

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**September 12, 2016**  
**5:00 PM**

BOE PRESENT: Brown (arrived at 5:08), Bush, Cwik, Fischer (arrived at 5:05), Haak, Mack, Sigurslid

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden

OTHERS PRESENT: Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on September 12, 2016. Board President, Jim Haak, called the meeting to order at 5:01 p.m.

**2. Call of Roll**

Roll Call taken: Bush, Cwik, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on September 8, 2016.

**4. Adoption of Agenda**

Motion by Cwik/Sigurslid to approve the September 12, 2016 agenda as posted. Carried 5-0.

**5. Approval of Minutes**

Motion by Cwik/Sigurslid to approve meeting minutes of the August 8, 2016 meeting. Carried 5-0.

**6. Public Input:** None at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Expect Success Update:** Brad Johnsrud reported that turnout at the MS/HS was higher this year than last, and Melinda Kamrath reported attendance at the elementary school was 92%.
- 2. 2016 ACT Score Report:** Jill Fleming shared the ACT scores for the class of 2016.
- 3. Extracurricular Grade Eligibility Revisions for Failing Grades:** Barb Callahan presented revisions for this section of the code handbook. This will be brought to the board for approval at the meeting on September 19<sup>th</sup>.
- 4. District Goals Review and Planning:** Michelle Jensen presented the goals for 2016-17. Revisions will be made and brought to the board for approval at the meeting on September 19<sup>th</sup>.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** John Hinrichs submitted his report which included facility usage and a recommendation that the district renew the contract with Meitner for lawn care services.

2. **Monthly Reconciliation:** Doreen Treuden presented the financial reports for June and July.
3. **Referendum Update:** Michelle Jensen provided an update which included the district's plan on communicating information about the referendum questions to the community.
4. **Proposed Budget for 2016-17:** Doreen Treuden presented the proposed budget, noting she will go in to more detail at the annual meeting on September 19<sup>th</sup>.
5. **Annual Meeting Preview:** Doreen Treuden shared the information, noting she will go in to more detail at the annual meeting on September 19<sup>th</sup>.
6. **Contract Renewal for Lawn Mowing Services:** Doreen Treuden reviewed the contract, noting she will seek bids the next time it comes up for renewal. This will be brought to the board for approval at the meeting on September 19<sup>th</sup>.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Staffing Update:** Michelle Jensen reported that there will be several recommendations, both staffing and extracurricular coaching/advisor positions, brought to the board for approval at the meeting on September 19<sup>th</sup>.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 6:27 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk