

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

January 6, 2025

5:00 PM

BOE PRESENT: Fischer, Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Treuden

ADMINISTRATION ABSENT: Peachey

OTHERS PRESENT: Ryan Fankhauser, Jill Fleming, Adam Dunnington, Matt Polzin (arrived at 5:20)

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on January 6, 2025. Board President, Lisa Sigurslid, called the meeting to order at 5:02 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on January 3, 2025.

4. Adoption of Agenda

Motion by Fischer/Mack to adopt the January 6, 2025 agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Hart/Frame to approve meeting minutes of the November 4, 2024 meeting. Carried 7-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **State Report Cards:** Jill Fleming reviewed in detail the state report cards for the 2023-24 school year.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Monthly Reconciliations:** Doreen Treuden presented financial statements for October and November.
2. **Quarterly Facility Report:** Ryan Fankhauser reported facility usage and shared that asbestos abatement was done during winter break and will continue during spring break. He offered congratulations to Rick Metzker on his upcoming retirement. His team continues to assist Nick Brattlie as he gets settled into his new space.
3. **Building Project Update:** Michelle Jensen shared progress notes: small gym siding is complete, drywall has been installed in the high school addition and painting will begin, windows continue to be installed and spray foam insulation will be completed. Bathroom tile for pre-install will be done and brick has been laid except for the loading windows. Furniture proposals have been completed and purchase orders have been sent to secure furniture for the next three phases. An open house has been scheduled for January 12 which will allow for a walkthrough of the small gym, locker rooms, tech. ed. lab and fab lab spaces.

4. **Nutrition Services Update:** Doreen Treuden and Adam Dunnington shared the proposal of a mid-year meal price increase due to a deficit food service budget. The budget concern was first reported to the board in September. Several changes were made at that time to improve the budget situation without risking decreased participation. The proposed increase would result in a revenue increase of \$5,000 from February through May.
5. **Audit Report for 2023-24:** Doreen Treuden reviewed the final audit report, noting it has been submitted to DPI.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Open Enrollment Availability for 2025-26:** Karen Frey shared that special education openings are likely to be limited based on current needs. Weighted caseloads and IEP minutes will be taken into consideration.
2. **School Calendar Draft for 2025-26:** Michelle Jensen shared that the district is considering a start date of September 8, noting that options are being reviewed before finalizing a proposal.
3. **Summer School Dates for 2025:** Melinda Kamrath presented the proposed dates of June 9-20 for session 1 and June 23-July 3 for session 2. Daily schedule would be 8:00am-noon.
4. **Overnight Trip Request for Spirit Squad State Competition in La Crosse January 31-February 2, 2025:** Matt Polzin presented the proposal on behalf of Katelyn Gest, spirit squad coach.
5. **Staffing Update:** Michelle Jensen announced the recent hiring of Sam Kimmel and Nate Berg as middle school girls basketball coaches and Roland DeGlow as a float custodian.

8. EXECUTIVE SESSION: Motion by Sigurslid/Fischer to convene in executive session at 6:33 p.m. for consideration of performance evaluation data of extracurricular coaches and/or advisors as provided for under section 19.85(1)(c). Roll call vote required, all ayes.

9. RECONVENE TO OPEN SESSION: Motion by Hart/Frame to reconvene in open session at 8:10 p.m. Roll call vote required, all ayes.

10. Adjournment: Motion by Mack/Salkowski to adjourn at 8:10 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk