

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
MS/HS IMC
July 17, 2023 6:00 p.m.**

BOE Present: Fischer, Frame, Hart, Michel, Sigurslid
BOE Absent: Knudtson, Mack

Administration Present: Frey, Jensen, Treuden
Administration Absent: Kamrath, McDonough

Others Present: No others present

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Hart, Michel, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on July 7, 2023 at the village hall, district buildings, the district website and The Independent for publication in the July 13, 2023 edition.

4. Approval of Agenda:

Motion by Frame/Hart to approve the July 17, 2023 agenda as posted. Carried 5-0.

5. Approval of Minutes:

Motion by Fischer/Frame to approve the minutes from the June 19, 2023 regular meeting. Carried 5-0.

6. Financial Report and Approval of Current Expenditures:

Doreen Treuden presented financial statements for May, noting total receipts of \$103,360.20 and vouchers of \$435,233.77. Motion by Fischer/Michel to approve the financial reports for May. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: n/a

B. Legislative Report: No report.

C. Policy-Personnel Committee Report: No report.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: n/a

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Nothing to report.

B. District Grants Update: Michelle Jensen shared that school-based mental health grants are no longer being offered. Funds allocated will be divided equally based on student count. First year estimate is \$31/pupil, second year is \$15/pupil.

C. Class of 2023 Report: Michelle Jensen shared statistics and feedback she received in her meetings with members of the senior class.

D. Referendum Project Update: Michelle Jensen reported that progress is being made in working towards a finalized floor plan. Bray continues to hold user group meetings which are proving to be very helpful. Preliminary specifications have been submitted to Vogel so a high level cost analysis can be created.

E. WIAA Membership Renewal: Michelle Jensen presented the renewal, noting no changes from last year with no cost to the district. Motion by Hart/Michel to approve the WIAA membership renewal for 2023-24. Carried 5-0.

F. School Nurse Annual Report: Michelle Jensen announced the full report was emailed to the board for their review. Goals for the upcoming year were shared and include a set schedule for the two buildings and providing more learning opportunities in the classrooms.

G. Annual Declaration and Parent Notice of District's Student Academic Standards for 2023-24: Michelle Jensen read the declaration aloud.

H. Parent Transportation Agreement(s) for 2023-24: Doreen Treuden presented the agreements. Motion by Michel/Hart to approve the parent transportation agreements for private school transportation as presented. Carried 5-0.

I. District Property Insurance Renewal for 2023-24: Doreen Treuden presented the insurance renewal, noting a 4% premium increase to \$45,180 for the year. Motion by Frame/Fischer to approve the district property insurance renewal for 2023-24 with CM Regent Insurance. Carried 5-0.

J. Student Handbooks for 2023-24: Michelle Jensen presented the updates, noting the addition of verbiage regarding the online bullying or harassment incident reporting form. Motion by Michel/Fischer to approve the student handbooks for 2023-24. Carried 5-0.

K. Staffing Resignation(s) including but not limited to: No resignations.

L. Staffing Recommendation(s) including but not limited to: MS Language Arts Teacher, ES Special Education Teacher, Speech and Language Therapist:

Administration presented the recommendations of Hannah Nelson, middle school language arts teacher and Stephanie Beal, elementary school special education teacher. Status change for Shawna Ellingen, speech and language therapist, from .40 FTE to 1.00 FTE was presented. Motion by Michel/Hart to approve the recommendations as presented. Carried 5-0.

M. Support Staff Employment Report: Michelle Jensen announced the resignation of Michaela Carey, instructional assistant, and the recent hiring of Shane Van Roo as an assistant high school football coach and John Waltz as an assistant middle school football coach.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared that storage spaces are being cleaned and a garage sale will be held on August 8 during our Ready, Set, Smile! event. There are a variety of items including old athletic uniforms, homecoming decorations, and unused classroom furniture. Some items will be priced but the majority will be free.

Karen Frey: No report.

Doreen Treuden: No report.

Melinda Kamrath: Principal Kamrath's report included information about Ready, Set, Smile! on August 8 and Ready, Set, Go! conferences on August 31. She encouraged new families to contact the elementary school office to enroll children before the first day of school on September 5.

Shannon McDonough: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Fischer/Hart to adjourn at 6:55 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk