

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

Board of Education

Regular Meeting

MS/HS IMC

August 21, 2023 6:00 p.m.

BOE Present: Fischer, Frame, Hart (arrived at 6:05), Mack, Michel, Sigurslid

BOE Absent: Knudtson

Administration Present: Frey, Jensen, McDonough, Kamrath, Treuden

Administration Absent: No one absent

Others Present: No others present

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:02 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Mack, Michel, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on August 8, 2023 at the village hall, district buildings, the district website and The Independent for publication in the August 17, 2023 edition.

4. Approval of Agenda:

Motion by Michel/Fischer to approve the August 21, 2023 agenda as posted with a correction to item 9G. Carried 5-0.

5. Approval of Minutes:

Motion by Frame/Hart to approve the minutes from the July 17, 2023 regular and August 7, 2023 special meetings. Carried 6-0.

6. Financial Report and Approval of Current Expenditures:

No financial report due to the audit.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: No report.

B. Legislative Report: No report.

C. Policy-Personnel Committee Report: No report.

D. Health and Wellness Committee Report: No report.

E. Joint Interactive Committee Report: No report.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to a recent donor for its support of the district: St. Vincent de Paul, for its donation of an \$800 Amazon gift card to purchase school supplies for teachers and students.

B. District Grants Update: Nothing to report.

C. Referendum Project Update: Michelle Jensen shared that Bray Architects created a 3D floor plan of the middle/high school building project, CPT continues to meet bi-weekly, and flooring options were discussed at a recent meeting.

D. Seclusion and Restraint Annual Report: Karen Frey presented the report, noting it is confidential in nature.

E. Food Service and Library Use Finger Scanners: Doreen Treuden presented a proposal to purchase and transition to finger scanners for food service and library use to increase efficiency and accuracy. Target start date is October 1, 2023. Motion by Mack/Fischer to approve the purchase of biometric finger scanners as presented. Carried 6-0.

F. Adoption of Wisconsin Public School District and Related Records General Schedule: Michelle Jensen presented the schedule which was recently updated. Motion by Michel/Hart to adopt the Wisconsin public school district and related records general schedule. Carried 6-0.

G. MJ Care, Inc. Contract for Occupational Therapy Services for 2023-24: Karen Frey presented the contract. Motion by Fischer/Mack to approve the MJ Care, Inc contract for occupational therapy services for the 2023-24 school year. Carried 6-0.

H. Staffing Resignation(s) including but not limited to: No resignations.

I. Staffing Recommendation(s) including but not limited to: Kristen Kroll, PT Speech and Language: Administration presented the recommendation of Kristen Kroll as a part-time speech and language therapist. Motion by Frame/Hart to approve the recommendation as presented. Carried 6-0.

J. Support Staff Employment Report: Michelle Jensen announced the recent hiring of Quinn Halverson as a daily substitute teacher for the district.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared that there was a great turnout at our Ready, Set, Smile! event. She gave thanks to the custodial staff for cleaning the buildings over the summer and noted that this is our last 'normal' school year in the middle/high school as the referendum building project will begin in the spring.

Karen Frey: Mrs. Frey shared that Go Solutions, the district's new IEP software, is up and running. Staff will be trained on it next week.

Doreen Treuden: No report.

Shannon McDonough: Principal McDonough shared information about the upcoming Ready, Set, Go! event on August 31. She gave thanks for the warm welcome she has received and looks forward to the building being full of students and staff.

Melinda Kamrath: Principal Kamrath shared that summer school went well, giving thanks to all staff who taught and to the custodians for working around them. Currently there are 17 new students entering kindergarten through sixth grade. Staff will participate in new math curriculum training next week.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Fischer to adjourn at 6:40 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk