

**Deerfield Community School District  
300 Simonson Boulevard  
Deerfield, WI 53531**

**Board of Education**

**Regular Meeting**

**MS/HS IMC**

**November 20, 2023 6:00 p.m.**

BOE Present: Fischer, Hart, Mack, Michel, Sigurslid

BOE Absent: Frame, Knudtson

Administration Present: Jensen, McDonough, Treuden

Administration Absent: Frey, Kamrath

Others Present: Piper Ryan

**1. Call to Order:**

Meeting called to order by President, Lisa Sigurslid at 6:01 p.m. as duly posted under s.s. 19.84(1)(2)(c).

**2. Call of Roll:**

Present: Fischer, Hart, Mack, Michel, Sigurslid

**3. Proof of Posting:**

Michelle Jensen presented proof of posting of meeting agenda on November 10, 2023 at the village hall, district buildings, the district website and The Independent for publication in the November 16, 2023 edition.

**4. Approval of Agenda:**

Motion by Hart/Michel to approve the November 20, 2023 agenda as posted. Carried 5-0.

**5. Approval of Minutes:**

Motion by Fischer/Mack to approve the minutes from the October 16, 2023 regular meeting and October 24, 2023 and November 6, 2023 special meetings. Carried 5-0.

**6. Financial Report and Approval of Current Expenditures:**

Doreen Treuden presented financial statements for September, noting total receipts of \$785,159.95 and vouchers of \$463,094.48. Motion by Fischer/Hart to approve the financial reports for September. A roll call vote is required to approve the current expenditures. All ayes.

**7. Public Input:** No public input.

**8. COMMITTEE REPORTS**

**A. Student School Board Representative Report:** Piper Ryan reported that the group is currently planning activities for December.

**B. Legislative Report:** No report.

**C. Policy-Personnel Committee Report:** Items addressed under New Business.

**D. Health and Wellness Committee Report:** Hannah Riedl reported that there are several initiatives she is working on regarding mental health, Adam Dunnington shared that he continues to build relationships with local and organic farmers, Stephanie Nanstad announced she is working on vaccine compliance for the state report and Wendy Helminiak reported on several items of note with regard to staff wellness.

**E. Joint Interactive Committee Report:** No report.

## **9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

**A. Donations to the District:** Appreciation was given to recent donors for their support of the district: Lisa Sigurslid and family, for their donation of \$200 to the Dear Fund; Deerfield Lions Club, for its donation of \$1,500 to the elementary school to purchase books; Gail Polzin, for her donation of \$150 to TRUE ID; and Blaine Neupert of Don's Home Furnishings, for his donation of \$1,000 to the music department for the musical.

**B. District Grants Update:** Michelle Jensen announced that an application for a Fab Lab grant through WEDC is being prepared.

**C. Building Project Update:** Michelle Jensen shared that user group meetings continue to be held and Nate Considine from Bray Architects shared a presentation with the board at the Committee of the Whole meeting on November 6.

**D. School Board Election for 2024:** Michelle Jensen announced that the seats held by Sandy Fischer, Sarah Hart and Katie Michel will be open in the spring election.

**E. Announcement of Tax Levy and Budget for 2023-24:** Doreen Treuden announced the final tax levy and budget for 2023-2024.

**F. Student Transportation Contract with St. Coletta of Wisconsin, Inc.:** Doreen Treuden presented the details of the contract, noting the cost will be \$286.05 per day which is a savings of more than \$100.00 each day from GO Riteway's fee. Motion by Fischer/Michel to approve the student transportation contract with St. Coletta as presented. Carried 5-0.

**G. WASB/WASDA/WASBO State Education Convention:** Michelle Jensen announced the dates of the state convention and to let Angie know if you are interested in attending.

**H. Staffing Resignation(s) including but not limited to:** Administration announced the resignation of Jennifer Varsik, EEN Teacher. Motion by Mack/Fischer to accept the resignation and waive the \$1,000 liquidated damages fee. Carried 5-0.

**I. Staffing Recommendation(s) including but not limited to:** No recommendations.

**J. Support Staff Employment Report:** Michelle Jensen announced the resignation of Katie Crawford, instructional assistant, and the recent hiring of Jeff Miller as a middle school boys basketball coach and Amber Bronson as an instructional assistant.

**10. School Board President's Report:** No report.

**11. Administrative Reports:**

**Michelle Jensen:** Superintendent Jensen expressed appreciation to the board, staff and parents for helping make all the great events happen for kids in our schools.

**Karen Frey:** Mrs. Frey's report stated that the mentor group theme for the month is Positive Attitude. An assembly was held to talk about what this looks, sounds and feels like. The pupil services team has invited speakers to talk about AODA issues with the juniors and seniors.

**Melinda Kamrath:** Principal Kamrath's report stated that parent/teacher conferences were well attended and offered thanks to everyone who attended and helped with the Veterans Day program. Upcoming events include the 1<sup>st</sup> and 4<sup>th</sup> grade concerts and the 4K Gingerbread event.

**Shannon McDonough:** Principal McDonough shared that the musical was a huge success and the Veterans Day program was a proud moment for the school as she received many compliments from guests and attendees regarding the students' good behavior. Winter sports are underway.

**Doreen Treuden:** No report.

**12. Schedule Upcoming Meetings:** Upcoming meetings were scheduled.

**13. Adjournment:** Motion by Mack/Fischer to adjourn at 6:41 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk