

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
November 6, 2017
5:00 PM

BOE PRESENT: Brown, Bush, Fischer (arrived at 5:05), Haak, Knudtson (arrived at 5:11), Mack, Sigurslid
BOE ABSEND: None absent

ADMINISTRATION PRESENT: Jensen, Johnsrud, Kamrath, Treuden
ADMINISTRATION ABSENT: Callahan

OTHERS PRESENT: Jill Fleming, Nathan Hruby

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on November 6, 2017. Board President, Jim Haak, called the meeting to order at 5:01 p.m.

2. Call of Roll

Roll Call taken: Brown, Bush, Haak, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on November 2, 2017.

4. Adoption of Agenda

Motion by Sigurslid/Brown to approve the November 6, 2017 agenda as posted. Carried 5-0.

5. Approval of Minutes

Motion by Sigurslid/Brown to approve meeting minutes of the October 2, 2017 meeting. Carried 5-0.

6. Public Input: Not at this time.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Multi-District In-service Report:** Michelle Jensen shared that certified staff attended the in-service on October 26 in Lake Mills. General themes were personalized learning, student assessment and grading, and student data. Participating districts were Waterloo, Lake Mills, Marshall, Cambridge, Johnson Creek and Deerfield.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** Doreen Treuden reported on facility usage and shared that the concession stand and restrooms at the stadium have been winterized, new sinks and faucets were installed in the individual bathrooms by the high school main gym, new sinks and floor traps have been installed in the high school art room, the leak at the elementary school has been repaired and work on the baseball and softball fields should begin this week.
- 2. Monthly Reconciliations:** Doreen Treuden presented the financial statements for September, noting the budget was sent to DPI and the audit is almost complete.

3. **Technology Audit Update:** Doreen Treuden shared the audit summary and recommendation from Skyward, noting the most significant concern is our servers. She and Nathan Hruby will prepare an RFP to update district servers.
4. **Referendum Project Update:** Michelle Jensen shared that two major projects are still being discussed with Vogel and Blowfish Architects: HVAC in the main gym and decorative fencing at the stadium.
5. **Boulevard Sign Update:** Michelle Jensen announced construction for the sign pillars has been tentatively set for the weekend of November 11-12.
6. **Plans for Former Weight Room and Mezzanine:** Michelle Jensen shared that a small group met to discuss and some of the plans include expanding the wrestling practice space and moving the football and wrestling storage areas. Old fitness equipment will need to be sold or disposed of prior to any major changes.
7. **WASB/WASDA/WASBO State Education Convention – Jan. 17-19, 2018:** Michelle Jensen stated that information was emailed to the board and requested that board members let Angie Haag know if they plan to attend.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Student and Staff Handbook Additions:** Michelle Jensen shared proposed additional language regarding high school semester exams. Changes will be brought to the board for approval at the November meeting.
2. **Extracurricular Code Book Additions:** Michelle Jensen shared proposed additional language regarding code violation consequences. Concerns were raised about the wording so the extracurricular committee will revisit and bring forth another recommendation.
3. **Review Policy #534 – Substitute Teachers:** Michelle Jensen reviewed the proposed policy update which reflects current practice. Revised policy will be brought to the board for approval at the November meeting.
4. **Physical Therapy 66.0301 Shared Service Agreement with Cambridge:** Michelle Jensen presented the agreement and recommended we continue sharing this position with Cambridge. This will be brought to the board for approval at the November meeting.
5. **Staffing Updates for: Bridges, Asst. Wrestling:** Resignation of assistant wrestling coach will be brought to the November board meeting, as well as numerous recommendations for Bridges staff.
6. **School Board Elections for 2018:** Michelle Jensen announced the seats that will be up for election in the spring, requesting that those who do not plan to run for reelection to please submit your non-candidacy forms by the December 22 deadline.

8. Adjournment: Motion by Mack/Fischer to adjourn at 5:48 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk