching in front of new student services offices, testing and balancing of HVAC, and landscaping along Quarry St. side. Ready, Set, Go! conferences for high school may need to be postponed.

D. Seclusion and Restraint Annual Report: Michelle Jensen reviewed the report.

E. Overnight Trip for High School Volleyball September 12-13, 2025: Michelle Jensen reviewed details of the trip and presented the request. Motion by Mack/Frame to approve the overnight trip for high school volleyball September 12-13, 2025 as presented. Carried 6-0.

F. MJ Care, Inc. Contract for Occupational Therapy Services for 2025-26: Michelle Jensen presented the contract. Motion by Hart/Salkowski to approve the MJ Care, Inc. contract for occupational therapy services for 2025-26 as presented. Carried 6-0.

G. Staff Handbooks for 2025-26: Michelle Jensen reviewed the proposed changes. Motion by Kessenich/Frame to approve the staff handbooks for 2025-26 as presented. Carried 6-0.

H. Neola Policy Updates: Michelle Jensen reviewed the proposed updates. Motion by Hart/Salkowski to approve the Neola policy updates as presented. Carried 6-0.

I. Staffing Resignation(s) including but not limited to: No resignations.

J. Staffing Recommendation(s) including but not limited to: Administration recommended the following FTE changes for speech-language therapists: Kristen Kroll to .80 FTE and Shawn Ellingen to .40 FTE. Motion by Kessenich/Frame to approve the recommendations as presented. Carried 6-0.

K. Support Staff Employment Report: Michelle Jensen announced the resignations of Kay Berton, instructional assistant and Jason Wierzba, middle school cross country coach. Recent hiring includes Lilliam Zamora Zeledon and Vanessa Uboda Lopez as custodians, Kyle Kittleson as a middle school football coach and Bryan Brennan as a middle school cross country coach.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared that certified staff will return on August 26 and the full staff in-service will be September 2. Board members are welcome to attend and breakfast will again be provided by the Bank of Deerfield. The first day for students is September 8. An open house event will be planned to invite the community to see new and remodeled areas in the middle/high school.

Karen Frey: No report.

Melinda Kamrath: Principal Kamrath submitted a report. She extended thanks to Ryan Fankhauser and the summer cleaning crew. Ready, Set, Go! conferences are scheduled for September 4 and families are encouraged to sign up through Skyward Family Access. Staff will have in-services on ARC Core, Act 20 updates, aimsWebPlus training, AI and iReady during the first few days back.

Shannon McDonough: Principal McDonough submitted a report. She shared that Ready, Set, Smile! was successful with high attendance. The marching band will begin practicing next week and senior families are planning the annual Senior Sunrise breakfast on September 8 at the stadium.

Laura Peachey: No report.

Doreen Treuden: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Salkowski to adjourn at 6:58 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk