

**Deerfield Community School District**  
**300 Simonson Boulevard**  
**Deerfield, WI 53531**

**Board of Education**  
**Regular Meeting**  
**MS/HS IMC**  
**May 15, 2023 6:00 p.m.**

BOE Present: Fischer, Frame, Mack, Michel, Sigurslid  
BOE Absent: Hart, Knudtson

Administration Present: Frey, Jacobson, Jensen, Kamrath, Treuden  
Administration Absent: No one absent

Others Present: Erik Kass, Miles Petersen

**1. Call to Order:**

Meeting called to order by President, Lisa Sigurslid at 6:01 p.m. as duly posted under s.s. 19.84(1)(2)(c).

**2. Call of Roll:**

Present: Fischer, Frame, Mack, Michel, Sigurslid

**3. Proof of Posting:**

Michelle Jensen presented proof of posting of meeting agenda on May 5, 2023 at the village hall, district buildings, the district website and The Independent for publication in the May 11, 2023 edition. Reposted on May 9 and May 10, 2023.

**4. Approval of Agenda:**

Motion by Fischer/Michel to approve the May 15, 2023 amended agenda as posted.  
Carried 5-0.

**5. Approval of Minutes:**

Motion by Frame/Mack to approve the minutes from the April 24, 2023 regular and special meetings. Carried 5-0.

**6. Financial Report and Approval of Current Expenditures:**

Doreen Treuden presented financial statements for March, noting total receipts of \$1,961,769.91 and vouchers of \$434,316.13. Motion by Fischer/Frame to approve the financial reports for March. A roll call vote is required to approve the current expenditures. All ayes.

**7. Public Input:** No public input.

**8. COMMITTEE REPORTS**

**A. Student School Board Representative Report:** Miles Petersen reported that there is an upcoming blood drive on June 7. Recent activities were Walking School Bus and a seat belt safety check before school at the high school.

**B. Legislative Report:** No report.

**C. Policy-Personnel Committee Report:** Items will be addressed under New Business.

**D. Health and Wellness Committee Report:** n/a

**E. Joint Interactive Committee Report:** Michelle Jensen reported that the road work on Main Street will begin June 5. Phase 1 of Charter broadband installation is beginning in the township. Referendum project planning has begun with a tentative dig date in March 2024 at the middle/high school.

## **9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION**

**A. Referendum Financing Plan:** Erik Kass was on hand from PMA Securities. He and Doreen Treuden gave a presentation on the referendum financing plan.

**B. Donations to the District:** Appreciation was given to recent donors for their support of the district: Sam and Stacey Kimmel, for their donation of \$100 to the DEAR fund.

**C. District Grants Update:** It was reported that a mental health grant application has been submitted.

**D. Referendum Project Update:** Michelle Jensen shared that representatives from Bray and Vogel will meet with staff on Wednesday to introduce and share project information. Review of the floor plan addition has begun and tours at Sun Prairie West, Evansville Middle School and Mount Horeb High School have been confirmed for June 6. Middle and high school staff, including sixth grade staff, will be invited to attend to help give feedback during the design phase.

**E. Engagement of Disclosure Counsel for General Obligation Bonds, Series 2023:** Doreen Treuden reviewed the document. Motion by Michel/Frame to accept the engagement of disclosure counsel for general obligation bonds, series 2023 as presented. Carried 5-0.

**F. Legal Services in Connection with the Issuance of \$49,700,000 General Obligation Bonds:** Doreen Treuden reviewed the document. Motion by Frame/Fischer to approve Griggs Law Office to serve as bond counsel in connection with the issuance of \$49,700,000 general obligation bonds, series 2023. Carried 5-0.

**G. S & P Global Rating Credit Service for the General Obligation School Improvement Bonds, Series 2023:** Doreen Treuden reviewed the document. Motion by Fischer/Michel to approve the use of S & P global rating credit service for the general obligation school improvement bonds, series 2023, at a cost of \$23,000. Carried 5-0.

**H. Health and Dental Rates for 2023-24:** Doreen Treuden shared historical data and presented the proposal of an 11.9% health rate increase, noting no change for the dental rate. Motion by Fischer/Mack to approve the health rate increase of 11.9%. Carried 5-0.

**I. Open Enrollment Approvals and Denials for 2023-24:** Karen Frey presented the information, noting 12 applications to open enroll in and 27 applications to open enroll out. Motion by Frame/Fischer to approve the open enrollment approvals and denial for 2023-24 as presented. Carried 5-0.

**J. Neola Policy Update:** Michelle Jensen reviewed the proposed updates. Motion by Michel/Frame to approve the policy updates as presented. Carried 5-0.

**K. Staffing Resignation(s) including but not limited to:** No resignations.

**L. Staffing Recommendation(s) including but not limited to: MS/HS Principal, 4K Teacher, First Grade Teachers:** Administration presented the recommendations of Stephanie Peterson, as a 4K teacher; Taylor Pache, as a first grade teacher; and Victoria Taylor, as a first grade teacher. Motion by Michel/Mack to approve the recommendations as presented. Carried 5-0.

**M. Support Staff Employment Report:** Michelle Jensen announced the resignation of Bene Lemke as a middle school football coach, Dylan Meehan as a high school assistant football coach, and Shanna Gerry moving from JV2 to JV1 volleyball coach.

**10. School Board President's Report:** No report.

**11. Administrative Reports:**

**Michelle Jensen:** Superintendent Jensen encouraged district families and community members to visit our website and social media sites to keep up to date on end-of-year events. The senior step-it-up project presentations took place on May 10 and feedback has been very positive. She offered congratulations to the class of 2023 as they prepare for graduation.

**Karen Frey:** Mrs. Frey shared that the middle school recently held a Teacher in Paradise day and collected donations to the EB Foundation. She will be meeting with all special education staff to begin planning for next year.

**Doreen Treuden:** No report.

**Brett Jacobson:** Principal Jacobson shared that sixth grade transition visits were last week, prom was a success, and upcoming events are NHS Cancer Week next week, the senior walk on May 24 and senior trip on May 26.

**Melinda Kamrath:** Principal Kamrath shared that summer school registration opened today, noting more that 25 classes are being offered to students in grades 4K-12. She offered thanks to Ashley Meyer, Michelle Nuetzmann and Ryan Petersen who will be hosting upcoming concerts. High Five Day is scheduled for May 26.

**12. Schedule Upcoming Meetings:** Upcoming meetings were scheduled.

**13. EXECUTIVE SESSION:** Motion by Sigurslid/Michel to convene in executive session at 7:26 p.m. for the purpose of considering employment of middle/high school principal as provided for under section 19.85(c). Roll call vote required, all ayes.

**14. RECONVENE TO OPEN SESSION:** Motion by Fischer/Frame to reconvene in open session at 8:19 p.m. Roll call vote required, all ayes.  
Motion by Michel/Frame to approve the recommendation of Shannon McDonough as the middle/high school principal effective July 1, 2023. Carried 5-0.

**15. Adjournment:** Motion by Mack/Fischer to adjourn at 8:20 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk