

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

Board of Education

Regular Meeting

MS/HS IMC

December 18, 2023 6:00 p.m.

BOE Present: Fischer, Frame, Hart (arrived at 6:01), Mack, Sigurslid

BOE Absent: Knudtson, Michel

Administration Present: Frey, Jensen, Kamrath

Administration Absent: McDonough, Peachey

Others Present: Piper Ryan, Ryan Fankhauser

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Hart, Mack, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on December 8, 2023 at the village hall, district buildings, the district website and The Independent for publication in the December 14, 2023 edition.

4. Approval of Agenda:

Motion by Fischer/Mack to approve the December 18, 2023 agenda as posted. Carried 4-0.

5. Approval of Minutes:

Motion by Frame/Hart to approve the minutes from the November 20, 2023 regular meeting and December 4, 2023 special meeting. Carried 5-0.

6. Financial Report and Approval of Current Expenditures:

Michelle Jensen presented financial statements for October, noting total receipts of \$79,228.06 and vouchers of \$516,859.61. Motion by Fischer/Hart to approve the financial reports for October. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: Piper Ryan reported that the group recently held a blood drive and they will be holding a bake sale in January to raise money for a local family that experienced a house fire.

B. Legislative Report: No report.

C. Policy-Personnel Committee Report: No report.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: Michelle Jensen reported that there are tentative development plans for west of Savannah Park and condo plans for 34 units are moving forward. The school building project continues to proceed.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Recognition was given to recent donors for their support of the district: Barb Callahan, for her donation of \$100 to the Helping Hands scholarship fund; Gail Polzin, for her \$150 donation to TRUE ID; Suze Haag, for her donation of a case of oranges for the middle/high school students; and the Music Boosters, for its donation of \$980 to benefit a variety of projects.

B. District Grants Update: No report.

C. Audit Report for 2022-23: Michelle Jensen presented the audit report, noting no changes from the Committee of the Whole meeting. Motion by Hart/Fischer to accept the audit report for 2022-23 as presented. Carried 5-0.

D. Building Project Update: Michelle Jensen reported that various consultants and engineers continue to make site visits related to the project. Bray submitted the building applications to the Village of Deerfield and they will be presented to the Planning Commission at a meeting on January 15, 2024. There is an upcoming Phasing meeting with the Vogel team and the results will be shared with the board at the January 8 Committee of the Whole meeting.

E. School Safety Report: Ryan Fankhauser reviewed the safety reports.

F. Ten Year Capital Improvement Plan: Michelle Jensen presented the projects and budget estimates for this school year and going forward. Motion by Fischer/Frame to adopt the long range facilities capital projects plan. Carried 5-0.

G. Miscellaneous Position Pay for 2023-25: Michelle Jensen presented the proposal, noting the positions are reviewed every two years to keep compensation within marketplace wages. Motion by Hart/Mack to approve the 2023-25 pay plan for miscellaneous positions as presented. Carried 5-0.

H. Support Staff Placement Scale for 2023-25: Michelle Jensen presented the proposal. Motion by Fischer/Hart to approve the 2023-25 support staff placement scale as presented. Carried 5-0.

I. Athletic Director Position Hours: Michelle Jensen presented the proposal to increase the position's FTE from .52 to .625. Motion by Mack/Frame to approve the increase of hours for the athletic director position as presented. Carried 5-0.

J. Staffing Resignation(s) including but not limited to: MS EEN Teacher: Administration presented the resignation of Erin Karras, EEN Teacher. Motion by Hart/Fischer to accept the resignation and waive the \$1,000 liquidated damages fee. Carried 5-0.

K. Staffing Recommendation(s) including but not limited to: No recommendations.

L. Support Staff Employment Report: Michelle Jensen announced the recent hiring of Royce Anderson as a middle school girls basketball coach.

11. School Board President's Report: No report.

12. Administrative Reports:

Michelle Jensen: Superintendent Jensen expressed gratitude for the many great things that happened this year from being nearly fully staffed to our students being involved in the various activities that are offered. She reflected that community support for the upcoming building project is humbling and there is much to be thankful for as we look forward to 2024.

Karen Frey: Mrs. Frey shared that the middle school student council sponsored two students for the community center giving tree using the \$115 they raised with their pie throwing contest. Some middle school students recently attended a Future Quest event in Madison which provides hands-on career exploration in many areas.

Melinda Kamrath: Principal Kamrath shared that time on early release days has been spent discussing the new math curriculum. Students in Grades 4 and 5 recently traveled to the community center to sing for the senior citizens. She expressed thanks to Ashley Meyer and the first and fourth-grade teachers for a wonderful concert.

Shannon McDonough: Principal McDonough shared that she continues to meet monthly with the Principal Advisory Committee which consists of high school class officers. Topics of discussion include upcoming events and what is going well and not going well in school from the students' perspective. She has been working with staff on the appropriate use of AI in school.

Laura Peachey: No report.

13. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

14. Adjournment: Motion by Mack/Fischer to adjourn at 6:47 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk