

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**MS/HS IMC**  
**September 12, 2022**  
**5:00 PM**

BOE PRESENT: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid (arrived at 5:07)

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden

OTHERS PRESENT: John Hinrichs, Matt Polzin, Erik Kass

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on September 12, 2022. Board Vice President, Autumn Knudtson, called the meeting to order at 5:00 p.m.

**2. Call of Roll**

Roll Call taken: Fischer, Frame, Hart, Knudtson, Mack, Michel

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on September 9, 2022.

**4. Adoption of Agenda**

Motion by Fischer/Frame to approve the September 12, 2022 agenda as posted with a request to move item B4 to the top of the agenda. Carried 6-0.

**5. Approval of Minutes**

Motion by Michel/Hart to approve meeting minutes of the August 8, 2022 meeting. Carried 6-0.

**6. Public Input** No public input.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

NO ITEMS

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** John Hinrichs reported that the main air handling unit at the MS/HS has been repaired.
- 2. Monthly Reconciliations:** Doreen Treuden presented financial statements for June and July.
- 3. CAC Update:** Preliminary costings of a new versus like-new building were shared. The committee will meet again on September 21.
- 4. Tax Levy Update:** Doreen Treuden and Erik Kass, PMA Securities, gave a presentation and led a discussion on debt management.

5. **2022-23 Budget Discussion:** Doreen Treuden presented options ahead of the annual meeting in October based on financials from last year and estimates for this year.
6. **Permission for Homecoming Bonfire on School Grounds:** Brett Jacobson presented a request to have a bonfire on October 5 during Homecoming Week.

### **C. POLICY AND PERSONNEL**

#### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Staffing Update:** Michelle Jensen announced the recent hiring of Roy Aitchison, part-time custodian; Michelle Nuetzmann and Michael Gutierrez as musical directors; and the status change for Isaac John from long-term substitute to part-time dishwasher.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 6:38 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk