

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
April 10, 2017
5:15 PM

BOE PRESENT: Brown, Cwik, Fischer, Haak, Mack, Sigurslid
BOE ABSENT: Bush

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Treuden
ADMINISTRATION ABSENT: Kamrath

OTHERS PRESENT: Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on April 10, 2017. Board President, Jim Haak, called the meeting to order at 5:15 p.m.

2. Call of Roll

Roll Call taken: Brown, Cwik, Fischer, Haak, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on April 7, 2017.

4. Adoption of Agenda

Motion by Cwik/Fischer to approve the April 10, 2017 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Cwik/Brown to approve meeting minutes of the March 6, 2017 meeting. Carried 6-0.

6. Public Input: None at this time.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Statewide Assessment Update:** Jill Fleming reported that the Forward exam is currently underway for grades 3-8 and upcoming assessments include Aspire testing for grades 9-10.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** Doreen Treuden reported on facility usage and shared that the custodial crew completed many cleaning projects over spring break.
- 2. Financial Reconciliation:** Doreen Treuden presented the financial report for February.
- 3. Referendum Project Update:** Vogel Bros. trailer has been delivered and fencing has gone up around project areas. Planning Committee meeting is April 24 and Michelle Jensen is going to look in to coordinating a ground breaking ceremony.

4. **Student Insurance Renewal for 2017-2018:** Doreen Treuden presented information and recommended continuing to contract with First Agency. This will be brought to the board for approval at the meeting on April 24.
5. **Property Insurance Renewal for 2017-2018:** Doreen Treuden updated the group, noting a quote from Local Government Property Insurance Fund (LGPIF) has not yet been received. She presented information and recommended consideration be given to contracting with Travelers.
6. **Technology Audit RFP:** Doreen Treuden shared that a request for proposal has been sent to four vendors for a detailed assessment of the district's infrastructure. The deadline is April 21 and the proposals will be presented at the Committee of the Whole meeting on May 1.
7. **Budget Process for 2017-2018:** Doreen Treuden announced that Skyward will be utilized more by staff to submit purchase order and budget requests online.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Certified Staff Contracts for 2017-2018:** Michelle Jensen reviewed the contracts which will be brought to the board for approval at the meeting on April 24.
2. **Preliminary Staffing Proposal for 2017-2018:** Michelle Jensen presented information and there was discussion on addition of a 1.00 FTE Kindergarten Teacher and transferring .50 FTE assignment back to Special Education core teaching position. Suggested status change for Business Manager position from .80 to .75 FTE, with net result being an additional .95 FTE overall.
3. **Certified Staff Alternative Compensation Model:** Michelle Jensen provided summary of model. Two main components are credentialing advancement and continuing professional development advancement opportunities.
4. **Compensation for Employee Groups for 2016-2017:** Proposal for support staff to receive 2% increase per category. Remaining groups will be discussed at the Personnel Committee meeting on April 24.

8. Executive Session: Board did not convene to Executive Session.

9. Adjournment: Motion by Mack/Cwik to adjourn at 6:46 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk