

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

Board of Education

Regular Meeting

MS/HS IMC

February 19, 2024 6:00 p.m.

BOE Present: Fischer, Frame, Hart, Mack, Michel, Sigurslid

BOE Absent: Knudtson

Administration Present: Frey, Jensen, McDonough, Peachey

Administration Absent: Kamrath

Others Present: Piper Ryan

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 6:00 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Fischer, Frame, Hart, Mack, Michel, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on February 9, 2024 at the village hall, district buildings, the district website and The Independent for publication in the February 15, 2024 edition. Agenda reposted on February 13, 2024.

4. Adoption of Agenda:

Motion by Michel/Frame to adopt the February 19, 2024 amended agenda as posted. Carried 6-0.

5. Approval of Minutes:

Motion by Frame/Fischer to approve the minutes from the January 15, 2024 regular meeting and February 5, 2024 special meeting. Carried 6-0.

6. Financial Report and Approval of Current Expenditures:

Laura Peachey presented financial statements for December, noting total receipts of \$1,762,671.45 and vouchers of \$444,214.33. Motion by Sigurslid/Frame to approve the financial reports for December. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public comment.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: Piper Ryan shared that the group recently held a bake sale and raised \$128. Upcoming events include a door decorating contest.

B. Legislative Report: No report.

C. Policy-Personnel Committee Report: No report.

D. Health and Wellness Committee Report: n/a

E. Joint Interactive Committee Report: Michelle Jensen shared that the village provided updates on the Bank of Deerfield construction project, the Drumlin Hill condominium development and the opening of Deerfield Grille restaurant. The township shared that they have asked for an investigation into the recent WE Energies power outages and there are plans to build a new town hall structure to accommodate township records and provide for a secure voting location. The district provided an update on the building project which is slated to begin on March 26.

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Roxanne Marks, for her donation of a new 3D printer for the makerspace area in the MS/HS media center; and Badger Realty for its donation of cookies to district staff on Valentine's Day.

B. District Grants Update: No update.

C. Building Project Update: Michelle Jensen shared that construction documents have been turned over to Vogel so they can go out for bids, Vogel will mobilize onsite beginning March 26 and they are in the process of devising a staging plan, and user groups for furniture selection have begun meeting with the Bray team.

D. Builders Risk Insurance for Building Project: Laura Peachey shared that quotes are being broken into phases and she is being mindful about the amount of coverage needed.

E. School Calendar Update: Michelle Jensen shared background information regarding setting the start and end dates for the upcoming school year with regard to the building project as a lot of work is scheduled to be completed next summer. Administration presented the recommendation for high school students to start school on August 26, 2024 and end on May 16, 2025, and elementary and middle school students to start on September 3, 2024 and end on May 23, 2025. Motion by Hart/Mack to approve the school calendar for 2024-25 as presented. Carried 6-0. Lisa Sigurslid read the resolution with regard to the school start date exemption request to DPI. Motion by Fischer/Hart to approve the resolution as presented. Carried 6-0.

F. Summer School Dates for 2024: Michelle Jensen presented the proposal for Session 1 to run June 10-21 and Session 2 to run June 24-July 3, Monday-Friday from 8:00am-noon. Motion by Michel/Frame to approve the summer school dates for 2024 as presented. Carried 6-0.

G. Offsite Prom Venue: Shannon McDonough presented the request to hold prom at Badger Farms on May 11, 2024. Motion by Fischer/Hart to approve the request as presented. Carried 6-0.

H. Creation of Citizens Advisory Committee for Operational Needs: Michelle Jensen shared information about the need to consider the potential to hold an operational referendum to address increased costs associated with the capital referendum building project. If the ad hoc committee were to determine that an operational referendum is warranted, we would like it to be on the November 2024 presidential election ballot as voter turnout tends to be high.

I. Resolution Authorizing the Issuance of an Order Relating to School District Boundaries Related to the Joseph and Chelsea Gallaher Property: Michelle Jensen shared the property is located on highway 12/18 and is close to other school district boundaries. Items to consider are bus transportation and financial implications. Motion by Michel/Fischer to grant the resolution. Roll call vote required. 6 YES 0 NO

J. Staffing Resignation(s) including but not limited to: Administration presented the retirement notice of Pat Chua, elementary school teacher, at the end of the school year. Motion by Michel/Frame to accept the retirement request. Carried 6-0. Administration presented the resignation of Derek Sweger, MS/HS physical education/EEN teacher, effective February 14, 2024. Motion by Frame/Hart to accept the resignation with a waiver of liquidated damages fee. Carried 6-0.

K. Staffing Recommendation(s) including but not limited to: No recommendations.

L. Support Staff Employment Report: Michelle Jensen announced the recent resignations of Andrea Thompson, middle school track coach, Marcus Novak, middle school football coach; and Derek Sweger, high school football coach.

10. School Board President's Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen announced the construction project will begin in five weeks and there will be increased traffic in the community and around the school block. The district will be sending out communications to families and students making them aware of safety practices for our student walkers and drivers.

Karen Frey: No report.

Melinda Kamrath: Principal Kamrath submitted a report with information regarding upcoming 4K and 5K registration dates, the annual Kids Heart Challenge on February 22 during the school day and an evening event on February 29 for elementary families.

Shannon McDonough: Principal McDonough announced that the course selection process for next year has begun. Parent/teacher conferences will be held on February 21 and 27. Recent events that some of our students were involved in are Honors Band, Rotary Ethics Symposium, and Solo/Ensemble.

Laura Peachey: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. EXECUTIVE SESSION: Motion by Sigurslid/Fischer to convene in executive session at 7:47 p.m. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (personnel issue) as provided for under Wis. Stat. 19.85(1)(c)(f). Roll call vote required, all ayes.

14. RECONVENE TO OPEN SESSION: Motion by Mack/Frame to reconvene in open session at 9:13 p.m. Roll call vote required, all ayes.

15. Adjournment: Motion by Mack/Hart to adjourn at 9:13 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk