

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
WDEE Studio
August 15, 2022 6:00 p.m.**

BOE Present: Fischer, Hart, Mack, Michel, Sigurslid
BOE Absent: Frame, Knudtson

Administration Present: Frey, Jacobson, Jensen, Kamrath, Treuden
Administration Absent: No one absent

Others Present: No others present

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:01 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Hart, Mack, Michel, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on August 5, 2022 at the village hall, district buildings, the district website and The Independent for publication in the August 11, 2022 edition. Agenda reposted on August 11, 2022.

4. Approval of Agenda:

Motion by Michel/Fischer to approve the August 15, 2022 amended agenda as posted. Carried 5-0.

5. Approval of Minutes:

Motion by Fischer/Hart to approve the minutes from the July 18, 2022 regular meeting and July 26, 2022 and August 8, 2022 special meetings. Carried 5-0.

6. Financial Report and Approval of Current Expenditures:

No financial report due to audit.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: No report.

B. Legislative Report: No report.

C. Policy-Personnel Committee Report: Items will be addressed under New Business.

D. Health and Wellness Committee Report: No report.

E. Joint Interactive Committee Report: No report.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Nothing to report.

B. District Grants Update: Nothing to report.

C. CAC Update: Michelle Jensen shared that representatives from both Bray and Vogel presented costings and schematics at the meeting on August 10. Upcoming meetings are August 31 and September 21.

D. UW Health Athletic Training Services Agreement: Michelle Jensen presented the five-year agreement. Motion by Mack/Fischer to approve the UW Health athletic training services agreement as presented. Carried 5-0.

E. High School Baseball Team Trip Request for Spring 2023: Michelle Jensen presented the request on behalf of Scott Gloede, noting an estimated cost of \$1,000 per person. The trip would take place over spring break. Motion by Michel/Hart to approve the high school baseball team trip request for Spring Break 2023 as presented. Carried 5-0.

F. MJ Care, Inc. Contract for Occupational Therapy and Speech and Language Services for 2022-23: Karen Frey presented the contract. Motion by Hart/Mack to approve the MJ Care, Inc. contract for OT and speech and language services for 2022-23 as presented. Carried 5-0.

G. Cambridge Counseling Clinic Contract for 2022-23: Karen Frey presented the contract. Motion by Michel/Fischer to approve the Cambridge Counseling Clinic contract for 2022-23 as presented. Carried 5-0.

H. EPA Clean School Bus Rebate Program: Doreen Treuden presented the letter of understanding from GO Riteway. Motion by Michel/Hart to approve the partnership with GO Riteway for the EPA clean bus rebate program. Carried 5-0.

I. Fitness Center Fees for 2022-23: Michelle Jensen presented the proposal to offer fitness center memberships to community members at no charge for the 2022-23 school year. Fees for classes would be charged separately. Motion by Fischer/Mack to approve waiving the annual membership fee for community members for the 2022-23 school year. Carried 5-0.

J. Onsite COVID-19 Testing for 2022-23: Michelle Jensen shared that DHS has paired us with COVIDClinic with an anticipated start date for onsite testing of September 1. Process will largely be the same as last year but with fewer hours of operation and limited to our students and staff.

K. COVID-19 Protocols for 2022-23: Michelle Jensen shared that PHMDC is currently reviewing guidance released by the CDC and will update the group as information becomes available.

L. Staff Handbooks for 2022-23: Michelle Jensen presented the updates. Motion by Fischer/Hart to approve the staff handbooks for 2022-23. Carried 5-0.

M. Student Handbooks for 2022-23: Melinda Kamrath and Brett Jacobson presented the updates, noting no change from the Committee of the Whole meeting last week. Motion by Michel/Fischer to approve the student handbooks for 2022-23. Carried 5-0.

N. Pay Scale Adjustment for Custodial Positions: Michelle Jensen presented the proposal. Motion by Fischer/Hart to approve the pay scale adjustment increase of \$1.00 per hour for each class. Carried 5-0.

O. Reimbursement for Newly Hired Substitute Teachers and Paraprofessional Licenses: Michelle Jensen presented the proposal. Motion by Michel/Fischer to approve the reimbursement for paraprofessionals after 120 days of employment and substitute teachers after 40 hours of work. Carried 5-0.

P. Compensation for Completion of Master's Degree: Michelle Jensen presented the proposal. Motion by Fischer/Michel to approve a \$3,000 salary increase upon completion of master's degree. Carried 5-0.

Q. Support Staff Employment Report: Michelle Jensen announced the status change of Sarah Larson from long-term substitute custodian to part-time custodian. Tara Frana and Hannah Opala have been approved as high school student council advisors.

R. Staffing Resignation(s) including but not limited to: First Grade Teacher: Administration presented the resignation of Kallie Ziegler, first grade teacher. Motion by Hart/Michel to accept the resignation with the assessment of liquidated damages. Carried 5-0.

S. Staffing Recommendation(s) including but not limited to: No recommendations.

10. School Board President's Report: Lisa Sigurslid expressed thanks to the Citizens Advisory Committee and welcomed staff back to school.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen announced our district inservice is August 23 and we welcome many new staff members.

Karen Frey: Mrs. Frey shared that she has met with all special education staff to assign caseloads and she will be holding a middle school retreat.

Doreen Treuden: No report.

Brett Jacobson: Principal Jacobson reported that the middle/high school is fully staffed for the school year and some of the staff members will be participating in a trauma informed practices training.

Melinda Kamrath: Principal Kamrath reported that Ready, Set, Go! conferences will take place on August 25 and encouraged parents to sign up through Skyward. Staff members have participated in new math curriculum training.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. EXECUTIVE SESSION: Motion by Mack/Fischer to convene in executive session at 7:40 p.m. for the purpose of considering employee leave request as provided for under section 19.85(c). Roll call vote required, all ayes.

14. RECONVENE TO OPEN SESSION: Motion by Michel/Fischer to reconvene in open session at 7:55 p.m. Roll call vote required, all ayes.

Motion by Michel/Fischer to approve leave of absence request for Stephanie Peterson for the second semester of the 2022-23 school year to allow her to fulfill a student teaching assignment.
Carried 5-0.

15. Adjournment: Motion by Mack/Fischer to adjourn at 7:56 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk