

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
MS/HS IMC
May 1, 2023
5:00 PM

BOE PRESENT: Fischer, Frame, Hart (arrived at 5:04), Knudtson, Mack, Michel, Sigurslid

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden

OTHERS PRESENT: Jill Fleming, John Hinrichs

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on May 1, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:02 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Knudtson, Mack, Michel, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on April 28, 2023.

4. Adoption of Agenda

Motion by Knudtson/Frame to approve the May 1, 2023 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Fischer/Michel to approve meeting minutes of the April 10, 2023 meeting. Carried 6-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Facility Update:** John Hinrichs reported that major work at both buildings is scheduled to begin June 5: replacement of the main AHU and condensing unit at the high school and skylights at the elementary school.
2. **Monthly Reconciliations:** Doreen Treuden presented financial statements for March.
3. **Referendum Project Update:** Michelle Jensen shared that the Core Planning Team held its first in-person meeting last week. Topics covered were the meeting schedule moving forward, scheduling an all staff meeting for grades 6-12 staff on May 17, tentatively scheduled a school tour date for June 6 which will be open to all grades 6-12 staff, reviewed the design schedule and payout projections, discussed upcoming RFPs for survey work and geotechnical engineering work, and community communications timeline.
4. **Health and Dental Rates for 2023-24:** Michelle Jensen shared that the personnel committee will be discussing this at their meeting following this one. The goal is to bring a recommendation to the board at the May 15 meeting.

5. **Open Enrollment History:** Michelle Jensen shared general historical statewide data as well as more specific numbers of area districts.
6. **Open Enrollment Approvals and Denials for 2023-24:** Michelle Jensen announced the open enrollment window closed on April 28. Requests will be compiled and presented to the full board at the May 15 meeting.
7. **Dane County Driver Education Scholarship Program for 2023:** Michelle Jensen announced that \$3,500 has been allocated to our district for calendar year 2023.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Neola Policy Update:** Michelle Jensen announced that policy updates will be brought to the board for approval at the May 15 meeting. Board members will receive the proposed updates for review ahead of the meeting.
2. **Staffing Update:** No update.

8. Adjournment: Motion by Mack/Knudtson to adjourn at 5:48 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Board Clerk