

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
December 4, 2017
5:00 PM

BOE PRESENT: Brown, Bush, Fischer, Haak, Knudtson, Mack, Sigurslid

ADMINISTRATION PRESENT: Jensen, Johnsrud, Treuden

OTHERS PRESENT: Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on December 4, 2017. Board President, Jim Haak, called the meeting to order at 5:02 p.m.

2. Call of Roll

Roll Call taken: Brown, Bush, Fischer, Haak, Knudtson, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on November 30, 2017.

4. Adoption of Agenda

Motion by Fischer/Sigurslid to approve the December 4, 2017 agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Sigurslid/Brown to approve meeting minutes of the November 6, 2017 meeting. Carried 7-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **School Accountability Report Cards:** Jill Fleming shared the report card data.
2. **Review of District Goals for 2016-17:** Michelle Jensen shared a review of the progress on the goals from 2016-17.
3. **Proposed District Goals for 2017-18:** Michelle Jensen presented the goals for 2017-18. It was suggested that the ACP Committee be expanded to include K-12 staff participation.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Facility Update:** Doreen Treuden presented the facility use information for the past month.
2. **Monthly Reconciliations:** Doreen Treuden presented the financial statements for October.
3. **2016-17 Audit Report:** Doreen Treuden shared the audit with similar findings as previous years. This will be presented at the December board meeting.

4. **Transportation RFP:** Doreen Treuden presented information related to a future RFP for bussing services. Deerfield and Cambridge will work together on the RFP as we share services.
5. **LGPIF Policy:** Doreen Treuden shared that LGPIF will dissolve at the end of this policy year.
6. **Review of Fitness Center Use:** Michelle Jensen shared the fitness center use data and discussed some inquiries that have been made about resident membership and community hours.
7. **Boulevard Sign Update:** Michelle Jensen shared that the sign will be installed by Able Signs on Friday, December 8.
8. **Referendum Projects Update:** Michelle Jensen announced the HVAC attenuator is planned to be installed during holiday break. Discussions are taking place with the vendor to determine how the cost will be paid.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Volunteer Coaches for Winter Sports:** Michelle Jensen shared the list of volunteer coaches. They will be brought to the board for approval at the December meeting.
2. **Early Graduation Request(s):** Michelle Jensen announced there may be a request brought to the board for approval at the December meeting.
3. **Negative Lunch Account Notifications:** Michelle Jensen shared that work is being done to resolve the negative lunch account balances. It was suggested that the notification letter may need to be more strongly worded.

8. Adjournment: Motion by Mack/Fischer to adjourn at 7:30 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk