

**Deerfield Community School District  
300 Simonson Boulevard  
Deerfield, WI 53531**

**Deerfield Board of Education  
Regular Meeting  
HS Board Room  
October 17, 2011  
6:30 pm**

BOE Present: Fischer, Haag, Haak, Mack, Meinecke, Page, Steen  
BOE Absent:

Administration Present: Becker, Jensen, Johnsrud, Mitchell  
Administration Absent: Callahan

Student Representative Present: K.T. Higgins

Others Present: Pat Chua, Ben Peirce

**1. Call to Order**

Meeting called to order by President, Chris Page at 6:30 pm as duly posted under s.s. 19.84(1)(2)(c).

**2. Call of Roll**

Roll Call taken: Fischer, Haag, Haak, Mack, Meinecke, Page, Steen

**3. Proof of Posting**

Michelle Jensen presented proof of posting of the Meeting Agenda on October 10, 2011 at the Village Hall, District Buildings and the District Website and emailed to the Independent for publication.

**4. Approval of Agenda**

Motion by Haak/Meinecke to approve the October 17, 2011 meeting agenda as posted. Carried 7-0.

**5. Approval of Minutes**

Motion by Steen/Haak to approve the minutes from the September 19, 2011 Regular Meeting. Carried 7-0.

**6. Financial Report and Approval of Current Expenditures:** Jonathan Mitchell shared that the financial reports for August and September will be shared in November.

**7. Public Input:** No Public Input this month.

## **8. COMMITTEE REPORTS**

**Student School Board Representative Report:** K.T. Higgins gave a report on the Homecoming activities, student council members are currently helping out with the Walking School Bus program.

**Legislative Report/Discussion:** Nothing new shared at this time.

**Policy-Personnel Committee Report/Discussion:** Chris Page stated that policies discussed are on the Agenda for board action, continuing to review purchasing policies.

**Finance-Facilities Committee Report:** Jim Haak stated that items discussed are on the agenda for board action, received an update on scoreboard price quotes.

**Student Achievement Committee Report:** Chris Page stated that a review of progress on the district goals was given and information shared on DPI initiatives of a statewide Student Management System and WISE Dashboard.

**Extra Curricular Committee Report:** Sandy Fischer stated that a summary of fall sports was given, will be gathering more information regarding the parent request to recognize horsemanship.

## **9. OLD BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

### **A. Policy Second Readings: #527 – Employee Grievances, #661.2 - Fund Balance Policy:**

Motion by Fischer/Meinecke to approve the second reading of the Employee Grievances policy. Carried 7-0.

Motion by Meinecke/Steen to approve the second reading of the Fund Balance Policy. Carried 7-0.

## **10. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

### **A. Policy First Readings: #383.1 – Service Animals, #171.2 – Board of Education Meeting and Agenda Policies:**

Motion by Fischer/Haak to approve the first reading of the Service Animals policy. Carried 7-0.

Motion by Meinecke/Fischer to approve the first and final reading of the Board of Education Meeting policy. Carried 7-0.

### **B. Donations to the District:** Michelle Jensen extended appreciation to the Huwe and Bush families for donations of elementary classroom materials.

- C. **Summer School Report:** Mark Becker shared a summary of the summer school activity. There were 443 student enrolled K-12. The summer school offerings continue to be successful in attendance with widespread participation.
- D. **Youth Options Requests for Spring 2012:** There have been requests for Youth Options classes by six students for Spring 2012. Motion by Steen/Meinecke to approve the Youth Options requests for Spring 2012. Carried. 7-0.
- E. **Carl Perkins Consortium Agreement:** Michelle Jensen shared the consortium agreement for Deerfield to participate in the Carl Perkins grant with schools in Jefferson County and Eastern Dane County. Carl Perkins grants are awarded to schools for use in vocational education programs. Deerfield receives approximately \$3200 each year. Motion by Meinecke/Fischer to approve the Carl Perkins Consortium Agreement. Carried 7-0.
- F. **WDEE Weather Bug Project:** Chris Page shared that Lyn Meyer attended the Finance/Facility Committee meeting on October 3<sup>rd</sup> to share progress on this project. WDEE requested to house the Weather bug station equipment in and on the high school building. Motion by Steen/Meinecke to approve housing the Weather bug equipment and purchasing associated curriculum software for use in science classes. Carried 7-0.
- G. **Transportation Contracts for Private School Students:** Transportation contracts presented for private school students per state statute. Motion by Haak/Meinecke to approve transportation contracts. Carried 7-0.
- H. **Waste Disposal Contract:** Jonathan Mitchell provided a cost comparison for waste disposal between Rock Disposal and Veolia. Rock Disposal presented a quote with a savings of \$793. Motion by Meinecke/Haak to contract with Rock Disposal for waste disposal for 2012. Carried 7-0.
- I. **Authorization of Line of Credit for Short-Term Borrowing Purposes for 2011-2012:** Jonathan Mitchell presented a revolving line of credit for short term borrowing with F&M State Bank in Waterloo. The district routinely short term borrows to meet expenditures while waiting for the state aid payments to arrive. Motion by Haak/Fischer to approve a revolving line of credit for borrowing from F&M State Bank not to exceed \$1,500,000 for a term of 11/2011 through 06/2012 at 3%. Carried 7-0.
- J. **Cross Country Coop Agreement with Cambridge:** Sandy Fischer shared that future discussions may take place regarding a move to the Capitol Conference due to school size. Motion by Fischer/Mack to approve the continuation of the coop agreement with Cambridge. Carried 7-0.
- K. **Teacher Advancement on Salary Schedule:** Michelle Jensen shared the list of salary advancements based on credits earned by staff. A special congratulations to Jennifer Schultz and Angie Bazan for earning their Masters degree in spring 2011. Motion by Steen/Meinecke to approve salary advancements. Carried 7-0.
- L. **Fulbright Classroom Teacher Exchange Program:** Kirsten Wohlers has requested to apply for the Fulbright Classroom Teacher Exchange Program for the 2012-2013 school year. If selected, the exchange program would send Kirsten abroad for next school year

and would send an equally qualified math teacher to the US to teach in her classroom. Motion by Meinecke/Steen to approve Kirsten Wohlers application to the Fulbright Exchange Program. Carried 7-0.

**11. School Board President's Report:** Chris Page extended a thank you to the Athletic Boosters and all community members who helped with the baseball dugout project and announced the WASB Educator Effectiveness seminar taking place on December 2 in Madison.

**12. Administrative Reports:**

Michelle Jensen: Ms. Jensen confirmed that the Chinese Administrator Exchange program will begin in November when a high school principal from China visits our school for the week of November 14<sup>th</sup>, the French Student Exchange Program 2012 will be coordinated by Kirsten Wohlers with French students coming to Deerfield for 10 days in May and Deerfield students traveling to France in June, a reminder that the WASB Regional Meeting will take place at the Oaks Golf course on Tuesday, October 18<sup>th</sup> beginning at 6:00 pm, all board members are invited to the Athletic Boosters cookout to celebrate the dugout project on Wednesday, October 19<sup>th</sup>.

Brad Johnsrud: Mr. Johnsrud celebrated the excellent parent-student attendance at fall conferences with 93% attendance for the middle school and 78% attendance at the high school. This is one of the district goals that the middle/high school staff has been working on toward improvement. Some staff will be traveling to Waunakee to observe and talk with teachers about the block schedule.

Mark Becker: Mr. Becker thanked the Deerfield Volunteer Fire Department for visiting the primary grades students to teach fire safety, the elementary PTO craft fair is on November 12, WKCE testing will begin next week and continue through November.

Barb Callahan: Michelle Jensen shared for Barb that NFL Play 60 night was October 14<sup>th</sup> with a great turnout, the Strategies for Active Schools Project was selected to receive a \$5,000 grant to explore programs that will promote 60 minutes a day of physical activity, Friday Family Fitness will take place on October 21st.

**13. Executive Session:**

Roll call vote to move to executive session at 7:58 pm to consider employment, compensation, or performance evaluation of employees for non-union and administrative staff as provided under s.s.19.85 (1)(c)(f). All ayes.

**14. Reconvene in Open Session:**

Roll call vote to reconvene in open session at 8:54 pm and take action based upon discussion held in executive session as per section 19.85(1)(c)(f).

Chris Page announced no action was taken in executive session.

**15. Schedule Upcoming Meeting:**

Upcoming Meetings were scheduled.

**16. Adjournment:**

Motion by Haak/Mack to adjourn at 8:55 pm. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Clerk