

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

September 9, 2024

5:00 PM

BOE PRESENT: Fischer, Frame, Hart (arrived at 6:15), Knudtson (arrived at 5:30), Salkowski, Sigurslid

BOE ABSENT: Mack

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Treuden

ADMINISTRATION ABSENT: Peachey

OTHERS PRESENT: Ryan Fankhauser, Jill Fleming, Matt Polzin, Adam Dunnington

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on September 9, 2024. Board President, Lisa Sigurslid, called the meeting to order at 5:20 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Salkowski, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on September 5, 2024.

4. Adoption of Agenda

Motion by Frame/Fischer to approve the September 9, 2024 agenda as posted, with a request to move item B5-Food Service Budget Update to the top of the agenda. Carried 4-0.

5. Approval of Minutes

Motion by Fischer/Frame to approve meeting minutes of the August 5, 2024 meeting. Carried 4-0.

6. Public Input No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

NO ITEMS

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Quarterly Facility Update:** Ryan Fankhauser reported on facility usage and shared that there is currently a second shift position open. It was a busy summer working around the building construction and cleaning the buildings. The sale of items through Wisconsin Surplus was very successful.
- 2. Monthly Reconciliations:** Doreen Treuden presented financial statements for June and the current referendum expenses report.
- 3. Building Project Update:** Michelle Jensen shared some of the things slated to be done in the upcoming weeks, noting the tech. ed. spaces were open to students on the first day of school. The small gym, small gym locker rooms and mezzanine will be ready in mid to late October. The tech. ed. auto lab and maintenance garage addition will be ready in December/January. Doreen Treuden reviewed three options for the solar removal/reinstall plan, noting the recommendation of administration is option 2 at a cost of \$84,473, which would be covered by Fund 46.

4. **2024-25 Budget Discussion:** Doreen Treuden shared last year's budget/final activity and reviewed two budgets for 2024-25, with referendum and without referendum.
5. **Food Service Budget Update:** Doreen Treuden and Adam Dunnington presented information on the food service budget, noting the potential need for a Fund 10 transfer. There may be a deficit in 2024-25 due to increased food costs, the purchase of a new van and the decrease in reimbursement dollars.
6. **Waterloo Request to Join Boys Soccer Co-op:** Matt Polzin presented background information, key points to consider and a program overview.
7. **Permission for Homecoming Bonfire on School Grounds:** Shannon McDonough presented information on the annual tradition that is scheduled for October 9 after the powder puff football games.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Neola Policy Update:** Michelle Jensen announced that policy updates will be brought to the board for approval at the September 16 meeting. Board members will receive the proposed updates for review ahead of the meeting.
2. **Staffing Update:** Michelle Jensen announced the recent hiring of Kimberly Lewis as a long term substitute teacher for elementary special education. Kayla Gosdeck has accepted a middle school assistant coaching position and the resignation of Dwayne Jones, custodian, was accepted.

8. Adjournment: Motion by Fischer/Knudtson to adjourn at 7:29 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk