

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**August 8, 2016**  
**5:15 PM**

BOE PRESENT: Brown, Bush, Cwik, Fischer, Haak, Mack, Sigurslid  
BOE ABSENT: None absent

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden  
ADMINISTRATION ABSENT: None absent

OTHERS PRESENT: Fleming, Hinrichs

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on August 8, 2016. Board President, Jim Haak, called the meeting to order at 5:16 p.m.

**2. Call of Roll**

Roll Call taken: Brown, Bush, Cwik, Fischer, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on August 4, 2016.

**4. Adoption of Agenda**

Motion by Cwik/Brown to approve the August 8, 2016 agenda as posted. Carried 7-0.

**5. Approval of Minutes**

Motion by Sigurslid/Brown to approve meeting minutes of the July 11, 2016 meeting. Carried 7-0.

**6. Public Input:** None at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. District Goals Review for 2015-16:** Michelle Jensen presented the progress summary. Recommendations for next year were made in the areas of student achievement and community relations. Further review will take place at a future meeting.
- 2. District Goals for 2016-17:** Michelle Jensen reviewed the draft, noting the final version will be brought to the board for approval at a future meeting.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** John Hinrichs reported that summer cleaning and painting projects are being completed on schedule. Recent facility usage includes two drum corps groups and Dane County SWAT drills. Discussed changes to the elementary school parking lot.
- 2. Monthly Reconciliations:** No report.

**3. MS/HS Sign Update:** Michelle Jensen reported she received documentation that the Village of Deerfield retains the rights to the land at the end of the boulevard where the sign would be located. She will continue to work with them and will provide updates to the board as the project proceeds.

**4. Discussion of CAC Referendum Recommendation:** Michelle Jensen presented information on the potential stadium and weight room projects. Further discussion will take place at the August 15<sup>th</sup> board meeting.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

**1. Staff Handbook Changes for 2016-17:** Michelle Jensen presented the recommended changes. Final draft will be brought to the board for approval at the August 15<sup>th</sup> board meeting.

**2. Annual Report for Seclusion and Restraint:** Barb Callahan presented the report which will be brought to the board for approval at the August 15<sup>th</sup> board meeting.

**3. Open Positions Update:** Barb Callahan reported that interviews will be held tomorrow for the Nutrition Services positions and the part-time EEN Secretary position has been posted.

**4. Crossing Guard Positions:** Melinda Kamrath shared that she is working with the police department to determine if a crossing guard is needed at the intersection of Quarry and Main St.

**5. Nondiscrimination Guidelines Related to Students Who Are Transgender and Students Non-Conforming Policy #411.1:** Michelle Jensen provided information on district practices, reviewed the WIAA policy, and shared the administrative rule from an area district.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 8:31 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk