

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
November 2, 2015
5:15 PM

BOE PRESENT: Brown, Bush, Cwik, Haak, Mack, Sigurslid
BOE ABSENT: Fischer

ADMINISTRATION PRESENT: Callahan, Grender, Jensen, Johnsrud, Kamrath
ADMINISTRATION ABSENT: None absent

OTHERS PRESENT: Jill Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on November 2, 2015. Board President, Jim Haak, called the meeting to order at 5:17 p.m.

2. Call of Roll

Roll Call taken: Brown, Bush, Cwik, Haak, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on October 28, 2015, and the amended agenda was posted on November 2, 2015.

4. Adoption of Agenda

Motion by Bush/Sigurslid to approve the November 2, 2015 amended agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Cwik/Sigurslid to approve meeting minutes of the October 5, 2015 meeting. Carried 6-0.

6. Public Input: None at this time.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. 1-to-1 Technology Plan Update:** Chromebooks rollout is currently underway and the students seem to be excited about it.
- 2. Assessment Update:** Jill Fleming reviewed her handout and was asked to report back next month as to how many minutes of mandated assessments are being done in the district.
- 3. Youth Options/Course Options Review:** Michelle Jensen presented information from 2014-15 school year and the current semester, which included the number of students who applied vs the number who attended.
- 4. Grading Scale for Purposes of Class Rank:** Discussed grading scales of advancement placement classes (5 point) vs all other classes (4 point), and how they may affect class rankings. Consideration of changing to a cum laude system will be discussed further; however, the board expressed desire to keep 4 point scale for all classes.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Facility Update:** Pete Grender reported on facility usage and shared that highway 73 is open again.
2. **Monthly Reconciliations:** Pete Grender presented the financial reports for September.
3. **Annual Audit Report:** Pete Grender requested the item be tabled as the report has not been received.
4. **Three-Year Audit Services Contract with Johnson Block:** Pete Grender reviewed the information and recommended the district to accept the three-year engagement letter as written from Johnson Block.
5. **WASB/WASDA/WASBO State Education Convention-Jan. 20-22, 2016:** Michelle Jensen announced the dates of this year's convention in Milwaukee.
6. **Creation of Citizen Advisory Committee (CAC) for Future Planning:** Previous CAC made a recommendation to hold a referendum during the next presidential election and discussed conducting a community survey. Board president will likely announce the need for this ad hoc committee.
7. **School Security:** Discussed potential need for increased security measures. Board requested cost workup for buzzer system and 911 buttons in main offices of both buildings.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **WASB Annual Board Development Tool:** Michelle Jensen shared the information received from WASB. Jim Haak requested board members complete the online survey prior to December's committee meeting.
2. **School Board Elections:** Michelle Jensen announced that Tom Bush's and Lisa Sigurslid's seats will be open in the spring election.
3. **Graduation Requirements Policy 345.6:** Michelle Jensen requested the item be tabled as she is gathering sample policy examples from other districts.

8. Adjournment: Motion by Mack/Cwik to adjourn at 7:00 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk