

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**

**Meeting in Committee Minutes**

**WDEE Studio**

**August 8, 2022**

**5:05 PM**

BOE PRESENT: Frame, Hart (arrived at 5:08), Mack, Michel, Sigurslid

BOE ABSENT: Fischer, Knudtson

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden

ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Jill Fleming, Matt Polzin, Scott Gloede, Lauren Henning

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on August 8, 2022. Board President, Lisa Sigurslid, called the meeting to order at 5:05 p.m.

**2. Call of Roll**

Roll Call taken: Frame, Mack, Michel, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on August 3, 2022.

**4. Adoption of Agenda**

Motion by Michel/Frame to approve the August 8, 2022 agenda as posted. Carried 4-0.

**5. Approval of Minutes**

Motion by Mack/Michel to approve meeting minutes of the July 11, 2022 meeting. Carried 4-0.

**6. Public Input:** No public input.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Early College Credit/Start College Now Report:** Michelle Jensen reviewed the report for 2021-22 school year.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** Doreen Treuden reported that the district has hosted four drum corps groups over the summer and the new playground equipment has been installed at the elementary school.
- 2. Monthly Reconciliations:** Doreen Treuden announced that there is no report this month due to the audit.
- 3. CAC Update:** Michelle Jensen shared that the next meeting is on August 10 and the focus will be on reviewing schematics for a remodel of the middle/high school.
- 4. School Finance Presentation for CAC Meeting:** Doreen Treuden reviewed the school finance PowerPoint, noting she will be presenting it at the CAC meeting on August 10.

**5. MJ Care, Inc. Contract for Occupational Therapy and Speech and Language Services for 2022-23:**

Karen Frey presented the contract, noting it will be brought to the board for approval at the August 15 meeting.

**6. Cambridge Counseling Clinic Contract for 2022-23:** Karen Frey presented the contract, noting it will be brought to the board for approval at the August 15 meeting.

**7. EPA Clean School Bus Rebate Program:** Doreen Treuden shared that our district is likely to receive a grant for the use of electric buses as we are a large rural district.

**8. UW Health Athletic Training Services Agreement:** Matt Polzin reviewed the agreement, noting there have been no significant changes in the last several years.

**9. Fitness Center Fees for 2022-23:** Matt Polzin shared that due to an adequate district fund balance, he would like the district to continue to offer the use of the fitness center for community residents at no charge. He noted there would still be fees for fitness classes.

**10. COVID-19 Protocols for 2022-23:** Michelle Jensen shared that the recommendation is to continue with current protocols. She is hopeful PHMDC will release an update in the near future.

**11. Onsite COVID-19 Testing for 2022-23:** Michelle Jensen announced that an application to be a testing site has been submitted due to extension of funding from DHS.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

**1. Seclusion and Restraint Annual Report:** Karen Frey reviewed the annual report, noting no incidents for the 2021-22 school year.

**2. High School Baseball Team Trip Request for Spring 2023:** Matt Polzin presented the request for the high school baseball team to travel to South Carolina to attend The Ripken Experience March 25-April 1, 2023. He noted that the trip would be for coaches and players from the spring 2022 team. Coach Scott Gloede was on hand to answer questions.

**3. Student Handbooks for 2022-23:** Melinda Kamrath and Brett Jacobson reviewed the changes and updates, noting they will be brought to the board for approval at the August 15 meeting.

**4. Staff Handbooks for 2022-23:** Michelle Jensen shared she is working on these updates and will bring them to the board for approval at the August 15 meeting.

**5. Staffing Update:** Michelle Jensen announced the recent hiring of Matt Sanders as a fitness center supervisor and Brenda Gibeaut and Nancy Schwartz as instructional assistants. Lori Higgs has resigned as a middle school cross country coach.

**8. Adjournment:** Motion by Mack/Michel to adjourn at 6:49 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk