

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**September 11, 2017**  
**5:15PM**

BOE PRESENT: Brown, Bush, Fischer, Haak, Mack, Sigurslid

ADMINISTRATION PRESENT: Callahan, Jensen, Kamrath, Treuden  
ADMINISTRATION ABSENT: Johnsrud

OTHERS PRESENT: Jill Fleming, Sarah Hart

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on September 11, 2017. Board President, Jim Haak, called the meeting to order at 5:47 p.m.

**2. Call of Roll**

Roll Call taken: Brown, Bush, Fischer, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on September 8, 2017.

**4. Adoption of Agenda**

Motion by Fischer/Brown to approve the September 11, 2017 agenda as posted. Carried 6-0.

**5. Approval of Minutes**

Motion by Sigurslid/Fischer to approve meeting minutes of the August 7, 2017 meeting. Carried 6-0.

**6. Public Input** Not at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **ACT Five-Year Trend Results:** Jill Fleming presented the results for the Class of 2017.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Facility Update:** No report.
2. **Monthly Reconciliation:** Doreen Treuden presented the financial statements for June and July.
3. **Referendum Project Update:** Michelle Jensen provided an update on the various projects.
4. **Proposed Budget for 2017-18:** Doreen Treuden reviewed the proposed budget and announced it will be published in The Independent prior to the annual meeting.
5. **Annual Meeting Preview:** Michelle Jensen shared the agenda for the annual meeting on September 18.

6. **Short Term Borrowing for 2017-18:** Doreen Treuden presented a proposal to request a line of credit in the amount of \$800,000 from the Bank of Deerfield, noting there may not be a need to borrow any funds this school year.
7. **Parent Transportation Contracts for 2017-18:** Doreen Treuden shared that the contracts remain the same as last year. They will be brought to the board for approval at the meeting on September 18.
8. **10-Year Facility Plan Review:** Reviewed and discussed the plan. Board requested more information on projects and costs for 2017-18.
9. **Plans for Polzin Field Dedication Ceremony:** Michelle Jensen shared the schedule of events for the dedication on October 8.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Fitness Center Fees:** Item was discussed at special board meeting earlier tonight.
2. **Interim School Board Member Applications:** Michelle Jensen announced that two letters of interest were received. One of the letters is from Sarah Hart, who was in attendance and was introduced to the group.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 7:08 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk