

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
June 5, 2017
5:15 PM

BOE PRESENT: Brown, Bush (left at 5:43), Cwik, Fischer, Mack, Sigurslid
BOE ABSENT: Haak

ADMINISTRATION PRESENT: Jensen, Johnsrud, Kamrath, Treuden
ADMINISTRATION ABSENT: Callahan

OTHERS PRESENT: Fleming, Hinrichs

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on June 5, 2017. Board Vice-President, Lisa Sigurslid, called the meeting to order at 5:15 p.m.

2. Call of Roll

Roll Call taken: Brown, Bush, Cwik, Fischer, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on June 1, 2017, amended agenda posted on June 2, 2017.

4. Adoption of Agenda

Motion by Cwik/Brown to approve the June 5, 2017 amended agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Cwik/Sigurslid to approve meeting minutes of the May 1, 2017 meeting. Carried 6-0.

6. Public Input: Not at this time.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT – NO ITEMS

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** John Hinrichs reported on facility usage and shared that summer cleaning has begun.
- 2. Financial Reconciliation:** Doreen Treuden presented the financial report for April.
- 3. Referendum Project Update:** John Hinrich shared a list of work that has been done and a timeline of tasks slated to begin over the next couple of weeks.
- 4. Vogel Contract Amendment for GMP:** Doreen Treuden presented the amendment which states the guaranteed maximum price of \$3,040,937.
- 5. LGPIF Contract Renewal:** Doreen Treuden presented the contract renewal, noting the state budget may require us to find alternative coverage.

6. **WI Educators Risk Management Cooperative (WERMC):** Doreen Treuden shared that the district currently belongs to School Insurance and Risk Management Cooperative (SIRMC). SIRMC has joined forces with WERMC and will include 56 school/CESA members. SIRMC will be dissolved and our annual membership with WERMC will cost \$1,139.90, which is a few hundred dollars lower than our fee with SIRMC.
7. **WDEE Contract:** Doreen Treuden shared that she will be meeting with representatives of the Village to review the proposed succession plan as the current contract will expire August 1, 2017.
8. **Technology Audit:** Doreen Treuden presented information on the three vendors that submitted a request for proposal, noting they met with representatives from each company.
9. **Food Service Purchasing Cooperative Agreement:** Doreen Treuden shared the current CESA Cooperative is changing to the Wisconsin School Nutrition Purchasing Cooperative (WisNPC). They have been working with DPI to assure compliance with federal guidelines and are currently working to determine a school district/CESA to serve as fiscal agent.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Update on Open Positions:** Michelle Jensen shared that there have been five applicants for the Bridges/Daily Substitute Teacher position and three applicants for the Nutrition Services Director position.
2. **Long-term Kindergarten Substitute:** A recommendation for a long-term sub for Lisa Zickert will be brought to the board for formal approval at the regular meeting on June 19.
3. **Capitalization and Depreciation Policy (#683.1):** Doreen Treuden presented a draft of the revised policy based on recommendations from the district's last audit.
4. **District Wellness Policy (#458):** Michelle Jensen presented a draft of the revised policy based on DPI recommendations.
5. **Long-term Disability/Short-term Disability Coverage:** Doreen Treuden presented a recommendation to change coverage from EPIC to NIS, based on cost and minimum requirement of employee participation in the STD plan.

8. Adjournment: Motion by Mack/Fischer to adjourn at 6:34 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk