

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
MS/HS IMC
January 15, 2024 5:00 p.m.**

BOE Present: Frame, Hart, Mack, Sigurslid
BOE Absent: Fischer, Knudtson, Michel

Administration Present: Frey, Jensen, Kamrath, McDonough
Administration Absent: Peachey

Others Present: Jordan O'Connor (Bray Architects)

1. Call to Order:

Meeting called to order by President, Lisa Sigurslid at 5:01 p.m. as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll:

Present: Frame, Hart, Mack, Sigurslid

3. Proof of Posting:

Michelle Jensen presented proof of posting of meeting agenda on January 4, 2024 at the village hall, district buildings, the district website and The Independent for publication in the January 11, 2024 edition.

4. Adoption of Agenda:

Motion by Frame/Hart to adopt the January 15, 2024 agenda as posted. Carried 4-0.

5. Approval of Minutes:

Motion by Mack/Hart to approve the minutes from the December 18, 2023 regular meeting.
Carried 4-0.

6. Financial Report and Approval of Current Expenditures:

Michelle Jensen presented financial statements for November, noting total receipts of \$32,040.09 and vouchers of \$463,939.60. Motion by Sigurslid/Frame to approve the financial reports for November. A roll call vote is required to approve the current expenditures. All ayes.

7. Public Input: No public input.

8. COMMITTEE REPORTS

A. Student School Board Representative Report: No report.

B. Legislative Report: No report.

C. Policy-Personnel Committee Report: No report

D. Health and Wellness Committee Report: It was reported that Hannah Riedl is starting up a ‘transition to high school’ group for 8th grade girls. Other recent topics of conversation include the high number of respiratory illnesses going around and students reporting the use of melatonin as a sleep aid.

E. Joint Interactive Committee Report: n/a

9. NEW BUSINESS-ITEMS FOR DISCUSSION AND/OR POSSIBLE ACTION

A. Donations to the District: Appreciation was given to recent donors for their support of the district: Kathy Rusch, for her donation of \$30 to the DEAR fund.

B. District Grants Update: An application was recently submitted for a \$25,000 Fab Lab grant.

C. Building Project Update: Jordan O’Connor from Bray Architects presented an updated virtual 3D model.

D. Announcement of School Board Candidates: Michelle Jensen announced the three candidates are Sandy Fischer, Sarah Hart and Jeff Salkowski.

E. High School Course Book for 2024-25: Proposals and Revisions: Michelle Jensen presented the proposals and revisions. Motion by Hart/Frame to approve the high school course book for 2024-25 as presented. Carried 4-0.

F. Policy 6320 - Purchasing: Michelle Jensen presented the proposal to revise the competitive bids section of the policy to increase the amount in which the district is required to request board approval from \$15,000 to \$25,000. Motion by Mack/Frame to approve the policy revision as presented. Carried 4-0.

G. Open Enrollment Availability for 2024-25: Karen Frey presented the recommendation. Motion by Hart/Frame to approve the open enrollment availability for 2024-25 as presented. Carried 4-0.

H. School Calendar for 2024-25: Item tabled.

I. Staffing Resignation(s) including but not limited to: No resignations.

J. Staffing Recommendation(s) including but not limited to: No recommendations.

K. Support Staff Employment Report: Michelle Jensen announced the recent hiring of Michelle Hawkinson as a long term substitute teacher for high school special education and Johanna Freye as an instructional assistant.

10. School Board President’s Report: No report.

11. Administrative Reports:

Michelle Jensen: Superintendent Jensen shared that she will be at the State Education Convention in Milwaukee this week. She reminded the group that there are three days plus two makeup days built into the school calendar for snow days, and we already had two snow days last week.

Karen Frey: No report.

Melinda Kamrath: Principal Kamrath shared that she will be sending out a summer school survey to staff and parents as consideration is being made to make changes to the start time, class offerings and session dates. Upcoming items of note are parent/teacher conferences on February 1 and 6, and Opera for the Young group will be working with our 5th grade students to put on a performance of Beauty and the Beast on January 29.

Shannon McDonough: Principal McDonough shared that she and Nathan Hruby are working to have students scan their fingers in preparation for the transition to using finger scanners to purchase lunch and check out books. She gave an update on winter sports, noting that our Esports varsity team is undefeated thus far and they expect another run at the state tournament.

Laura Peachey: No report.

12. Schedule Upcoming Meetings: Upcoming meetings were scheduled.

13. Adjournment: Motion by Mack/Frame to adjourn at 6:06 p.m. Carried 4-0.

Respectfully Submitted,

Shelley Mack
Board Clerk