

Deerfield Community School District

Excellence and Equity in Education



**DEERFIELD COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
DISTRICT BOARDROOM
August 17, 2026 6:00 PM**

AGENDA:

1. Call to Order
2. Call of Roll
3. Proof of Posting
4. Adoption of Agenda
5. Approval of minutes of the regular meeting on July 20, 2026 and special meeting on August 3, 2026
6. Financial Report and Approval of Current Expenditures
7. Public Input
8. **DISTRICT HIGHLIGHTS**
 - A. Administrative Reports
 - B. School Board President's Report
9. **COMMITTEE REPORTS**
 - A. Student School Board Representative Report
 - B. Legislative Report
 - C. Policy-Personnel Committee Report
 - D. Health and Wellness Committee Report
 - E. Joint Interactive Committee Report
10. **NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**
 - A. Donations to the District
 - B. District Grants Update
 - C. Building Project Update
 - D. Seclusion and Restraint Annual Report
 - E. MJ Care, Inc. Contract for Occupational Therapy Services for 2026-27
 - F. Purchase of Elementary School Cafeteria Tables
 - G. Ten Year Capital Improvement Plan
 - H. Neola Policy Updates Related to Act 89
 - I. Staffing Request for Educational Aide Position
 - J. Staffing Resignation(s) including but not limited to:
 - K. Staffing Recommendation(s) including but not limited to:
 - L. Staff Employment Report
11. **SCHEDULE UPCOMING MEETINGS**
12. **ADJOURNMENT**

Posted 8/14/2026

Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

Deerfield Elementary
340 West Quarry
Deerfield, WI 53531
(608) 764-5442
Fax (608) 764-8652

District Office
300 Simonson Blvd.
Deerfield, WI 53531
(608) 764-5431
Fax (608) 764-5433

Deerfield Middle/High
300 Simonson Blvd
Deerfield, WI 53531
(608) 764-5431
Fax (608) 764-5433

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
District Boardroom
July 20, 2026 6:00 p.m.**

BOE Present: Frame, Hart, Kessenich, Mack, Salkowski
BOE Absent: Fischer, Sigurslid

Administration Present: Frey, Jensen, Kramper, Malterer, Treuden
Administration Absent: Peachey

Others Present: Matt Polzin, Danielle Johansen, Millie Johansen, Morgan Alexander, Kelly Kittleson, Kristi Berg, Nathan Berg, Jamae Wierzba, Katie Michel, Caitlin Ward, Emily Haines, Nika Haines, Scott Michel

1. Call to Order:

Meeting called to order by Vice President, Melissa Frame at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Frame, Hart, Kessenich, Mack, Salkowski

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on July 15, 2026 at the village hall, district buildings, and the district website.

4. Adoption of Agenda:

Motion by Kessenich/Mack to adopt the July 20, 2026 agenda as posted. Carried 5-0.

5. Approval of Minutes:

Motion by Kessenich/Hart to approve the minutes from the June 15, 2026 regular and July 13, 2026 special meetings. Carried 5-0.

6. Financial Report and Approval of Current Expenditures:

Doreen Treuden presented financial statements for May, noting total receipts of \$163,794.88 and vouchers of \$209,522.27. Motion by Salkowski/Kessenich to approve the financial reports for May. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: Comments were shared regarding school athletics and student wellness.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: No report.

B. Legislative Report: No report.

C. Policy and Personnel Committee Report: No report.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: n/a

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Athletic Boosters, for its donation of \$200 to the softball team to purchase regional champs t-shirts.

B. District Grants Update: Karen Frey reported that a Sources of Strength grant in the amount of \$2,500 was received and a \$4,000 grant to create a sensory classroom at the elementary school.

C. Building Project Update: Michelle Jensen shared progress notes: patio pavers have been installed, interior work continues with drywall, ceilings, lights and tiling in bathrooms. Work continues on the parking lot.

D. Fund 46 Transfer: Doreen Treuden presented information on financial activity for fiscal year 2025-2026. Discussed unspent funds and current Fund Balance. Motion by Salkowski/Kessenich to approve the transfer of \$900,000.00 from the General Fund 10 to the Capital Improvement Fund 46 effective for fiscal year 2025-26. Carried 5-0.

E. Proposal to Add High School Demon Legion Club: Michelle Jensen presented a proposal submitted by Marcus Novak to form a new student-led club for high school students. Demon Legion aims to promote student-athletes, increase school-wide engagement and enhance the overall game day experience. Motion by Salkowski/Mack to approve High School Demon Legion for the 2026-27 school year. Carried 5-0.

F. Purchase of DES Staff Desks: Michelle Jensen shared that the staff desks are 20+ years old and are in need of replacement. The district has secured pricing through EBI under the UW contract pricing. Administration recommends the purchase of 41 desks with shipping and installation at a cost of \$64,207.10 using 2026-27 Fund 10 monies. Motion by Kessenich/Hart to approve the purchase as presented. Carried 5-0.

G. Student Accident Insurance for 2026-27: Doreen Treuden presented the policy renewal, noting no change in the annual premium of \$10,652.00. Motion by Salkowski/Mack to approve the student accident insurance renewal for 2026-27 as presented. Carried 5-0.

H. Property Insurance for 2026-27: Doreen Treuden presented the property insurance renewal information, noting a premium decrease of 19%. Motion by Salkowski/Kessenich to approve the property insurance renewal with The Chubb Corporation for 2026-27. Carried 5-0.

I. Parent Transportation Agreement(s) for 2026-27: Doreen Treuden presented the parent transportation agreement for 2026-27. Motion by Kessenich/Hart to approve the parent transportation agreement for private school transportation at a cost of \$1,171.58 per child for 2026-27. Carried 5-0.

J. Fees for 2026-27 Including Lunch Prices, Student Fees, Fitness Center Fees, and Facility Use Fees: Doreen Treuden presented the recommendation to increase lunch prices by \$.10 for adults, \$.15 for elementary students and \$.25 for middle/high school students. There is no recommended change to student, fitness center or facility use fees. Motion by Kessenich/Mack to approve the fees as presented for the 2026-27 school year. Carried 5-0.

K. Annual Declaration and Parent Notice of District's Student Academic Standards for 2026-27: The district's student academic standards for 2026-27 were announced.

L. Student Handbooks for 2026-27: Melinda Malterer and Scott Kramper reviewed the proposed changes. Motion by Salkowski/Kessenich to approve the proposed changes to the 2026-27 student handbooks as presented. Carried 5-0.

M. Staff Handbooks for 2026-27: Michelle Jensen reviewed the proposed changes. Motion by Salkowski/Mack to approved the proposed changes to the 2026-27 staff handbooks as presented. Carried 5-0.

N. Extracurricular Student & Parent Handbook: Michelle Jensen reviewed the handbook, noting the new format which includes expanded student wellness and mental health information, communication, expectations and support. Motion by Kessenich/Salkowski to approve the Middle/High School Student & Parent Extracurricular Handbook as presented. Carried 5-0.

O. Extracurricular Coach & Advisor Handbook: Michelle Jensen and Matt Polzin reviewed the handbook, noting the new name and format, including expanded information on district processes and expectations. Motion by Mack/Hart to approve the District Coach/Advisor Extracurricular Handbook as presented. Carried 5-0.

P. Staffing Resignation(s) including but not limited to: No resignations.

Q. Staffing Recommendation(s) including but not limited to: Administration presented the recommendation of Brad Bernarde as a high school social studies teacher. Motion by Kessenich/Salkowski to approve the recommendation as presented. Carried 5-0.

R. Support Staff Employment Report: Michelle Jensen reviewed the open positions and the transfer of Marcus Novak from a high school social studies teacher to the high school business education teacher.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared information about the Response 2 Data parent workshop that was held on June 24, noting recommendations were presented at the Committee of the Whole meeting on July 13. Ongoing updates on the action plan will be provided at the monthly Committee of the Whole meetings. The Response 2 Data staff workshop is scheduled for August 27.

Karen Frey: Mrs. Frey reported that the self-assessment paperwork was submitted to DPI.

Melinda Malterer: Principal Malterer reported that summer school was a success and students enjoyed a variety of classes. Class lists are being finalized and will be in Skyward for families to view on August 3. Any new families to the district are encouraged to contact the school.

Scott Kramper: Principal Kramper reported that high school families can view their student's schedule in Skyward while middle school schedules are being finalized and should be ready to view by the end of July. Musical Camp begins July 21 and will run for three weeks. He offered thanks to the custodial team for all their hard work this summer, to the many people who have helped make his transition seamless, and to the board of education for the opportunity to return to the district.

Laura Peachey: No report.

Doreen Treuden: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Hart to adjourn at 8:18 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

Board of Education

Special Meeting

District Boardroom

August 3, 2026 5:00 p.m.

BOE Present: Fischer, Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

BOE Absent: No one absent

Administration Present: Frey, Jensen, Kramper, Malterer, Peachey, Treuden

Administration Absent: No one absent

Others present: Kelly Kittleson, Kyle Kittleson, Matt Northey, Tammy Northey, Dave Borgrud, Jamae Wierzba, Kim McAloon, Danielle Johansen, Bradford Steine, Carson Knapp, Brayden Halverson, Reese Paoli, Otto Ammerman, Matt Ammerman, Erik Halverson, Carrie Ammerman, Katie Crawford, Brenden Bergeron, Brandi Evers, Luke Caygill

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 5:01 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Hart, Kessenich, Mack, Salkowski, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on July 31, 2026.

4. Adoption of Agenda: Motion by Fischer/Kessenich to adopt the August 3, 2026 agenda as posted. Carried 7-0.

5. Public Input: No public input.

6. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Staffing Recommendation(s) including but not limited to: High School Social Studies Teacher:

Administration presented the recommendation of Emily Brunschon as a high school social studies teacher.

Motion by Kessenich/Frame to approve the recommendation as presented. Carried 7-0.

7. Adjournment: Motion by Mack/Fischer to adjourn at 5:04 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk

Deerfield Community School District

Monthly School Board Administrator Report

Administrator Name:	Melinda Malterer
Building / Department:	Deerfield Elementary School
Date of Board Meeting:	August 17, 2026

Lead with Gratitude

A huge thanks to Deerfield Lions Club for their recent "Stuff the Bus" drive. We received a large amount of school supplies for families and staff to utilize.

-A huge thanks to Vogel Brothers for their recent donation to the district for school supplies.

-A huge thanks to Ryan and his crew for getting the building ready. Since summer school finished in early July, they were able to finish the building sooner than usual. The staff was able to enter the building on August 10th.

-Thanks to the Chamber of Commerce for hosting National Night Out at DES. It was in conjunction with Bikes to Big Rigs and was very well attended. Families really enjoyed all of the free merch, food and the Flight for Life helicopter landing on the soccer field.

Grow Together

-Staff will be meeting for work days on August 26 and 27th. They will be meeting with Kelly from School Perceptions to discuss the staff survey. They will also be receiving updates regarding aimsWeb+, IM, Act 20 and ARC.

-ARC training will take place for any new staff, which right now is our 4th grade teacher-Johanna Frey

-Jill Fleming has coordinated a mailing that went home to families of 3-10th graders regarding the results of state testing. If there are any questions, please reach out to the building principals.

Building Operations & Upcoming Events

-Ready, Set, Go conferences will take place on Wednesday, September 2. Families are encouraged to sign up through Skyward for this first conference, drop off supplies, meet their teacher and see the school. If you have questions please contact your child's teacher or the main office.

-Ready, Set, Smile was a success. We distributed almost all of the school supply kits and many DES students had their pictures taken. Retake picture day is September 16. If there are families that still need to register their child, they can stop at the DES office for the paperwork.

Deerfield Community School District

Committed to Excellence and Equity

Monthly School Board Administrator Report

Administrator Name:	Karen Frey
Building / Department:	Director of Student Services
Date of Board Meeting:	August 17, 2026

Lead with Gratitude

- I am grateful for the returning special education certified and support staff. We were able to retain all staff, with the exception of hiring one High School Cross Categorical teacher and two assistants. These positions were open due to retirement or reassignment within the district.

Grow Together

- The district is in the last steps of our Special Education paperwork audit. I met with our assigned DPI auditor and all paperwork was approved.

Building Operations & Upcoming Events

- Special Education staff have been invited to participate in an extra workday on August 19th to review caseloads, contact parents, start scheduling, and collaborate with each other.

Deerfield Community School District

Monthly School Board Administrator Report

Administrator Name:	Scott Kramper
Building / Department:	Deerfield Middle/High School
Date of Board Meeting:	8.17.26

Lead with Gratitude

- Continued thank you to Ryan Fankauser and his team for all things throughout the building. And an early thank you to the team for the upcoming weeks as the three year project comes to a close and preparing for the first day of school on September 8th.
- Thanks to Vogel for their efforts over the course of a three-year period and their extended efforts. Andy shared that the normal stay for many is 1-1.5 years.
- Thanks to those who represented Deerfield middle/high school at Ready, Set, Smile, including Matt Polzin and Angie Haag handling all things athletics including fall Red Cards, Marcus Novak and Demon Legion students selling yard signs, and Andrea Bluel helping with registration.
- Thank you to Taya Larson and Tom Kalhagen for their time and energy as they completed the three weeks of Musical Camp on August 6. At this time we have 63 students participating in the musical in the '26-'27 school year.

Grow Together

- Jill Fleming coordinated a mailing regarding state testing results that went home to families of 3rd-10th graders. Again, please reach out to the building principal with questions.
- New staff are in the building for their orientation on Thursday, August 20. Bob Wild will be leading the mentor program, which is designed for new teachers and teachers new to the district. The program runs for the entirety of the school year and runs across all three buildings.
- Jill Fleming has organized and scheduled professional development for middle and high school teachers. Middle school has their training by CommonLit360, specific to ELA. Jill is seeking additional PD surrounding BookRoo, which centers around independent reading. High school math teachers will participate in a training put forth by Math Nation. Each takes place on the first day staff is back on August 26.
- Coaches in-service is held next week Thursday in the evening at the elementary school. This takes place annually. It is a good get together for coaches along with notifications about the upcoming athletic year. This year will have a focus on the updated coach/advisor and athletic handbook.

Building Operations & Upcoming Events

- Class schedules have been available to students and families since the start of August. If there is a need for a schedule change, this should be communicated prior to September 8. Once the school year begins, schedules cannot be changed.
- Athletics: Football practice started last week, had a scrimmage in Mayville on Friday and their first home game of the year on the 21st. Girls' & Boys' Volleyball, Cross Country, and Boys' Soccer have started practice. A reminder to visit the Bound Calendar on our school website to access sports schedules.
- Marching Band Camp begins next week Monday, August 24th with Ryan Petersen getting ready for their performances this year, including at least 4 football games and the Gemuetlichkeit parade in Jefferson.
- Senior parents have started organizing the Senior Sunrise, a first day of school event and breakfast for seniors. Arrival time has not been announced but should be approximately 6 am with sunrise at 6:28.
- A middle school standalone yearbook was announced. The middle school previously had been a part of a MS/HS yearbook with a small number of pages dedicated to it. With the new building and grade joining the middle school, administration felt it was a good time to make a move to a MS only, soft cover yearbook for \$18. 8th grade students in business ed class will be involved in the making of the yearbook.

Deerfield Community School District

Committed to Excellence and Equity

Monthly School Board Administrator Report

Administrator Name:	Michelle Jensen
Building / Department:	Superintendent
Date of Board Meeting:	August 17, 2026

Lead with Gratitude

- Thank you to the FBLA members for hosting three food drives this summer. Some members from FBLA will be present at the board meeting to share about this community event.
- Thank you to our custodial team for their summer deep cleaning. They have covered everything from walls to windows, floors to lights, moving furniture and weeding landscaping. With the summer crew ending, the regular crew will be working to get the MS/HS recleaned before staff and students arrive. (lots of dust and dirt)

Grow Together

- We will be holding the Staff Survey Response 2 Data workshop with Dr. Kelly Thompson on August 27. Staff are encouraged to attend, with attendance as optional.
- We are excited to welcome Dr. Tom Thibodeau, professor of Servant Leadership at Viterbo University as our fall guest speaker for all staff on Sept. 3. He promises a fun and engaging session and his message fits very well with our theme. We look forward to learning from him.

Building Operations & Upcoming Events

- District Fall Inservice is scheduled for Monday, August 31 in the DES cafeteria. We will begin with breakfast sponsored by the Bank of Deerfield, with the program starting at 8:00am.

Deerfield Community School District

Committed to Excellence and Equity

To: Board of Education

From: Michelle Jensen

Date: August 17, 2026

Re: Joint Interactive Meeting on August 10, 2026

Present: Richard Downey, Kerri Hewitt, Jim Maple, Melissa Frame, Michelle Jensen

Meeting called to order at 3:34pm.

Agenda motioned and approved by Maple/Frame. Motion passed.

Information Sharing By Participants

a. Village of Deerfield

- i. Consideration of expanding TID 7.
- ii. Received a grant through Dane County to install vehicle charging stations, will likely be installed in 2027.
- iii. Received a Community Development Block Grant with matching funds to hire a consultant to update the village zoning codes.
- iv. There is a new village clerk/treasurer.
- v. Township and Village are going to bid together for waste disposal services.
- vi. Village is reviewing a proposal from TDS Telecom for installation of internet cable box near water utility building on northwest corner of elementary school property.

b. Township of Deerfield

- i. The new town hall is near completion.
- ii. Oldstad Road will be resurfaced at the end of August, should be completed prior to start of the school year.
- iii. Roundabout on Hwy 12/18 and Oak Park is nearing completion.
- iv. A roundabout at Hwy 73 and Hwy BB intersection is proposed for construction in 2027 or 2028.

c. Deerfield Schools

- i. District is working with the village engineer to restore Bricston Street after the construction project is completed. Road work will likely happen in October.
- ii. District has received the TDS Telecom easement request on the northwest corner of the elementary school property and is seeking clarification before moving forward.
- iii. District is reviewing the Fund 46 capital improvement plan which will focus on upgrades to the elementary school including flooring, roof repairs, reseal windows, etc.

Meeting adjourned at 4:40pm by Downey/Maple.

Next meeting is set for October 12 at 3:30pm at the Village Hall.

MEMO

To: Board of Education

From: Michelle Jensen

Date: August 17, 2026

Re: Donations to the District

The following individuals and/or businesses made donations to the district recently. Our appreciation is given to them for supporting our students and schools.

- St. Vincent De Paul – Lake Mills: donated a \$900 Amazon gift card to the district
- Vogel Foundation: Donated miscellaneous school supplies to the district through its School Supplies for Kids program

10C

Deerfield Community School District

Committed to Excellence and Equity

To: Board of Education
From: Michelle Jensen
Date: August 17, 2026

Re: Building Project Update (Agenda Item 10. C.)

- The OAC meetings are held weekly. The purpose is to review safety, schedule updates, requests for information, owner concerns and new business. Here are a few actions happening in the upcoming weeks with the interior portion of the building:
 - All contractors on site finishing all areas in final phase - MEP's, flooring, painting
 - Schmidt flooring has sealed the small gym floor and is finishing the painting of the big gym floor. Once done, it will be oil sealed and will need to be closed for one week to ensure the oil finish adheres to the paint.
 - Stadium landscaping will take place the week of Aug. 24 to install a tiered retaining wall in the area between the concessions and bleachers.
 - Sealcoat will be applied the week of Aug. 31 to asphalt areas around the track including along the front of the bleachers, extending east to the walkway around the track to the visitors side.
- Athletic field improvements that are in the process of being scheduled include: rebuilding the baseball infield, refresh the softball infield, rebuild baseball/softball bull pen, install new baseball and softball backstop nets, install batting cage turf, install new football field goal posts, install new football, baseball, softball scoreboards.

Parking Lot Access for Football Games

The south parking lot will continue to be blocked off from traffic with the exception of the evenings of home football games and the evening of Aug. 20 (football team would like to have first team meal at the stadium). When the event is over for the night, a road barricade will be put back up to close off traffic to the parking lot. On the afternoon of these events (after contractors are done for the day), the south lane will be open for two-way traffic into the parking lot. The north side lane will remain closed as it does not have the top coat applied yet. We will place orange cones to provide a visual for the two-lane traffic.

Lockers

Unfortunately, we found out last week that 75 lockers for the MS and all of the lockers for the girls varsity locker room are on backorder and will not be shipped until the week of October 5. In the middle school, we will install hooks on the walls in the areas where the lockers will be placed. We will assign all 6th and 7th grade students a locker and 8th grade students will use the hooks for backpacks. We will also utilize the classrooms for any additional storage space, if needed. In the locker room, we will bring in tables for students to set their belongings on, if needed. Volleyball players typically take their duffel bags home nightly which is helpful. Vogel will plan to install the new lockers at the end of October during the fall break.

Ready, Set, Go Transitioning to Open House

Based on the completion timeline for several parts of this last section of the building (MS, old commons, concessions, bathrooms, main entrance, building and grounds, locker rooms), it has been determined that we will not hold the MS/HS Ready, Set, Go on September 2. In place of this event, we will be holding a MS/HS student/family Open House on Wednesday, September 9. This will be an excellent opportunity for the students to provide personal tours to their families of their new school.

Fitness Center Update

HS fall sports teams/athletes are using the fitness center as their team practices begin. As a precaution, they schedule times after the construction work day ends (after 3:30pm). The coach escorts the athletes into the fitness center using the exterior door near the fitness center bathrooms and athletes must stay off the asphalt walking along the grass and Tech Ed garage. They are not allowed to enter the school or small gym from the fitness center as this continues to be an active construction site.

Timelines

Timelines are TIGHT on all ends; the project is still on schedule to be completed for the beginning of the school year. Furniture in the MS and main office will be delivered beginning August 31. A majority of the project will be done by the beginning of the school year, but there are several smaller pieces that will still need to be completed after the year begins. Most of these can be done with minimal or no disruption to the school day. There are some projects that will be scheduled for after hours or on scheduled days off.

ADDENDUM A: Fee Schedule

I. PROFESSIONAL SERVICE FEES

The following represent hourly Service rates, dependent upon the provider as defined in the aforementioned Staffing Agreement.

- Occupational Therapist (OT) Services \$ 73.00 / hour
- Certified Occupational Therapist Assistant (COTA) Services \$ 63.00 / hour

II. OVERTIME FEES

Overtime, defined as time over and above 40 hours per week, will be charged at the hourly rate (x)1.5.

III. MILEAGE FEES

Mileage between points of assignment within District is charged to the District at a rate of \$0.79 per mile.

Deerfield Community School District

Committed to Excellence and Equity

MEMORANDUM

To: Deerfield School District Board of Education

From: Doreen Treuden and Laura Peachey, Business Managers

Date: August 17, 2026

Re: Cafeteria Table Purchase for DES

DES currently has 14 tables with a seating capacity of 168 students. The tables are 26 years old and beginning to fail beyond repair. The plan is to replace the 14 tables with 12 tables of the same type and 2 tables that are ADA accessible (fold-up rectangle tables with attached stools). The seating capacity will be reduced to 160 students because the ADA tables have 4 fewer stools per table.

We are using two purchasing coops to obtain competitive pricing for the tables. Sourcewell is a national purchasing coop administered by the state of Minnesota. CESA2 administers a purchasing coop for Wisconsin school districts. Both coops have contracts with Palmer Hamilton, the desired table manufacturer located in Elkhorn, WI. The cafeteria tables purchased for the MS/HS in 2017 are Palmer Hamilton tables as well as the current tables at DES so we are very familiar with the quality of product.

Final pricing for 14 Palmer Hamilton cafeteria tables for DES is \$34,438 per Sourcewell Contract #091423-PHL.

Deerfield Community School District

Committed to Excellence and Equity

To: Deerfield School District Board of Education

From: Laura Peachey, Business Manager

Date: August 17, 2026

Re: 10-Year Capital Improvement Plan

Attached is the updated 10-Year Capital Improvement Plan for board consideration. Cost estimates and additional years were added to the plan presented on August 3. Items 2-3 have been removed and will be funded using the general fund budget.

Deerfield Community School District
Long Range Facilities Capital Projects Plan >\$50,000

BOE action date - August 17, 2026

This list is in order of priority. Following BOE approval, work will begin on securing bids. Project bids will be presented to the BOE for consideration.

			Work to Begin	Budget
1	DES	Replacement of all flooring including foundation repair	2026-27	\$859,600.00
2	DES	Access controls/camera upgrades	2026-27	\$40,000.00 moved to Fund 10
3	DES	Reseal windows	2026-27	\$20,000.00 moved to Fund 10
4	DES	Roof replacement by section	2027-28	\$532,497.00
5	DES	Upgrade HVAC including controls and recommission	2027-28	\$75,000.00
6	DES	Parking lot/playground resurface	2027-28	\$452,497.00
7	MS/HS	Roof replacement by section	2027-28	\$350,000.00
8	DES	Roof replacement by section	2028-29	\$239,070.00
9	DES	Roof replacement by section	2029-30	\$224,640.00
10	DES	Roof replacement by section	2030-31	\$288,990.00

Notes

\$3,022,294.00

Fund 46 Balance as of June 30, 2026 - \$3,022,099.00

Item 1 includes \$100,000 for foundation repairs

Item 6 is not an estimate, but the balance amount to equal Fund 46 total

WISCONSIN OVERVIEW AND COMMENTS

Special Update – Act 89

May 2026

Bylaw 0144.5 - Board Member Behavior, Communications, and Code of Conduct (Revised)

This bylaw is a vital framework to help School Board members act as a cohesive, professional body rather than a collection of individuals. By establishing clear ethical standards and legal boundaries, the District protects its reputation and minimizes the risk of costly legal disputes. Ultimately, it keeps the focus where it belongs: on students' educational welfare through transparent and responsible governance.

The recent updates modernize the code of conduct to address the digital realities of social media and instant communication. By aligning with the 2025 Wisconsin Act 89 and giving the Board options that align with staff and volunteer requirements, these new options create necessary safeguards for Board-to-student interactions and ensure that private digital conversations don't undermine public transparency. These options are recommended, but not required.

Policy 1213/3213/4213 - Student Supervision and Welfare (Revised)

These policies provide Board guidance for student safety, designed to clarify everything from physical accidents to sexual exploitation. It protects students by establishing for staff standards of care with accountability. It seeks to address the concept of "student welfare" into a set of mandatory, enforceable behaviors that keep the learning environment guarded, and establishes a standard of care to protect student safety by defining behavioral boundaries for all staff.

As required by 2025 Wisconsin Act 89, the updated language creates student protections, providing explicit definitions for "grooming" and "boundary violations" to attempt to address predatory behavior before it escalates. By mandating the use of District-approved communication platforms, the changes regulate the digital loopholes where inappropriate relationships often begin. Furthermore, these revisions ensure the District remains in strict compliance with new 2025 state laws. These changes are required by 2025 Wisconsin Act 89.

Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices (Revised)

This policy bridges the gap between personal convenience and public accountability, so that District business conducted on private devices remains secure, professional, and legally compliant. It protects the privacy of students and staff by regulating how sensitive data is stored and where devices can be used.

This revision establishes oversight of digital interactions by requiring the use of District-sanctioned communication platforms for all student-related correspondence. These changes are required by 2025 Wisconsin Act 89.

Policy 7540.03 - Student Technology and Acceptable Use and Safety (Revised)

This policy ensures District technology is used strictly for educational purposes while maintaining compliance with federal and state safety mandates, such as the Children's Internet Protection Act. It establishes clear behavioral standards regarding digital conduct and artificial intelligence to mitigate institutional liability and protect students from inappropriate content. By defining monitoring protocols and privacy limits, the policy provides the necessary framework for the Board to manage resources and maintain a secure learning environment.

The revisions regarding digital communication are required by 2025 WI Act 89 (Wis. Stat. 118.07(7)), which mandates that school boards define "appropriate content" for interactions between staff and students. While the specific Artificial Intelligence (AI) and social media protocols are optional local additions, they are necessary to maintain academic integrity and prevent the unauthorized disclosure of student data. These revisions are important because they provide a standardized framework for managing modern technological risks that traditional screening methods cannot address. The revisions due to 2025 WI Act 89 and consideration of related options are legally required, however, the revisions due to AI are recommended but not required.

Policy 7544 - Use of Social Media (Revised)

This policy is essential for maintaining professional boundaries by prohibiting private one-on-one digital interactions between staff and students and ensuring all social media activity is archived as a public record.

Under 2025 WI Act 89 (Wis. Stat. 118.07(7)), these changes are required by law to define "appropriate content" for digital communication and to address staff-student interactions. While the boundary and safety mandates are legally required, the specific designation of which platforms to use and the level of public interactivity allowed remain optional Board decisions. Revisions in this policy are recommended for consistency with other required policy changes

Policy 8210 Volunteers (Revised)

This policy is important because it establishes rigorous vetting through background checks and sets clear boundary expectations for all community members, including Board members, who interact with students.

Under 2025 Act 89 (Wis. Stat. 118.07(7)), these changes are required by law to define "appropriate content" for digital communications, providing that volunteer interactions remain professional and school-related. These revisions are important as they extend the same safety standards and platform restrictions to volunteers that are already applied to all staff members. These revisions are required by 2025 Wisconsin Act 89.

Policy 8462 - Child Abuse and Neglect (Revised)

This policy is essential for safeguarding student welfare by establishing mandatory reporting procedures and requiring recurring staff training on the identification of abuse and neglect.

The revised sections concerning immediate parental notification for alleged sexual misconduct or unauthorized student representations are required by law under Wis. Stat. 118.07(5) and Wis. Stat. 948.098(1)(d). These changes are important because they create a standardized, time-sensitive communication protocol that ensures families are informed when their child is a suspected victim of misconduct. These revisions are required under 2025 Wisconsin Act 57 and 89.

Deerfield Community School District

Committed to Excellence and Equity

To: Board of Education

From: Michelle Jensen and Administrative Team

Date: August 3, 2026

Re: Request for 4K Educational Assistant Position

Background

We have been considering adding a dedicated 4K educational assistant to the classroom to support the teacher and all students in the classroom. Currently, we have education assistants that service students in the 4K classroom based on IEP needs, however, these assistants come and go based on the assigned student's schedule and needs. When the EA is in the room, they can assist the teacher with other students as well, but that support is not able to be consistent.

In surveying area schools of similar size and similar classroom size (student count), we found that those schools have a dedicated 4K EA for each classroom.

Recommendation

We would like to request an additional educational assistant position of 7 hours per day to support our 4K classroom. This position will cover the morning and afternoon sections. The approximate cost of this additional position is \$51,034 assuming full benefits. We have the funds to pay for this position in Fund 10.

This would move to the regular board agenda for action.

STAFFING REPORT

August 17, 2026

The following chart outlines our newly hired team members, internal position changes and current status report on remaining open positions within the District. Certified staff positions denoted with an asterisk (*) require school board approval.

					*requires board approval	
TYPE	POSITION	TERM	FTE	REASON FOR VACANCY	NEW EMPLOYEE	
coach	MS cross country	season	varies	Michael Alger resignation	Tricia Heaslip	
coach	MS football	season	varies	Kyle Kittleson resignation	Scott Michel	
support	4K educational assistant	school year	.4375	New position	Jill Coffey	
support	ES educational assistant	school year	.875	Leanne Huber resignation	Amanda Kozeniecki	

OPEN POSITIONS

TYPE	POSITION	TERM	FTE	REASON FOR VACANCY
teacher	District daily substitute	school year	.9875	Jo Freye position change
support	Educational assistant	school year	.875	David Kind resignation

9L