

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**October 3, 2016**  
**5:00 PM**

BOE PRESENT: Brown, Bush, Cwik, Fischer (arrived at 5:11), Haak, Mack, Sigurslid

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden

OTHERS PRESENT: Hinrichs

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on October 3, 2016. Board President, Jim Haak, called the meeting to order at 5:02 p.m.

**2. Call of Roll**

Roll Call taken: Brown, Bush, Cwik, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on September 28, 2016.

**4. Adoption of Agenda**

Motion by Brown/Cwik to approve the October 3, 2016 agenda as posted. Carried 6-0.

**5. Approval of Minutes**

Motion by Brown/Sigurslid to approve meeting minutes of the September 12, 2016 meeting. Carried 6-0.

**6. Public Input:** None at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Accountability Report Cards:** Michelle Jensen reported that the information will be available to the public at the end of October.
- 2. Summer School Report:** Melinda Kamrath reported there were 410 students with 45 classes offered in Session A and 40 classes in Session B.
- 3. MS 1-to-1 Technology Rollout:** Michelle Jensen shared the Chromebooks will soon be assigned to middle school students. They will be checked out for use during the school day but will not be going home with the students at this time.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** John Hinrichs reported on facility usage and presented his request to purchase tarps for use at the MS/HS.
- 2. Monthly Reconciliations:** Doreen Treuden presented the financial reports for August.

3. **Private School Parent Transportation Contracts for 2016-17:** Doreen Treuden announced she will bring the contracts to the board for approval at the regular meeting on October 17<sup>th</sup>.
4. **Short-Term Borrowing:** Doreen Treuden shared her recommendation, noting the board will need to take action on this item at a special meeting in November.
5. **Third Friday Pupil Count:** Barb Callahan shared the report which shows the third Friday count of 792 students.
6. **Referendum Update:** Michelle Jensen announced that the next informational meeting is October 7<sup>th</sup> at the fire station. There will be two more meetings held at the high school and one more off-site.
7. **Athletic Uniform Rotation and Donation:** Michelle Jensen presented the request from Jesi Haak, girls' varsity basketball coach, to donate \$3,500 to the district from the girls basketball activity account for the purchase of new varsity uniforms. Based on the current rotation schedule, they will not be due for two more years and the uniforms are showing their age. Coach Haak's request further explained she would like to take advantage of a promotion Adidas is currently offering.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Teacher Advancement on the Salary Matrix:** Michelle Jensen announced that the advancements will be brought to the board for approval at the regular meeting on October 17<sup>th</sup>.
  2. **Staffing Update:** Michelle Jensen announced there will be some recommendations brought to the board for approval at the regular meeting on October 17<sup>th</sup>: Bridges After-School Program Coordinator and a Reading Support Teacher, which will be funded through a Special Education grant.
- 8. Adjournment:** Motion by Mack/Cwik to adjourn at 6:15 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk