

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

November 7, 2022

5:00 PM

BOE PRESENT: Fischer (left at 6:25), Frame, Hart, Knudtson, Mack, Michel, Sigurslid
BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden
ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Jill Fleming, Lauren Henning

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on November 7, 2022. Board President, Lisa Sigurslid, called the meeting to order at 5:09 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on November 4, 2022.

4. Adoption of Agenda

Motion by Michel/Fischer to approve the November 7, 2022 agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Frame/Hart to approve meeting minutes of the October 3, 2022 meeting. Carried 7-0.

6. Public Input No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **District In-service Report:** Jill Fleming reported on the trainings that took place on October 27 and 28 during our on-site district in-service.
2. **State Assessment Report:** Jill Fleming shared information from the most recent state assessments.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Facility Update:** Doreen Treuden reported upcoming events are the PTO craft fair and high school musical. Winter sports are just getting underway.
2. **Monthly Reconciliations:** Doreen Treuden presented financial statements for September.
3. **CAC/Community Survey Update:** Michelle Jensen announced the deadline to complete the community survey is today and 450 surveys have been completed thus far. Bill Foster will be here to present the results to the community on November 15 at 6:00 p.m. at the high school.

4. **Planned Partial Redemption of the 2017 Bond:** Doreen Treuden gave an update on the callable bonds, noting it is not in our best interest to redeem in their entirety due to the current interest rate.
5. **WASB/WASDA/WASBO State Convention – January 18-20, 2023:** Michelle Jensen announced the dates of the state convention and to let Angie know if you are interested in attending.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Electronic Communication Device Use in High School:** Brett Jacobson shared information about discussions the high school staff has been having regarding the growing distraction of cell phone, headphones, and air pod use during instructional time. The staff is discussing changes they would like to recommend to the handbook language.
2. **Review Proposed Procedural Plans Related to School Safety:** Discussion continued from the October 17 meeting regarding policies, handbook language, safety plan and procedures.
3. **School Board Election for 2023:** Michelle Jensen announced that Autumn and Shelley's seats will be up for election in the spring.
4. **Staffing Update:** Michelle Jensen announced the recent changes in the Nutrition Services department with the resignations of Michelle Robinson and Kanjana Kobjuntra, and the hiring of Vicki Niesen.

8. Adjournment: Motion by Mack/Knudtson to adjourn at 7:08 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk