

DEERFIELD COMMUNITY SCHOOLS
INTERSCHOLASTIC ATHLETIC AND CO/EXTRACURRICULAR CODE

Updated 9/19/16

PHILOSOPHY

The Deerfield Community School District believes that:

1. Stages, field trips, playing fields, and athletic courts are extensions of the classroom that can provide valuable extracurricular education for students.
2. Social conduct of minors is the responsibility of parents first and the legal system second. The school system supports these efforts.
3. While participation in extracurricular activities is valuable, it is also a privilege, which bears certain academic, attendance, and behavioral responsibilities.

The combination of these three key points leads to the principle that the district's primary effort will be to maximize the student's opportunity to participate in extracurricular activities.

An additional factor in creating this policy is the requirement put forth by the Wisconsin Interscholastic Athletic Association that each participating school must have a policy on eligibility and expected behavior. The WIAA requires, for example, that the school must have at least a minimum policy regarding the use of controlled and performance-enhancing substances, and that participating students must be academically eligible to play in interscholastic sports.

Note: Students who participate in both athletic and non-athletic extra/co-curricular activities run the risk of sanctions in BOTH types of events at the same time, if they violate applicable sections of the code.

SCOPE

This code applies to all co/extracurricular activities, including, but not limited to those listed in Appendix C and is in effect the entire year (12 months). The standards outlined in this code are the minimum, higher standards may be established by the coaches, advisors, or directors of each activity or organization. These additional rules/guidelines will be reviewed by the athletic director and/or building principal. Enforcement will be the responsibility of the coach/advisor.

SECTION I: ACADEMIC ELIGIBILITY

To be eligible to participate in the activities covered under the Scope of this code, students must meet the following criteria:

1. Be registered as full-time students, as defined by district policy, throughout the time of extracurricular participation (including both semesters for winter sports and activities).
2. Meet the *Academic Eligibility Criteria* which is no more than one "D" including incomplete grades when converted to a letter grade. *Academic Eligibility* is regularly established through grade checks during and at the end of each quarter.
 - A student is **Level 1 Ineligible** if he/she receives two or more "D"s or one "F" at any grade check.
 - A student is **Level 2 Ineligible** if he/she receives two or more "F"s at any grade check.

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Procedure and Consequences

Grade checks will be done at the end of the 3rd and 6th weeks, as well as the end of each 9-week grading period. For 2016-17 the three and six week grade checks will occur on Sep 23, Oct 14, Dec 2, Jan 6, Feb 10, Mar 3, Apr 21, and May 12. Nine week grading periods end on Nov 4, Jan 20, Mar 24, and Jun 2.

Consequences for failure to meet the *academic eligibility criteria* will be administered as follows:

- Students who are not registered as full-time students, as defined by district policy, may not participate in co/extracurricular or interscholastic athletic activities.

Mid-Quarter Grade Checks for Academic Eligibility




- Interscholastic athletes and students involved in co-extracurricular activities who are not meeting the *academic eligibility criteria* at either the 3rd or 6th week will be placed on academic probation and will have one week to improve their grades or will lose their eligibility to participate until the grades have improved to meet the *academic eligibility criteria*. While on academic probation, the student's teachers and coach/advisor will determine if the student should attend practices or spend time after school working on improving grades. It is the expectation that during the period of academic probation that school work takes precedence over extracurricular activities. The student may participate in scheduled events/activities while on academic probation. Following the week of academic probation, grades will again be checked. If the student has not improved grades to satisfy the *academic eligibility criteria*, the student will become ineligible, and will remain ineligible for extracurricular participation, until grades are improved. If a teacher offers the opportunity for a student on academic probation to improve their grades before school, during the school day, or after school, the student will be required to attend and work with the teacher. Failure to do so may result in the student losing probation status and becoming ineligible.

Final Quarter Grade Checks for Academic Eligibility

- **Level 1 Ineligible Athletics:** Athletes will continue to practice (unless excused by the coach) and attend events with their teams, but are ineligible to participate in the next 20% of sport's scheduled events and until there is evidence that grade progress is meeting the academic eligibility criteria.
- **Level 1 Ineligible Non-Athletics:** Students involved in non-athletic co-extracurricular activities will be ineligible to participate in the first co-extracurricular event that occurs in the first three weeks in the following quarter and until there is evidence that grade progress is meeting the eligibility criteria.
- **Level 2 Ineligible Athletics:** Athletes are ineligible to participate in the current and subsequent sports season based on the chart below. Students may practice and attend events with their team during this time, but will not gain eligibility to play until the time specified in the chart and a grade check has been done to verify that the student meets the academic eligibility criteria.
 - If academic eligibility is established by the time specified in the chart, the student will be subject to three week grade checks for the remainder of that quarter. If the student receives an "F" or two "D"s at any of the subsequent three week grade checks during that quarter, he/she will be ineligible for the remainder of that quarter and will no longer be able to attend practices nor attend scheduled events with the team for the remainder of the quarter.
 - If academic eligibility is not established by the time specified in the chart, the student will remain ineligible for the remainder of that quarter and will no longer be able to attend practices nor attend scheduled events with the team for the remainder of the quarter.

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LEVEL 2 INELIGIBLE ATHLETES (FINAL GRADES WITH 2 OR MORE F’S)

	Qtr. 1 Final Grades	Qtr. 2 Final Grades	Qtr. 3 Final Grades	Qtr. 4 Final Grades
Football, Volleyball, Cross Country, Soccer, Cheer	Ineligible for remainder of the current season (if any contests remain) and 50% of the next scheduled season (basketball, wrestling, cheer) 			
Basketball, Wrestling, Cheer		Ineligible for remainder of the current season and until the third quarter final grade check 		
Track, Soccer, Baseball, Softball, Cheer			Ineligible for 50% of the current season 	
Football, Volleyball, Cross Country, Soccer, Cheer				Ineligible for 50% of the fall sports season

- **Level 2 Ineligible Non-Athletics:** Students involved in non-athletic co-extracurricular activities will be ineligible to participate in any events or activities in the first three weeks in the following quarter and until there is evidence that grade progress is meeting the eligibility criteria. If the student receives an “F” or two “D”s at any of the subsequent three week grade checks during that quarter, he/she will be ineligible for the remainder of that quarter.

SECTION II: ATHLETIC ELIGIBILITY

This section applies solely to students wishing to participate in interscholastic athletics. Before beginning participation, each such student/athlete must:

1. Submit an up-to-date physical examination completed before the first practice with results recorded on a WIAA Examination Card and signed by the examining physician. WIAA policy requires that physicals be completed every two years.
2. Have a parent or guardian’s signed permission on the WIAA Examination Card. For those years between the required WIAA physical, the parent or guardian’s signature will be on a WIAA Alternate Year Card

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3. Submit a Consent Form agreeing to participate in the **Deerfield School District Random Drug Testing Program**. The form will be signed by the student and a parent or guardian, before the first competition. Once this form has been signed, it is assumed that the student will submit to a drug test when asked or will no longer be eligible for participation in co/extracurricular activities. **This form needs to be signed only once during a student's high school career.**
4. Meet all eligibility requirements as outlined in the WIAA Handbook.
5. Receive a briefing from the coach, summarizing the WIAA rules.
6. Behave in a manner consistent with school rules and Board of Education policy.
7. Attend the student/parent meeting before the beginning of the school year, or view a recorded presentation of the meeting.

SECTION III: CO/EXTRACURRICULAR ELIGIBILITY

This section applies solely to students wishing to participate in non-athletic co/extracurricular activities. Before beginning participation, each such student must:

1. Submit a Consent Form agreeing to participate in the **Deerfield School District Random Drug Testing Program**. The form will be signed by the student and a parent or guardian, before the first competition. Once this form has been signed, it is assumed that the student will submit to a drug test when asked or will no longer be eligible for participation in co/extracurricular activities. **This form needs to be signed only once during a student's high school career.**
2. Behave in a manner consistent with school rules and Board of Education policy.
3. Attend the student/parent meeting before the beginning of the school year, or view a recorded presentation of the meeting.

SECTION IV: ATTENDANCE ELIGIBILITY

Students wishing to participate in an athletic or other co/extracurricular practice or event are expected to attend school the entire day of such practice or event.

Attendance at School

Students who are absent (excused) for reasons other than illness (e.g. doctor or legal appointments, funerals, etc.) and will not be in school first thing in the morning, or will need to leave during the school day, will be eligible for extracurricular participation provided they make every effort to have prior approval from the athletic director or principal and have the absence pre-approved through the office by having their teachers sign the advanced makeup form. It will be expected that students having medical appointments (doctor, dentist, etc.) will provide evidence of attending that appointment. Students who will need to miss part or all of a school day for reasons beyond their control should notify the office as soon as possible as to why they are not in school. Eligibility will be determined by the principal and/or athletic director on a case by case basis. (Example: flat tire on the way to school would be beyond the student's control and would not effect eligibility)

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A student's school day begins when their schedule begins. For example, if the student has a 7:00 am class, they are expected to be in school by 7:00 am.

Any unexcused absence or tardiness will result in the student being ineligible to participate in athletic or co/extracurricular practices or events that day or the day it is discovered.

A pattern of excused absences or tardiness (more than three in a season) will result in the student being ineligible to participate in the next event.

Any student who accumulates sufficient absences (excused or unexcused) that leads to truancy being filed with law enforcement will be ineligible for the next event following notification. Note: students who have reached the age of 18 and are considered truant according to Wisconsin State Law, even if truancy is not filed, will also be ineligible for the next event.

Attendance at Practices and Games

Attendance of student athletes at practices and games and of student participants at other co/extracurricular practices and events is mandatory, with the exception of injury, illness, pre-approved family vacation, school-sponsored trip, or with the specific consent of the coach or advisor. Consequences will be determined by specific coaches and advisors.

- A student must always consult his/her coach/advisor before missing a practice, game or event. (Unless student is absent from school and it is documented by the school office) Failure to do so will result in an unexcused absence.
- Missing practice or a game to play a non-district sponsored sport will be considered an unexcused absence.
- If a student has four (4) unexcused absences, whether practice or game, he/she will no longer be a member of the team.

Students serving an out-of-school suspension may not participate or attend practices, games or events during the suspension and until they have resumed attending classes after completion of the suspension.

Students serving an in-school suspension may not participate in practice, games or events during the suspension and until they have resumed attending classes after completion of the suspension.

Coaches/advisors/principal/athletic director will determine if a student serving an in-school suspension is allowed to attend (non-participation status) a practice, game, or event.

SECTION V: BEHAVIORAL STANDARD

Participation in an athletic or co/extracurricular activity in Deerfield High School/Middle School is a privilege. The participants in these programs must earn the privilege to represent Deerfield High School/Middle School in such a manner as to uphold the ideals and principles established by the Deerfield Board of Education and the WIAA. Any participant whose conduct reflects poorly on himself/herself, the team, the organization or activity, or the Deerfield School District, whether or not such behavior takes place during or outside school hours, at Deerfield High School/Middle School, or while representing Deerfield High School/Middle School, is unacceptable and will be subject to disciplinary action as determined by the coach/advisor/athletic director and building principal. In addition, per request of a staff member, a student may be asked to follow an individual behavior contract for repeated and documented unacceptable behaviors.

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Such disciplinary action may include suspensions from athletic contests or co/extracurricular activities/events. Behaviors that involve hazing and bullying of other students are considered a violation of the behavioral standard.

Criminal behavior is prohibited. Any student who commits a felony crime will be suspended from all participation in athletics or co/extracurricular activities.

The Deerfield School District recognizes **social media** as a way to communicate and is widely used by all students. However, students involved in co/extracurricular activities represent the school and are expected to be held to a higher standard of behavior.

All forms of **social media** used by students will be considered to determine if a violation of the behavioral standard or code of conduct has occurred.

Any identifiable **social media** image, photo, video, or message which implicates a student to have been in possession or presence of illegal use of drugs or alcohol, or out of character behavior or crime, may result in confirmation of a violation of the co/extracurricular code. Likewise, any **social media** image, photo, video, or message that is inappropriate or unacceptable per the behavioral standards of the school district may also be used as confirmation of a violation of the co/extracurricular code. Since there is no way to sometimes establish a timeframe for when or location of where the images were taken, it shall be a responsibility the student must assume. It must also be noted that there may be individuals, who would attempt to implicate a student, by taking such images to place them in a situation where there may be a code violation. Therefore it is important for students not to place themselves in such environments.

Note: Appropriate behavior is expected of all students, whether a participant or spectator, at all school sponsored athletic and co/extracurricular events.

SECTION VI: SEASON PARTICIPATION

Students are expected to begin participation with an athletic team or extracurricular activity when the season or activity begins. If a student is unable to begin participation when the activity or season is scheduled to begin, arrangements should be made with the advisor/coach regarding an appropriate starting date for the student. Students wishing to join an activity or team following the first 14 calendar days from the start date will need approval from the advisor/coach as well as the athletic director and/or high school principal. Students who join an activity/team after 14 calendar days may be limited, at the discretion of the advisor/coach, in terms of awards and recognition given at the conclusion of the activity/sport. Students who do not complete an activity/season will be ineligible for any awards and recognition given at the conclusion of the activity/season.

The WIAA has established minimum number of practice days a team must have prior to any competition. These minimums are established to ensure athletes are adequately prepared for participation in that sport. Even though these are team practice days, it is expected that each athlete be held to these minimums. In the event of emergencies or family commitments, it may be possible that an athlete will need to miss a practice day(s) prior to the first competition and may not have the minimum number of practice days needed to compete. In these situations the coach, athletic director, and principal will determine if and/or when the athlete is eligible for participation. **Note: The WIAA has established specific guidelines for football practices that may supercede the guidelines in this policy.**

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These guidelines for minimum number of practice days not only apply at the beginning of the season but also whenever an athlete begins a sport during the season.

- a) Baseball, basketball, cross country, softball, soccer, track, and volleyball - **7 practice days**
- b) Football - **15 practice days, the first 5 will have limitations regarding contact**
- c) Wrestling - **10 practice days**

Athletes are encouraged to stay committed to the sport in which they start the season. However in situations where the student wants to switch sports during a season, coaches from both sports need to be in agreement that the change is in the best interest of the student.

When a student switches sports during a season, the coaches of both sports involved and athletic director will determine the number of practice days the student will need to complete to be adequately prepared to compete in the new sport.

An athlete who is suspended from a team in one sport may not participate in another sport during that season.

Deerfield Community Schools strongly urges students to participate in no more than one sport per season. If, however, an athlete chooses to participate in two sports during the same season, there must be a written agreement among both coaches and the student's parents. The student will declare the primary sport in writing.

Students, when serving a suspension related to a violation of the co/extracurricular code, will be expected to start the activity/season when the activity/season is scheduled to begin and must complete the activity/season in its entirety and be in good standing academically, as well as with the team/activity for the suspension to be considered served. Students who receive a violation of the co/extracurricular code when currently not participating in an activity/season, and choose to start an activity/season to serve the suspension, must receive permission from the advisor/coach as well as the athletic director and/or high school principal. The consequences and suspensions related to a code violation cannot be served until the student completes a minimum of seven (7) practice days.

SECTION VII: INTERSCHOLASTIC ATHLETICS GENERAL TRAINING RULES

BANNED SUBSTANCES

Consumption of tobacco products can cause cancer, increase risk of heart disease, greatly reduce athletic performance, and generally shorten a person's life span. Consumption of alcohol and illegal drugs can greatly impair judgment, slow reaction time and reflexes, greatly reduce athletic performance, negatively affect speech, become highly addictive, lead to dangerous and even fatal accidents, and generally shorten a person's life span. Consumption of anabolic-androgenic steroids and performance-enhancing substances can destroy the body's normal functioning and can result in death or severe disability.

Therefore, in order to participate in WIAA-sanctioned athletic events and in accordance with Board of Education policies, students participating or wishing to participate in interscholastic athletic activities are prohibited from consuming or possessing alcohol, tobacco, anabolic-androgenic steroids and performance-enhancing substances, or illegal drugs; AND from knowingly attending events where such items are being illegally consumed. This prohibition is in force 12 months a year throughout the athlete's tenure at Deerfield Community Schools.

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Procedures and Consequences

Attending Parties or Events: Athletes who knowingly attend an event at which any of the above banned items are being illegally consumed, but who do not themselves consume banned substances, will be sanctioned as follows:

- **First offense:** athlete must continue to practice and travel with the team, but is suspended from participation and may not suit up for the number of athletic events equivalent to 20% of a full season, and must attend 2 hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense. The suspension carries over into the athlete's next season if necessary.
- **Second offense:** athlete must continue to practice and travel with the team, but is suspended from participation and may not suit up for the number of athletic events equivalent to 40% of a full season, and must attend 2 hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense. The suspension carried over into the athlete's next season if necessary.
- **Third offense:** athlete is prohibited from participating in interscholastic athletics in any way for the equivalent of a school year (36 school weeks). Athletes under a one-year suspension may, after 18 school weeks, petition the Extra-Curricular Advisory Committee of the Board of Education to request a reduced suspension if positive steps and results have been documented regarding substance abuse issues that led to the suspension.
- Subsequent violations will be treated as third offenses.
- Suspended athletes will be ineligible for major team awards (MVP, MIP, or all-conference nomination) in the season the sanction began, or, for inactive athletes, the next season in which the athlete participates.
- Suspended athletes may not be named as Team Captains during any season in which they are serving suspensions.
- A student who completes one (1) year without any violation will have his/her last violation dropped.
- A student must be academically eligible to serve and complete a suspension due to a violation of the code of conduct related to banned substances.

Exception: *A student finding him- or herself at a party or event at which any of the above items are being illegally consumed can avoid sanctions by leaving immediately upon learning of the illegal consumption.*

Note A: *Students in the circumstance are encouraged to call their parents and report the illegal party or event so that dangerous driving can be prevented. Note that records of a cell phone call can be evidence of the time a student has left an event.*

Note B: *Sanctions will not be avoided if the student has consumed any of the items listed in the paragraph above describing banned substances.*

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Consuming or Possessing Controlled Items: Athletes, who through witness evidence, medical or forensic tests, or admission, are determined to have consumed any of the banned substances described above or who are found possessing such items (whether during a season or event preparation, or not) will be sanctioned as follows:

- **First offense:** athlete must continue to practice and travel with the team, and
 1. is suspended from participation and may not suit up for the number of athletic events equivalent of 20% of a full season. The suspension carries over into the athlete's next season if necessary.
 2. must perform four (4) hours of school-approved community service.
 3. must attend four (4) hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense.
- **Second offense:** athlete must continue to practice and travel with the team, and
 1. is suspended from participation and may not suit up for the number of athletic events equivalent of 40% of a full season. The suspension carries over into the athlete's next season if necessary.
 2. must perform eight (8) hours of school-approved community service.
 3. must attend four (4) hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense.
- **Third offense:** athlete is prohibited from participating in interscholastic athletics in any way for the equivalent of a school year (36 school weeks). Athletes under a one-year suspension may, after 18 school weeks, petition the Extra-Curricular Advisory Committee of the Board of Education to request a reduced suspension if positive steps and results have been documented regarding substance abuse issues that led to the suspension.
- Subsequent violations will be treated as third offenses.
- Suspended athletes will be ineligible for major team awards (MVP, MIP, or all-conference nomination) in the season the sanction began, or, for inactive athletes, the next season in which the athlete participates.
- Suspended athletes may not be named as Team Captains during any season in which they are serving suspensions.
- A student who completes on (1) year without any violation will have his/her last violation dropped.
- A student must be academically eligible to serve and complete a suspension due to a violation of the code of conduct related to banned substances.

SECTION VIII: CO/EXTRACURRICULAR ACTIVITES GENERAL RULES

BANNED SUBSTANCES

Consumption of tobacco products can cause cancer, increase risk of heart disease, destroy musical and speech breath control, and generally shorten a person's life span. Consumption of alcohol and illegal drugs can greatly impair judgment, slow reaction time and reflexes, affect speech and musical ability, become highly addictive, lead to dangerous and even fatal accidents, and generally shorten a person's life span.

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Consumption of anabolic-androgenic steroids and performance-enhancing substances can destroy the body's normal functioning and can result in death or severe disability.

Therefore, in order to participate in co/extracurricular events and activities, and in accordance with Board of Education policies, students participating or wishing to participate in such activities are prohibited from consuming or possessing alcohol, tobacco, or illegal drugs; AND from knowingly attending events where such items are being illegally consumed. This prohibition is in force 12 months a year throughout the student's tenure at Deerfield Community Schools.

Procedure and Consequences:

Attending Parties or Events: Students who knowingly attend an event at which any of the above banned items are being illegally consumed will be sanctioned as follows:

- First offense: student is suspended from participation in the next co/extracurricular event or activity and must attend 2 hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense.
- Second offense: student is suspended from participation in the next two co/extracurricular events or activities and must attend 2 hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense.
- Third offense: student is prohibited from participating in co/extracurricular activities in any way for the equivalent of a school year (36 school weeks). Students under a one-year suspension may, after 18 school weeks, petition the Extra-Curricular Advisory Committee of the Board of Education to request a reduced suspension if positive steps and results have been documented regarding substance abuse issues that led to the suspension.
- Subsequent violations will be treated as third offenses.
- A student who completes one (1) year without any violation will have his/her last violation dropped.
- A student must be academically eligible to serve and complete a suspension due to a violation of the code of conduct related to banned substances.

Exception: A student finding him- or herself at a party or event at which any of the above items are being illegally consumed can avoid sanctions by leaving immediately upon learning of the illegal consumption.

Note A: Students in this circumstance are encouraged to call their parents and report the illegal party or event so that dangerous driving can be prevented. Note that records of a cell phone call can be evidence of the time a student has left an event.

Note B: Sanctions will not be avoided if the student has consumed any of the items listed in the paragraph above describing banned substances.

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Consuming or Possessing Controlled Items: Students, who through witness evidence, medical or forensic tests, or admission, are determined to have consumed any of the banned substances described above or who are found possessing such items (whether during a season or event preparation, or not) will be sanctioned as follows:

- **First offense:** student is suspended from participation in the next co/extracurricular event or activity; must perform four (4) hours of school-approved community service; and must attend four (4) hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense.
- **Second offense:** student is suspended from participation in the next two co/extracurricular events or activities; must perform eight (8) hours of school-approved community service; and must attend four (4) hours of counseling with the school's AODA Coordinator, or an outside AODA professional at the student's own expense.
- **Third offense:** student is prohibited from participating in co/extracurricular activities in any way for the equivalent of a school year (36 school weeks). Students under a one-year suspension may, after 18 school weeks, petition the Extra-Curricular Advisory Committee of the Board of Education to request a reduced suspension if positive steps and results have been documented regarding substance abuse issues that led to the suspension.
- Subsequent violations will be treated as third offenses.
- A student who completes one (1) year without any violation will have his/her last violation dropped.
- A student must be academically eligible to serve and complete a suspension due to a violation of the code of conduct related to banned substances.

APPENDIX A: INVESTIGATION AND NOTIFICATION OF VIOLATION & PENALTIES

Investigation: When the building administrator or athletic director has been provided with information of a possible code violation, the student(s) allegedly involved in the violation will be questioned regarding the

incident. Questioning and gathering of information will be conducted by a building administrator and/or the athletic director(s).

Integrity Clause

In the event a student is being questioned for a possible violation of the provisions of the co/extracurricular code, it is expected that:

1. The student shall be truthful
2. The student be forthcoming with information
3. The student will not be deceptive
4. The student will be cooperative

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If it is determined that the student was untruthful or deceptive prior to, or after determination of a violation of the co/extracurricular code, the principal and/or athletic director has the authority to increase the consequences to the next level of violation.

Notification: After determining that a student has committed a code violation, the building administrator or designee shall prepare a letter, addressed to the student, the student's parent(s) or legal guardian(s), the student's coach or advisor, the building principal, and District Athletic Director. The letter shall:

1. Describe the violation and summarize the penalty to be assessed
2. Advise what penalties may be assessed for subsequent violations
3. Inform the procedure for appeal

The building administrator or designee shall meet with the student and deliver the student's copy of the letter during the meeting. A copy of the letter shall be mailed to the student's parent or legal guardian and a copy delivered to the student's coach. The athlete immediately becomes ineligible for participation upon notification of the administrator's determination of code violation.

A student who has been determined to have committed a code violation and/or the student's parent or legal guardian may appeal the decision of the building administrator or designee according to the appeal procedure set forth in this Athletic Code.

Suspensions and penalties, as a result of a code violation, will be enforced during the appeal process.

APPENDIX B: APPEAL PROCESS

A student or the student's parent or legal guardian may appeal the determination of the building administrator or designee that a violation of the Athletic Code has occurred by delivering a written notice of intent to appeal to the office of the building administrator by 3:00 PM on the third school day subsequent to receipt by the student of written notice of the violation as required in Notification of Violation and Penalties as stated above.

There may be two primary purposes for an appeal:

1. A parent and/or student may want to better understand why the student is being punished.
2. A parent and/or student may want to present information which they feel could change the initial finding by the school's administration.

However, unless otherwise stated in this code document, the appeal board does NOT have the authority to change a punishment because the parent and/or student, or members of the appeal board believe the code and its provisions are inappropriate. Only the Board of Education may modify the code and punishments for its violation.

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APPENDIX C: ACTIVITIES COVERED BY THE SCOPE OF THIS POLICY

- Academic Decathlon
- Art Club
- Forensics
- GSA/TREE
- Math Team
- National Honor Society
- Science Club
- Solo/Ensemble Music Festival
- Student Council
- Technology Club
- Yearbook Staff (non-credit)
- Leo Club
- Interscholastic Athletics – Deerfield High School
- Interscholastic Athletics – Cooperative Sports Programs
- Spirit Squad
- Jazz Band
- Show Choir (non-credit)
- School Musical (cast and crew)
- WDEE or other internships
- Out of state and/or overnight trips
- Non-Academic Trips (example – senior trip)
- Club Unify
- TRUE ID
- Homecoming and/or Prom Court
- Public Performances (concerts, pep band, etc.)**
- Spectators at School Sponsored Events**

** Students will be expected to adhere to Section IV (Attendance Eligibility) and Section V (Behavioral Standards) to be eligible for a public performance or to attend an event as a spectator.

NOTE: Any group may have additional penalties for violations in addition to what is listed in this code of conduct hand book.

APPENDIX D: ATHLETIC TEAM UNIFORM POLICY

Beginning with the 2010-11 school year, all athletic teams will wear uniforms issued by the Deerfield School District. Player names will not be allowed on any jersey or uniform. It should be noted that the school district is making every effort to make sure that all athletic teams are in a rotation for purchasing new equipment and uniforms. However, with budget constraints, items such as team warm ups or specialized pieces of equipment will need to be purchased through fundraising efforts of the teams.

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APPENDIX E: MEDICAL TREATMENT/SCHOOL SUPPLEMENTARY INSURANCE

In the event of a medical emergency, every effort will be made to contact the parents of the student. However, if contact cannot be made or the medical emergency requires immediate attention, Deerfield High School/Middle School coaches, advisors, and supervisors are advised to seek medical attention/transportation.

Deerfield High School/Middle School has supplementary health/medical emergency insurance. If a student is injured while involved in any school related activity, and the families insurance does not cover all of the medical expenses, this insurance can be used as supplementary insurance. Claim forms are available at the High School/Middle School office and should be filed as soon as possible after the injury/medical emergency.