

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**MS/HS IMC**  
**June 5, 2023**  
**5:15 PM**

BOE PRESENT: Fischer, Frame (left at 6:07), Hart, Knudtson (left at 6:21), Mack, Michel, Sigurslid  
BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, Treuden  
ADMINISTRATION ABSENT: Jacobson

OTHERS PRESENT: Jill Fleming, Shannon McDonough

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on June 5, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:18 p.m.

**2. Call of Roll**

Roll Call taken: Fischer, Frame, Hart, Knudtson, Mack, Michel, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on June 2, 2023.

**4. Adoption of Agenda**

Motion by Fischer/Hart to approve the June 5, 2023 agenda as posted. Carried 7-0.

**5. Approval of Minutes**

Motion by Michel/Knudtson to approve meeting minutes of the May 1, 2023 meeting. Carried 7-0.

**6. Public Input** No public input.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Curriculum Adoptions for HS English, K-5 Mathematics, K-2 Phonics Program, MS Health, HS Online Learning Program:** Jill Fleming reviewed the proposed curriculum adoptions costs. These will be brought to the board for approval at the meeting on June 19.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** It was reported that the replacement of the skylight at the elementary school is happening this week and the main AHU and condensing unit replacement project began today.
- 2. Monthly Reconciliations:** Doreen Treuden presented financial statements for April.
- 3. Referendum Project Update:** Michelle Jensen shared that the Core Planning Team is working on preliminary floor plans and a group of about 25 staff members will be touring three area schools tomorrow. The preliminary drawdown schedule for the project was shared.

4. **S & P Global Rating:** Doreen Treuden reviewed the S & P ratings report which indicates an A+/stable long term rating for the district.
5. **Lunch Prices for 2023-24:** Doreen Treuden shared current prices and proposed no change for the 2023-24 school year.
6. **Student Fees for 2023-24:** Michelle Jensen reviewed current fees and proposed no change for the 2023-24 school year.
7. **Fitness Center Fees for 2023-24:** Michelle Jensen proposed that fees continue to be waived for community members for the upcoming school year.
8. **Facility Use Fees:** Doreen Trueden reviewed the current fee schedule and proposed changes, noting there haven't been any increases since July 2015.

### **C. POLICY AND PERSONNEL**

#### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Staffing Update:** Michelle Jensen announced the resignation of Ben Meunier, instructional assistant, and the hiring of Addy Kapral, Isaac John and Trevor Morgan as summer custodians.

**8. Adjournment:** Motion by Mack/Hart to adjourn at 6:38 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk