Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531

Board of Education
Regular Meeting
District Boardroom
July 20, 2026 6:00 p.m.

BOE Present: Frame, Hart, Kessenich, Mack, Salkowski
BOE Absent: Fischer, Sigurslid

Administration Present: Frey, Jensen, Kramper, Malterer, Treuden
Administration Absent: Peachey

Others Present: Matt Polzin, Danielle Johansen, Millie Johansen, Morgan Alexander, Kelly Kittleson, Kristi Berg, Nathan Berg, Jamae Wierzba, Katie Michel, Caitlin Ward, Emily Haines, Nika Haines, Scott Michel

1. Call to Order:
Meeting called to order by Vice President, Melissa Frame at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:
Present: Frame, Hart, Kessenich, Mack, Salkowski

3. Proof of Posting:
Michelle Jensen presented proof of posting of meeting agenda on July 15, 2026 at the village hall, district buildings, and the district website.

4. Adoption of Agenda:
Motion by Kessenich/Mack to adopt the July 20, 2026 agenda as posted. Carried 5-0.

5. Approval of Minutes:
Motion by Kessenich/Hart to approve the minutes from the June 15, 2026 regular and July 13, 2026 special meetings. Carried 5-0.

6. Financial Report and Approval of Current Expenditures:
Doreen Treuden presented financial statements for May, noting total receipts of $163,794.88 and vouchers of $209,522.27. Motion by Salkowski/Kessenich to approve the financial reports for May. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: Comments were shared regarding school athletics and student wellness.

8. COMMITTEE REPORTS
A. Student School Board Representative Report: No report.

B. Legislative Report: No report.

C. Policy and Personnel Committee Report: No report.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: n/a

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Athletic Boosters, for its donation of $200 to the softball team to purchase regional champs t-shirts.

B. District Grants Update: Karen Frey reported that a Sources of Strength grant in the amount of $2,500 was received and a $4,000 grant to create a sensory classroom at the elementary school.

C. Building Project Update: Michelle Jensen shared progress notes: patio pavers have been installed, interior work continues with drywall, ceilings, lights and tiling in bathrooms. Work continues on the parking lot.

D. Fund 46 Transfer: Doreen Treuden presented information on financial activity for fiscal year 2025-2026. Discussed unspent funds and current Fund Balance. Motion by Salkowski/Kessenich to approve the transfer of $900,000.00 from the General Fund 10 to the Capital Improvement Fund 46 effective for fiscal year 2025-26. Carried 5-0.

E. Proposal to Add High School Demon Legion Club: Michelle Jensen presented a proposal submitted by Marcus Novak to form a new student-led club for high school students. Demon Legion aims to promote student-athletes, increase school-wide engagement and enhance the overall game day experience. Motion by Salkowski/Mack to approve High School Demon Legion for the 2026-27 school year. Carried 5-0.

F. Purchase of DES Staff Desks: Michelle Jensen shared that the staff desks are 20+ years old and are in need of replacement. The district has secured pricing through EBI under the UW contract pricing. Administration recommends the purchase of 41 desks with shipping and installation at a cost of $64,207.10 using 2026-27 Fund 10 monies. Motion by Kessenich/Hart to approve the purchase as presented. Carried 5-0.

G. Student Accident Insurance for 2026-27: Doreen Treuden presented the policy renewal, noting no change in the annual premium of $10,652.00. Motion by Salkowski/Mack to approve the student accident insurance renewal for 2026-27 as presented. Carried 5-0.

H. Property Insurance for 2026-27: Doreen Treuden presented the property insurance renewal information, noting a premium decrease of 19%. Motion by Salkowski/Kessenich to approve the property insurance renewal with The Chubb Corporation for 2026-27. Carried 5-0.

I. Parent Transportation Agreement(s) for 2026-27: Doreen Treuden presented the parent transportation agreement for 2026-27. Motion by Kessenich/Hart to approve the parent transportation agreement for private school transportation at a cost of $1,171.58 per child for 2026-27. Carried 5-0.

J. Fees for 2026-27 Including Lunch Prices, Student Fees, Fitness Center Fees, and Facility Use Fees: Doreen Treuden presented the recommendation to increase lunch prices by $.10 for adults, $.15 for elementary students and $.25 for middle/high school students. There is no recommended change to student, fitness center or facility use fees. Motion by Kessenich/Mack to approve the fees as presented for the 2026-27 school year. Carried 5-0.

K. Annual Declaration and Parent Notice of District's Student Academic Standards for 2026-27: The district's student academic standards for 2026-27 were announced.

L. Student Handbooks for 2026-27: Melinda Malterer and Scott Kramper reviewed the proposed changes. Motion by Salkowski/Kessenich to approve the proposed changes to the 2026-27 student handbooks as presented. Carried 5-0.

M. Staff Handbooks for 2026-27: Michelle Jensen reviewed the proposed changes. Motion by Salkowski/Mack to approved the proposed changes to the 2026-27 staff handbooks as presented. Carried 5-0.

N. Extracurricular Student & Parent Handbook: Michelle Jensen reviewed the handbook, noting the new format which includes expanded student wellness and mental health information, communication, expectations and support. Motion by Kessenich/Salkowski to approve the Middle/High School Student & Parent Extracurricular Handbook as presented. Carried 5-0.

O. Extracurricular Coach & Advisor Handbook: Michelle Jensen and Matt Polzin reviewed the handbook, noting the new name and format, including expanded information on district processes and expectations. Motion by Mack/Hart to approve the District Coach/Advisor Extracurricular Handbook as presented. Carried 5-0.

P. Staffing Resignation(s) including but not limited to: No resignations.

Q. Staffing Recommendation(s) including but not limited to: Administration presented the recommendation of Brad Bernarde as a high school social studies teacher. Motion by Kessenich/Salkowski to approve the recommendation as presented. Carried 5-0.

R. Support Staff Employment Report: Michelle Jensen reviewed the open positions and the transfer of Marcus Novak from a high school social studies teacher to the high school business education teacher.

10. School Board President's Report: No report.

11. Administrative Reports:
Michelle Jensen: Superintendent Jensen shared information about the Response 2 Data parent workshop that was held on June 24, noting recommendations were presented at the Committee of the Whole meeting on July 13. Ongoing updates on the action plan will be provided at the monthly Committee of the Whole meetings. The Response 2 Data staff workshop is scheduled for August 27.

Karen Frey: Mrs. Frey reported that the self-assessment paperwork was submitted to DPI.

Melinda Malterer: Principal Malterer reported that summer school was a success and students enjoyed a variety of classes. Class lists are being finalized and will be in Skyward for families to view on August 3. Any new families to the district are encouraged to contact the school.

Scott Kramper: Principal Kramper reported that high school families can view their student's schedule in Skyward while middle school schedules are being finalized and should be ready to view by the end of July. Musical Camp begins July 21 and will run for three weeks. He offered thanks to the custodial team for all their hard work this summer, to the many people who have helped make his transition seamless, and to the board of education for the opportunity to return to the district.

Laura Peachey: No report.

Doreen Treuden: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Hart to adjourn at 8:18 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk