

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**May 2, 2016**  
**5:00 PM**

BOE PRESENT: Bush, Cwik, Fischer (arrived at 5:27), Haak, Mack, Sigurslid

ADMINISTRATION PRESENT: Callahan, Grender, Jensen, Johnsrud, Kamrath

OTHERS PRESENT: Cindy Perucco

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on May 2, 2016. Board President, Jim Haak, called the meeting to order at 5:00 p.m.

**2. Call of Roll**

Roll Call taken: Bush, Cwik, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on April 28, 2016.

**4. Adoption of Agenda**

Motion by Cwik/Sigurslid to approve the May 2, 2016 agenda as posted. Carried 5-0.

**5. Approval of Minutes**

Motion by Cwik/Sigurslid to approve meeting minutes of the April 4, 2016 regular and executive meetings. Carried 5-0.

**6. Public Input:** None at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT - NO ITEMS**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** Pete Grender reported on facility usage.
- 2. Monthly Reconciliations:** Pete Grender presented the financial reports for March.
- 3. Community Survey Update:** Michelle Jensen shared that 289 people have completed the survey thus far.
- 4. Health and Dental Rates for 2016-17:** Michelle Jensen shared that there will be a 6.9% rate increase. Considering requesting a 9-month cost estimate with our current provider and researching other companies' rates and plans for next year.
- 5. Lunch Prices for 2016-17:** Pete Grender recommended a \$.10 increase in lunch prices for next year.
- 6. MS/HS Sign Update:** Michelle Jensen shared that models and prices are currently being researched.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Support Staff Job Descriptions:** Barb Callahan reviewed the support staff job descriptions.
- 2. Support Staff Evaluation Procedures and Documents:** Barb Callahan reviewed the support staff evaluation procedures and documents.
- 3. Staff Technology Survey Results:** Cindy Perucco presented a summary of the staff and students technology survey results which shows positive feedback from both groups and provides discussion topics for the technology team.
- 4. Update on Vacant Staffing Positions:** Michelle Jensen provided an update on current district openings.

**8. Adjournment:** Motion by Mack/Sigurslid to adjourn at 6:55 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk