

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

April 10, 2023

5:00 PM

BOE PRESENT: Fischer, Hart, Knudtson, Michel

BOE ABSENT: Frame, Mack, Sigurslid

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden

ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Jill Fleming, Adam Dunnington

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on April 10, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:04 p.m.

2. Call of Roll

Roll Call taken: Fischer, Hart, Knudtson, Michel

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on April 7, 2023.

4. Adoption of Agenda

Motion by Michel/Fischer to approve the April 10, 2023 agenda as posted with a request to move item C2 to the top of the agenda. Carried 4-0.

5. Approval of Minutes

Motion by Fischer/Hart to approve meeting minutes of the March 6, 2023 meeting. Carried 4-0.

6. Public Input No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Statewide Assessment Update:** Jill Fleming shared that testing started this week for elementary students and will begin next week for middle and high school students.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Facility Update:** Spring Break project list was shared.
2. **Monthly Reconciliations:** Doreen Treuden presented financial statements for February.
3. **Referendum Election Results:** Michelle Jensen announced the referendum passed by a 63% margin, 1086-636. Project planning will begin immediately.

4. **66.0301 WiSNP Co-op Agreement for 2023-24:** Doreen Treuden reviewed the agreement, noting no change in the annual fee of \$300.00.
5. **Student Accident Insurance for 2023-24:** Doreen Treuden reviewed the renewal agreement, noting no change in the annual premium of \$10,652.00.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Bullying/Harassment Incident Reporting and Support Services:** Michelle Jensen reviewed the incident reporting tool and student support page on the website. Communication will be going out to families.
2. **Policy 8500-Food Services Policy Specific to Negative Account Balances:** Adam Dunnington reviewed the board policy, noting no student is denied a meal regardless of account balance. Students at the MS/HS must have money in their account to purchase a la carte items. Students may check their account balances at any time through Skyward.
3. **Fort HealthCare Nursing Contract for 2023-24:** Michelle Jensen presented the contract, noting a 6% increase.
4. **CESA 2 Contract for 2023-24:** Karen Frey reviewed the contract, noting no change in services are anticipated for next year.
5. **Unpaid Personal Time Payout:** Michelle Jensen shared that unused personal time beyond the five allowed carryover days has been paid out at the end of the school year for the last two years. Administration recommends this be added to the staff handbook and become an automatic annual procedure.
6. **Preliminary Staffing Proposal for 2023-24:** Personnel Committee will be meeting tonight to discuss.
7. **Certified Staff Contracts for 2023-24:** Michelle Jensen shared the proposed contracts for certified staff, noting they must be distributed by May 15 with signed contract due back by June 15.
8. **Staffing Update:** Michelle Jensen announced the recent hiring of Jim Hollenberger as a middle school assistant track and field coach, and the resignation of Jacquie Schuh effective at the end of the school year.

8. Adjournment: Motion by Michel/Fischer to adjourn at 6:26 p.m. Carried 4-0.

Respectfully Submitted,

Shelley Mack
Board Clerk