

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

October 2, 2023

5:25 PM

BOE PRESENT: Fischer, Frame, Hart, Knudtson (left at 6:45), Mack, Michel, Sigurslid

BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Treuden

ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Jill Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on October 2, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:27 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on September 29, 2023.

4. Adoption of Agenda

Motion by Hart/Knudtson to adopt the October 2, 2023 agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Fischer/Michel to approve meeting minutes of the September 11, 2023 meeting. Carried 7-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Early College Credit/Start College Now Applications for Spring 2024:** Michelle Jensen announced the applicants will be presented for approval at the board meeting on October 16.
- 2. Professional Development for Curriculum Implementation:** Jill Fleming shared the various professional development opportunities that have been offered to staff to assist them with new curriculum implementation.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** Doreen Treuden reported that a new employee in the building services department started today at the elementary school.
- 2. Monthly Reconciliations:** Doreen Treuden presented financial statements for June, July and August.
- 3. Referendum Project Update:** Michelle Jensen announced that members of the Bray team will be presenting the 3D virtual tour to the CAC on October 4. The team recently met with a seventh grade math class to talk about scale drawings. Members of the Vogel team will be meeting with high school students about apprenticeship opportunities.

4. **Summer School Report:** Melinda Kamrath reported participation numbers for the last two years and there was discussion on the potential for a change in program structure.
5. **Third Friday Enrollment Count:** Michelle Jensen shared the report, noting the student count of 756.
6. **2023-24 Budget Discussion:** Doreen Treuden reviewed the most recent figures for the budget, noting a deficit of \$150,000 and an increase in revenue limit of \$213,000.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Wages and Compensation for 2023-24:** Michelle Jensen reviewed the proposal for all employee groups.
2. **Business Manager Transition Plan:** Michelle Jensen announced the position will be posted on WECAN as a .50 FTE position.
3. **Athletic Co-op Renewal Process:** Michelle Jensen informed the group the WIAA has shifted the process to be completely online, noting that co-op renewals will be brought to the board for approval going forward if there is a change to the agreement.
4. **Annual Meeting Agenda Updates and Preview:** Michelle Jensen reviewed the agenda, noting changes were made to align with WASB guidelines.
5. **Neola Policy Updates:** Michelle Jensen announced the policy updates will be presented at the board meeting on October 16. Board members will receive the proposed updates for review ahead of the meeting.
4. **Staffing Update:** Michelle Jensen announced the recent hiring of John Brown, custodian, and Sofiia Kotenko, instructional assistant. Jeff Miller has accepted the position of middle school student council advisor.

8. Adjournment: Motion by Mack/Fischer to adjourn at 6:52 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk