

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**

**Meeting in Committee Minutes**

**MS/HS IMC**

**October 3, 2022**

**5:00 PM**

BOE PRESENT: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid

BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden

ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: see sign in sheet

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on October 3, 2022. Board President, Lisa Sigurslid, called the meeting to order at 5:04 p.m.

**2. Call of Roll**

Roll Call taken: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on September 29, 2022 and reposted on September 30, 2022.

**4. Adoption of Agenda**

Motion by Michel/Fischer to approve the October 3, 2022 amended agenda with a request to move item C1 to the top of the agenda. Carried 7-0.

**5. Approval of Minutes**

Motion by Fischer/Frame to approve meeting minutes of the September 12, 2022 meeting. Carried 7-0.

**6. Public Input:** Public input was heard regarding bullying and school safety.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Early College Credit/Start College Now Applications for Spring 2023:** Michelle Jensen announced the applications for spring will be presented at the regular meeting on October 17.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Facility Update:** John Hinrichs shared that September was a busy month and they are preparing for the homecoming week bonfire on Wednesday night.
2. **Monthly Reconciliation:** Doreen Treuden presented financial statements for August.
3. **CAC Update and Draft of Community Survey:** Michelle Jensen reviewed the draft of the community survey, noting plans are for it to be sent out during the third week of October. There are two tours and informational sessions planned for November 1 and 2.

4. **Annual Meeting Preview:** Doreen Trueden reviewed the agenda for the annual meeting.
5. **Proposed Budget for 2022-23:** Doreen Trueden reviewed the proposed budget, noting a Fund 10 deficit of \$146,171.24 and an increased tax levy of \$72,000 over last year.
6. **Third Friday Enrollment Count:** Michelle Jensen shared the report, noting the student count of 762 which is an increase of eight students.
7. **66.0301 Shared Services Agreement for PT Services for 2022-23:** Michelle Jensen presented the agreement, noting the split is 45% for Deerfield and 55% for Cambridge. Agreement will be brought to the board for approval at the regular meeting on October 17.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Identification of Policies Related to School Safety:** Board reviewed policies and student handbook. Identified additional policies and state statute for further review.
2. **Staffing Update:** Michelle Jensen announced the recent hiring of Andy Williams, lead custodian; Victoria Lewis, daily substitute; and Matt Rostowske, educational assistant. Current employee, Brenda Gibeaut, has had a status change from five hours to seven hours a day.

**8. EXECUTIVE SESSION:** Motion by Michel/Fischer to convene in executive session at 6:28 p.m. for consideration of student disciplinary data for specific persons as provided for under section 19.85(1)(f). Roll call vote required, all ayes.

**9. RECONVENE TO OPEN SESSION:** Motion by Frame/Knudtson to reconvene in open session at 9:21 p.m. Roll call vote required, all ayes.

**10. Adjournment:** Motion by Mack/Fischer to adjourn at 9:22 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk