

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
MS/HS IMC
September 18, 2023 6:00 p.m.**

BOE Present: Fischer, Hart, Knudtson, Mack, Michel, Sigurslid
BOE Absent: Frame

Administration Present: Frey, Jensen, Kamrath, McDonough, Treuden
Administration Absent: No one absent

Others Present: Piper Ryan

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Hart, Knudtson, Mack, Michel, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on September 8, 2023 at the village hall, district buildings, the district website and The Independent for publication in the September 14, 2023 edition.

4. Approval of Agenda:

Motion by Hart/Knudtson to adopt the September 18, 2023 agenda as posted. Carried 6-0.

5. Approval of Minutes:

Motion by Fischer/Hart to approve the minutes from the August 21, 2023 regular meeting. Carried 6-0.

6. Financial Report and Approval of Current Expenditures:

No financial report due to audit.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: Piper Ryan reported that Homecoming plans are underway and this year's theme is Disney. There is an upcoming blood drive on October 4.

B. Legislative Report: Michelle Jensen reported that the state senate recently passed a motion that eliminates restrictions on the revenue limit per student.

C. Policy-Personnel Committee Report: It was reported that current discussions are about wages and compensation for staff.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: It was reported that the road work on Main Street and Liberty Street is complete and there is some interest in building condominiums in the Drumlin Hills subdivision. Fiber optic conduit is still being laid in the township and they are working on some renovations at the town garage. Referendum project planning continues on a bi-weekly basis, first ground breaking is planned for spring 2024.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Go Riteway, Deerfield Lutheran Church and an anonymous donor, for their donations of miscellaneous school supplies; Jean Stevens, for her donation of new books to the elementary school; Bank of Deerfield, for sponsoring breakfast for all staff at the district in-service; and the McAloon family, for their donation of an iRobot coding robot to the computer science department.

B. District Grants Update: It was reported that our district did not receive an AODA grant.

C. Referendum Project Update: Michelle Jensen shared that the team from Bray Architects presented a 3D virtual tour of the remodel/addition project to the full staff at our district in-service in August and they continue to hold user group meetings with staff members and departments. The design team shared a preliminary design for the exterior surface of the building.

D. Staff Handbook for 2023-24: Michelle Jensen presented the proposed changes and additions, noting no change from the committee meeting. Motion by Knudtson/Fischer to approve the staff handbook for 2023-24 as presented. Carried 6-0.

E. Proposed Budget for 2023-24: Doreen Treuden provided an update on the budget, noting a \$204,000 deficit at this time.

F. Policy 5465 – Graduation Ceremony: Michelle Jensen presented the proposed additional verbiage which clarifies that students may only wear school-issued gowns, stoles, cords, and caps during the graduation ceremony. Motion by Hart/Mack to approve wearing only school-issued caps, gowns, cords and stoles during the graduation ceremony. Carried 6-0.

G. 66.0301 Shared Services Agreement for PT Services for 2023-24: Karen Frey presented the agreement. Motion by Fischer/Knudtson to approve the shared services agreement for PT services for 2023-24 as presented. Carried 6-0.

H. Permission for Homecoming Bonfire on School Grounds: Shannon McDonough presented the request. Motion by Michel/Mack to approve the request to have a homecoming bonfire on school grounds on October 11, 2023. Carried 6-0.

I. Staffing Resignation(s) including but not limited to: No resignations.

J. Staffing Recommendation(s) including but not limited to: No recommendations.

K. Support Staff Employment Report: Michelle Jensen announced the resignation of Erin Karras as the middle school student council advisor, noting Jeff Miller will take over the position. Michael Alger was recently hired as a middle school cross country coach.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen announced that it has been a great start to the school year, noting we are fully staffed in our certified staff positions. She shared she will be attending the fall superintendent's conference in Madison later this week.

Karen Frey: Mrs. Frey welcomed student teacher Heather Brende, who is working with Stacey Kimmel at the sixth grade level. Special Education staff have completed their schedules and are settling into the school year.

Melinda Kamrath: Principal Kamrath extended thanks to all families as there have been minimal issues with drop off and pick up, She encouraged families to read the monthly newsletter and Tuesday Newsday flyers sent home via Skylert. Staff have been busy unpacking and organizing the new math curriculum.

Shannon McDonough: Principal McDonough shared that Ready, Set, Go! conferences were successful with a 65% attendance rate. High school staff continue to explore artificial intelligence as a tool. Our first Senior Night was well-attended with 33/47 families participating.

Doreen Treuden: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Fischer to adjourn at 6:51 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk