

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
MS/HS Commons
July 21, 2025 6:00 p.m.**

BOE Present: Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid
BOE Absent: Fischer

Administration Present: Frey, Jensen, Peachey, Treuden
Administration Absent: Kamrath, McDonough

Others Present: No others present

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:01 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on July 17, 2025 at the village hall, district buildings, and the district website.

4. Approval of Agenda:

Motion by Kessenich/Hart to adopt the July 21, 2025 agenda as posted. Carried 6-0.

5. Approval of Minutes:

Motion by Frame/Kessenich to approve the minutes from the June 16, 2025 regular meeting and July 7, 2025 special meeting. Carried 6-0.

6. Financial Report and Approval of Current Expenditures:

Laura Peachey presented financial statements for May, noting total receipts of \$188,332.13 and vouchers of \$508,180.52. Motion by Sigurslid/Kessenich to approve the financial report for May. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: No report.

B. Legislative Report: Michelle Jensen shared information on the biennial budget with regard to school aid.

C. Policy-Personnel Committee Report: No report.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: n/a

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Pete and Lori Vogel, for the donation of a flute to the music department.

B. District Grants Update: No report.

C. Building Project Update: Michelle Jensen reported that there is increased large vehicle traffic on Bricton St. going in and out of the worksite, masons are laying walls and windows are being installed in the courtyard, bathroom tiling has begun and drywall installation in the art, business education and computer classrooms is underway. Stormwater runoff from the rock spreader has been continuously reviewed and there are concerns with its effectiveness; however, there are few options allowable by the county and the village does not have a stormwater system installed along Bricton St. Site evacuation plans are being updated and Vogel is finalizing bids for repair to the current EIFS structure around the exterior.

D. Annual Declaration and Parent Notice of District's Student Academic Standards for 2025-26: Lisa Sigurslid read aloud the district's student academic standards for 2025-26.

E. Fees for 2025-26 Including Lunch Prices, Student Fees, Fitness Center Fees, and Facility Use Fees: Doreen Treuden presented the recommendation to increase lunch and milk prices by \$.10 with no change to student fees, fitness center fees or facility use fees. Motion by Salkowski/Hart to approve a \$.10 increase per meal and carton of milk. Carried 6-0.

F. Student Handbooks for 2025-26: Michelle Jensen presented the proposed changes. Motion by Frame/Salkowski to approve the student handbooks for 2025-26 as presented. Carried 6-0.

G. Policy 5411 – Third Grade Promotion and Retention: At-Risk Students: Michelle Jensen presented the new policy, noting it will go into effect on September 1, 2027. Motion by Kessenich/Hart to approve policy 5411 – Third Grade Promotion and Retention: At-Risk Students. Carried 6-0.

H. Property Insurance for 2025-26: Doreen Treuden presented the property insurance renewal information, noting a premium increase of 5.7%. Motion by Salkowski/Frame to approve the property insurance renewal with CM Regent for 2025-26. Carried 6-0.

I. Parent Transportation Agreement(s) for 2025-26: Doreen Treuden presented the parent transportation agreement for 2025-26, noting we are down to two students from eight students. Motion by Hart/Kessenich to approve the parent transportation agreement for 2025-26. Carried 6-0.

J. Staffing Resignation(s) including but not limited to: Second Grade Teacher, Speech-Language Pathologist (FT, PT): Administration presented the resignations of Mikayla Ripp, second grade teacher; Madie Werner, full time speech-language pathologist; and Shawna Ellingen, part time speech-language pathologist. Motion by Mack/Frame to accept the resignations. Carried 6-0.

K. Staffing Recommendation(s) including but not limited to: Second Grade Teacher (2), Elementary EEN Teacher, High School Science Teacher: Administration presented the recommendations of Aubrey Papenthien and Lauren Haas as second grade teachers; Jennifer Bennehoff as an elementary special education teacher; and Zachary Wigger as a high school science teacher. Motion by Salkowski/Kessenich to approve the recommendations. Carried 6-0.

L. Support Staff Employment Report: Michelle Jensen announced the resignation of Matt Jungbluth as a high school assistant football coach and the hiring of Kayla Gosdeck as the JV2 volleyball coach.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen expressed appreciation to the summer custodial staff that has done great work cleaning our buildings. She shared that a large amount of the old high school furniture was sold on Wisconsin Surplus, noting opportunities were offered to the Deerfield Community Center and Utica Christian School to select items at no charge.

Karen Frey: No report.

Melinda Kamrath: Principal Kamrath submitted a report. She encouraged new families to contact the elementary office so class placements may be made prior to the start of school. Homeroom assignments will be available in Skyward on August 4. Ready, Set, Smile! is set for August 5 and Ready, Set, Go! conferences are scheduled for September 4.

Shannon McDonough: Principal McDonough submitted a report. Class schedules have been sent out to high school families and all changes must be done prior to the start of school. Appointments may be made through the guidance office. She is working to build staff in-service schedules.

Laura Peachey: No report.

Doreen Treuden: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Salkowski to adjourn at 7:14 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk