

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
MS/HS IMC
August 7, 2023
5:05 PM

BOE PRESENT: Fischer, Frame, Hart (left at 6:43), Knudtson (arrived at 5:53), Mack, Sigurslid
BOE ABSENT: Michel

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Treuden
ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Kate Egan

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on August 7, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:07 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Hart, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on August 4, 2023.

4. Adoption of Agenda

Motion by Frame/Fischer to approve the August 7, 2023 agenda as posted. Carried 5-0.

5. Approval of Minutes

Motion by Hart/Mack to approve meeting minutes of the June 5, 2023 meeting. Carried 5-0.

6. Public Input No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Early College Credit/Start College Now Report:** Michelle Jensen reviewed the report for the 2022-23 school year.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** Doreen Treuden reported that the district has hosted four drum corps groups over the summer and gym floors were redone the week of July 24th.
- 2. Monthly Reconciliations:** Doreen Treuden announced that there is no report this month due to the audit.
- 3. Referendum Project Update and Presentation:** Kate Egan from Bray Architects reviewed the current floor plans for the project.
- 4. Biometric Reader for Food Service and Library Use:** Doreen Treuden presented a proposal to transition the district's student ID systems to finger scanners for the checkout processes in the cafeterias, a la carte and libraries. The implementation goal is October 1.

- 5. MJ Care, Inc. Contract for Occupational Therapy Services for 2023-24:** Karen Frey presented the contract. It will be brought to the board for approval at the meeting on August 21.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Adoption of Wisconsin Public School District and Related Records General Schedule:** Michelle Jensen shared information about the updated schedule. It will be brought to the board for approval at the meeting on August 21.
- 2. Staffing Update:** Michelle Jensen announced the resignation of Roy Aitchison, custodian, and the recent hiring of Crystal Franklin and Susanne Kohler as instructional assistants, and Royce Anderson as an assistant high school football coach.

8. Adjournment: Motion by Mack/Fischer to adjourn at 7:01 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk