

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
May 7, 2018
5:00 PM

BOE PRESENT: Brown, Bush, Haak, Knudtson, Mack, Sigurslid
BOE ABSENT: Fischer

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden

OTHERS PRESENT: Hinrichs

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on May 7, 2018. Board President, Jim Haak, called the meeting to order at 5:02 p.m.

2. Call of Roll

Roll Call taken: Brown, Bush, Haak, Knudtson, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on May 3, 2018.

4. Adoption of Agenda

Motion by Sigurslid/Brown to approve the May 7, 2018 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Sigurslid/Mack to approve meeting minutes of the April 9, 2018 meeting. Carried 6-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Website Redesign:** Michelle Jensen shared that the redesign is set for June, once school gets out.
- 2. Membership Audit Report:** Michelle Jensen reviewed the audit report, noting a decrease of four students in the updated enrollment count.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** John Hinrichs reported on facility usage and shared that there are plans to remove and replace some ash trees from in front of the high school. He will consult with John Doyle on the project.
- 2. Monthly Reconciliation:** Doreen Treuden presented the financial statements for March.
- 3. Lunch Prices for 2018-19:** Doreen Treuden recommended a \$.05 increase in lunch prices for next year.

4. **Student Fees for 2018-19:** Current fees were reviewed. A request was made as to how many student athletic passes were purchased this school year at the lower rate of \$15 versus \$30. Summer school fees were discussed with a recommendation to consider waiving the fees due to new DPI requirements.
5. **Long Range Facilities Capital Projects Plan:** Doreen Treuden reviewed the current project plan for the next ten years. She will bring an updated version back to the board as new quotes come in.
6. **DOJ School Safety Grant:** Michelle Jensen shared the grant guidelines.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Open Enrollment Approvals and Denials for 2018-19:** Barb Callahan gave an update on the current open enrollment numbers, noting we are at capacity for some grade levels which will result in some requests being denied.
 2. **Board Policy Service Contract with Neola:** Michelle Jensen presented the information and recommended it be funded through our legal budget.
 3. **Nursing Contract with Fort HealthCare for 2018-19:** Barb Callahan presented the contract, noting a 2.5% rate increase. She recommended an increase to 28-30 hours per week.
 4. **Co/Extracurricular Code Handbook for 2018-19:** Barb Callahan reviewed the proposed changes.
 5. **Extracurricular Letters of Intent:** Michelle Jensen provided an update, noting these will be brought to the board for approval at the meeting on May 21.
 6. **Summer Employees – Custodians, Summer School:** Discussed the summer positions which will be brought to the board for approval at the meeting on May 21.
 7. **Update on Vacant Staffing Positions:** Interviews for open teaching positions will take place over the next two weeks.
- 8. Executive Session:** Roll call vote to convene to Executive Session at 7:39 p.m. per Wisconsin statutes 19.85(1)(c)(f) for the purposes of discussion of administrative evaluations. Carried 6-0.
- 9. Reconvene to Open Session:** Roll call vote to reconvene to Open Session at 8:10 p.m. Carried 6-0.
- 10. Adjournment:** Motion by Mack/Sigurslid to adjourn at 8:11 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk