

# DEERFIELD COMMUNITY SCHOOL DISTRICT

## MEETING AGENDA:

\_\_\_\_\_

Meeting Date: \_\_\_\_\_

Meeting Time: \_\_\_\_\_

Meeting Location: \_\_\_\_\_

Members Present: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ground Rules:
*On Time and Present
*Engaged and Participating
*Personal breaks as needed
*Stay on Topic
*No side conversations
*Be respectful of different views
*Disagree privately/publicly support
*Confidentiality (when applicable)
*Leaders are the model for progress

- Possible Topics:
- \*Curriculum mapping
  - \*Curriculum pacing
  - \*Student assessments
  - \*Sharing best practices
  - \*Articles of interest
  - \*Collaborative planning
  - \*Technology integration
  - \*Maximizing instruction time
  - \*Meeting curriculum standards

The primary focus for collaboration is to address past, present, future practices which enhance/detract from student achievement.

This comes through creative, dynamic, visionary dialogue related to a variety of aspects in the student instructional day.

Building level mission and vision statements should guide the topics, discussions and action plans for departments/teams/committees.

WHAT (content)	HOW/WHO (process)	ACTION TAKEN (next steps)	TIME (minutes)

What do we want them to learn? - How do we know when they have learned? - What do we do if they don't learn? - How do we respond when they already know it?

# DEERFIELD COMMUNITY SCHOOL DISTRICT

WHAT (content)	HOW/WHO (process)	ACTION TAKEN (next steps)	TIME (minutes)

What do we want them to learn? - How do we know when they have learned? - What do we do if they don't learn? - How do we respond when they already know it?