

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

October 7, 2024

5:00 PM

BOE PRESENT: Frame, Hart, Knudtson, Mack, Salkowski, Sigurslid

BOE ABSENT: Fischer

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Peachey, Treuden

ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Jill Fleming, Ryan Petersen, Erik Kass

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on October 7, 2024. Board President, Lisa Sigurslid, called the meeting to order at 5:05 p.m.

2. Call of Roll

Roll Call taken: Frame, Hart, Knudtson, Mack, Salkowski, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on October 4, 2024.

4. Adoption of Agenda

Motion by Hart/Knudtson to approve the October 7, 2024 agenda as posted with a request to move items C1, B6 and B5 to the top of the agenda, respectively. Carried 6-0.

5. Approval of Minutes

Motion by Hart/Frame to approve meeting minutes of the September 9, 2024 meeting. Carried 6-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Early College Credit/Start College Now Applications for Spring 2025:** Applications will be brought to the board for approval at the meeting on October 21.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Monthly Reconciliations:** Laura Peachey presented financial statements for July and August and the current referendum expenses report.
- 2. Building Project Update:** Michelle Jensen shared progress notes which included the small gym is nearing completion, laying of brick will begin on the high school addition once the walls are finished and stairs to the second story will be done in the next two weeks. Some other updates include asphalt has been laid near the new auto shop and from Quarry St. to the new maintenance garage. They are working to get the high school addition and music suite completely closed in before mid-November.

3. **Summer School Report:** Melinda Kamrath shared highlights, noting they may be the result of the changes in program structure which were based on results from a parent survey. Daily attendance indicated that the number of students who attended the full session was more consistent and she saw an increase in teaching staff.
4. **Third Friday Enrollment Count:** Michelle Jensen shared the report, noting the student count of 743.
5. **District Financial Update from PMA Securities:** Erik Kass of PMA Securities gave a presentation on debt levy management.
6. **Proposed Budget for 2024-25:** Doreen Treuden presented the proposed budget based on the information that is currently available. Equalized property values were published today and the state equalization and computer aid amounts will be certified on October 15 which will determine the final tax levy and mill rate.
7. **Annual Meeting Preview:** The annual meeting agenda was reviewed.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Cross-Curricular Trip Proposal for 2026:** Ryan Petersen presented the trip proposal to Toronto, Montreal and Niagara Falls in March 2026.
2. **School Board Resignation:** Board member Autumn Knudtson submitted her resignation, effective November 30, 2024, due to personal family reasons.
3. **Staffing Update:** No update.

8. Adjournment: Motion by Mack/Frame to adjourn at 6:41 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk