

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**May 1, 2017**  
**5:00 PM**

BOE PRESENT: Brown, Bush, Cwik, Fischer (arrived at 5:03), Haak, Mack, Sigurslid  
BOE ABSENT: None absent

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden  
ADMINISTRATION ABSENT: None absent

OTHERS PRESENT: Hinrichs

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on May 1, 2017. Board President, Jim Haak, called the meeting to order at 5:02 p.m.

**2. Call of Roll**

Roll Call taken: Brown, Bush, Cwik, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on April 28, 2017.

**4. Adoption of Agenda**

Motion by Cwik/Sigurslid to approve the May 1, 2017 agenda as posted. Carried 6-0.

**5. Approval of Minutes**

Motion by Cwik/Brown to approve meeting minutes of the April 10, 2017 meeting. Carried 6-0.

**6. Public Input** None at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Madison College Postsecondary Preparedness Report:** Michelle Jensen reviewed the report for 2012-2016.
- 2. Pupil Non-Discrimination Report:** Barb Callahan presented the draft report and answered questions from the group. Final report will be brought to the board for approval at the meeting on May 15.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** John Hinrichs reported on facility usage and shared that referendum projects are underway.
- 2. Financial Reconciliation:** Doreen Treuden presented the financial report for March.
- 3. Referendum Project Update:** John Hinrichs announced that building permits have been secured and the foundation for the new fitness area has been done. Discussed stadium bleachers and potential fund raising projects.

4. **Elementary Playground Project Update:** Melinda Kamrath and John Hinrichs presented information on the plans and new equipment, noting the project costs are within budget.
5. **Door Monitoring System Update:** John Hinrichs presented various bids and made a recommendation.
6. **Health and Dental Rates for 2017-18:** Doreen Treuden reviewed renewal information for two different health care systems, noting there is no increase for dental insurance. Further discussion will take place at the next CSAT meeting.
7. **Lunch Prices for 2017-18:** Doreen Treuden recommended a \$.10 increase in lunch prices for next year.
8. **Student Fees for 2017-18:** Doreen Treuden presented information on athletic pass fee revenue from this school year. Discussed options to make it more affordable for our middle and high school students to attend athletic events.

### **C. POLICY AND PERSONNEL**

#### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Nursing Contract with Fort HealthCare for 2017-18:** Barb Callahan presented the contract, which will be brought to the board for approval at the meeting on May 15.
2. **Summer Employees-Custodians, Summer School:** John Hinrichs presented his recommendations for summer custodial crew. Melinda Kamrath announced she will bring the final summer school staff list to the board meeting on May 15 when all summer employees will be presented for approval.
3. **Extracurricular Letters of Intent:** Michelle Jensen reviewed the list of coaches and advisors for 2017-18. Discussed possibility of changing base amount of \$31,000, as salaries are calculated on a percentage of the base.
4. **Update on Vacant Staffing Positions:** Interviews for kindergarten position will take place this week and middle school team teaching position remains open. Bridges program is looking at reorganization options with the retirement of the current coordinator.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 7:45 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk