

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
WDEE Studio
April 24, 2023 6:00 p.m.**

BOE Present: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid
BOE Absent: No one absent

Administration Present: Frey, Jacobson, Jensen, Kamrath, Treuden
Administration Absent: No one absent

Others Present: Miles Petersen

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on April 14, 2023 at the village hall, district buildings, the district website and The Independent for publication in the April 20, 2023 edition.

4. Approval of Agenda:

Motion by Michel/Hart to approve the April 24, 2023 agenda as posted. Carried 7-0.

5. Approval of Minutes:

Motion by Fischer/Frame to approve the minutes from the March 20, 2023 regular meeting. Carried 7-0.

6. Financial Report and Approval of Current Expenditures:

Doreen Treuden presented financial statements for February, noting total receipts of \$1,738,000.38 and vouchers of \$545,258.52. Motion by Fischer/Hart to approve the financial reports for February. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: Miles Petersen reported that 49 pints were collected at the last blood drive and the next one is set for June 7. Spring dress up is this week and upcoming event is the Walking School Bus on May 3, 10 and 17.

B. Legislative Report: It was reported that budget listening sessions are being held.

C. Policy-Personnel Committee Report: It was reported that the bullying/harassment incident reporting form was finalized and will be posted on the website.

D. Health and Wellness Committee Report: It was reported that upcoming events in May are Walking School Bus and Bike to School. The district's emergency team members did CPR renewal and the committee learned about a free app for suicide awareness called Got Your Back.

E. Joint Interactive Committee Report: n/a

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Designation of Official Board Newspaper: Motion by Knudtson/Fischer to designate The Deerfield Independent as the official board newspaper. Carried 7-0.

B. Designation of Official Board Bank Depository: Motion by Michel/Knudtson to designate the Bank of Deerfield as the official board bank depository. Carried 7-0.

C. Designation of Official Board Legal Counsel: Motion by Hart/Fischer to designate Buelow Vetter as the official board counsel. Carried 7-0.

D. Designation of Official Board Meeting Date, Time and Location: Motion by Fischer/Knudtson to designate the official board meeting date, time and location as follows: third Monday of each month (except for April, when it will be held on the fourth Monday) at 6:00 p.m. in the Deerfield High School IMC. Carried 7-0.

E. Appointment of Acting Board Clerk: Motion by Mack/Hart to appoint Angie Haag as the acting board clerk. Carried 7-0.

F. Donations to the District: Appreciation was given to recent donors for their support of the district: Scott and Lonnie Mack, for their donation of a used flute; Anna Haag, for her donation of gently used clothes and shoes; Nancy Konkel, for her donation of kids educational magazines; and Kathy Jolicoeur, for her donation of used office supplies.

G. District Grants Update: The AODA grant application has been submitted. School-based mental health and digital mapping grants are in progress.

H. Referendum Project Update: Michelle Jensen shared that the first meeting with Bray and Vogel is tomorrow and a meeting with contractors will take place next week.

I. 66.0301 WiSNP Co-op Agreement for 2023-24: Doreen Treuden presented the agreement, noting a \$300 renewal fee. Motion by Knudtson/Fischer to approve the 66.0301 WiSNP Co-op agreement for 2023-24 as presented. Carried 7-0.

J. Girls Soccer Co-op Renewal with Cambridge for 2023-2025: Michelle Jensen presented the renewal. Motion by Frame/Hart to approve the girls soccer co-op renewal with Cambridge for 2023-25 as presented. Carried 7-0.

K. Student Accident Insurance for 2023-24: Doreen Treuden reviewed the renewal information, noting no changes from this year. Motion by Frame/Mack to approve the student accident insurance renewal with First Agency for 2023-24 as presented. Carried 7-0.

L. Fort HealthCare Nursing Contract for 2023-24: Michelle Jensen presented the contract, noting a 6% increase. Motion by Hart/Frame to approve the Fort HealthCare nursing contract for 2023-24 as presented. Carried 7-0.

M. CESA 2 Contract for 2023-24: Karen Frey presented the contract, noting no change in services. Motion by Frame/Knudtson to approve the CESA 2 contract for 2023-24 as presented. Carried 7-0.

N. Employee Unused Personal Time Payout: Michelle Jensen reviewed the proposal. Motion by Michel/Frame to approve the payout of unused personal time beyond allowable banked days at the per diem rate. Carried 7-0.

O. Staffing Proposal for 2023-24: Michelle Jensen presented the proposal which includes increasing the part-time social worker position to a 1.00 FTE mental health specialist position. Motion by Fischer/Knudtson to approve the staffing proposal for 2023-24 as presented. Carried 7-0.

P. Certified Staff Contracts for 2023-24: Michelle Jensen presented the contracts, noting they will be distributed by May 15 and due back by June 15. Motion by Frame/Mack to approve the certified staff contracts for 2023-24 as presented. Carried 7-0.

Q. Staffing Resignation(s) including but not limited to: No resignations.

R. Staffing Recommendation(s) including but not limited to: No recommendations.

S. Support Staff Employment Report: Michelle Jensen announced the hiring of Kelsie Frey as a long term substitute instructional assistant.

10. School Board President's Report: Lisa Sigurslid shared that she recently participated in the Reality Day event at the high school and she encouraged students to enjoy the last month of the school year and finish strong.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared that she was recently elected as the WASDA President-elect for the 2023-24 school year and President in 2024-25. She will be attending the WASDA spring conference April 26-28. She has started senior exit meetings and will share a report with the board in June.

Karen Frey: Mrs. Frey shared that middle school staff are busy planning end of year activities and pupil services staff are finishing up IEPs and referrals. She thanked the board and administration on behalf of herself and Scott Kramper for their support of the international travel program.

Doreen Treuden: No report.

Brett Jacobson: Principal Jacobson offered thanks to Jill Fleming and Kyle Hornickel for their work in organizing the recent testing that took place, and to Carrie Schmidt and Nick Brattlie for all of their work with the Empty Bowls event. Sixth grade classes have been coming for their annual visit to the middle school.

Melinda Kamrath: Principal Kamrath shared that online registration for summer school will begin on May 15. She presented the summer school staff list.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Fischer to adjourn at 6:53 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk