

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
MS/HS IMC
August 5, 2024
5:05 PM

BOE PRESENT: Fischer, Frame, Hart (arrived at 5:12), Mack, Salkowski, Sigurslid
BOE ABSENT: Knudtson

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Treuden
ADMINISTRATION ABSENT: Peachey

OTHERS PRESENT: Jill Fleming, Anne Kessenich, Lonnie Mack, Rich Fischer

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on August 5, 2024. Board President, Lisa Sigurslid, called the meeting to order at 5:05 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Mack, Salkowski, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on August 1, 2024. Amended agenda was posted on August 5, 2024 at 2:45 p.m.

4. Adoption of Agenda

Motion by Salkowski/Fischer to approve the August 5, 2024 amended agenda as posted with a request to move item B4-Citizens Advisory Committee Recommendation for November 2024 Referendum Election to the top of the agenda. Carried 5-0.

5. Approval of Minutes

Motion by Salkowski/Frame to approve meeting minutes of the June 10, 2024 meeting. Carried 5-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Act 20 Early Literacy and Reading Readiness:** Jill Fleming shared information on the updated legislation which requires Wisconsin schools to provide science-based early literacy instruction, professional development for K-3 educators and administration, and a reading readiness screener which will be administered to Wisconsin public school students in 4K-grade 3.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Monthly Reconciliations:** No financial report due to the audit.
2. **Building Project Update:** Michelle Jensen reported that the new tech. ed. and lab spaces are on schedule to be ready for the first day of school on August 26. Alternative plans have been discussed if more time is needed by the builders in these spaces. New construction photos continue to be posted on the website each week, and furniture and branding meetings continue to take place.

3. **Guaranteed Maximum Price (GMP) Amendment with Vogel Bros. Building Co.:** Doreen Treuden reviewed the amendment.
4. **Citizens Advisory Committee Recommendation for November 2024 Referendum Election:** Members of the CAC were in attendance to present the group's recommendation and answer questions. The recommendation is a five year non-recurring operational referendum in the amount of \$1M the first year and \$1.5M for the following four years to be on the November 2024 ballot. It will be brought to the board for approval at the August 19 meeting.
5. **MJ Care, Inc. Contract for Occupational Therapy Services for 2024-25:** Karen Frey presented the contract, noting a slight increase in cost to the district.
6. **Specialized Transportation for 2024-25:** Doreen Treuden shared information on cost to outsource this service versus purchasing a specialized vehicle. District would like to pursue purchase of a vehicle to save money.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Overnight Trip Request for High School Volleyball:** Michelle Jensen reviewed the request which will be brought to the board for approval at the meeting on August 19.
2. **Staff Handbooks for 2024-25:** Michelle Jensen reviewed the proposed updates which will be brought to the board for approval at the meeting on August 19.
3. **Employee Benefits and Wages for 2024-25:** Personnel committee members shared an update on wage discussions and expressed a desire to wait on a recommendation for wage increases until after the referendum election on November 5th.
4. **Staffing Update:** Michelle Jensen announced the resignation of Tena Borgrud, nutrition services and the retirement of Kristi Niemeyer, instructional aide. The following staff were recently hired: Dwayne Jones, custodian; Jessica Holmes, MS/HS administrative assistant and Sara Andersen, nutrition services. The following coaching positions have been filled: Matt Jungbluth and Todd Knutson, HS assistant football; and Joe Maginn, MS football.

8. Adjournment: Motion by Mack/Fischer to adjourn at 7:23 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk