

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION

Meeting in Committee Minutes

MS/HS IMC

March 11, 2024

5:00 PM

BOE PRESENT: Fischer, Frame, Hart, Mack, Michel, Sigurslid

BOE ABSENT: Knudtson

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, McDonough, Peachey, Treuden

ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Ryan Fankhauser, Jill Fleming, Erik Kass

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on March 11, 2024. Board President, Lisa Sigurslid, called the meeting to order at 5:01 p.m.

2. Call of Roll

Roll Call taken: Fischer, Frame, Hart, Mack, Michel, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on March 8, 2024.

4. Adoption of Agenda

Motion by Sigurslid/Fischer to approve the March 11, 2024 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Hart/Frame to approve meeting minutes of the February 5, 2024 meeting. Carried 6-0.

6. Public Input

No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Early College Credit Requests for Fall 2024:** Michelle Jensen announced the deadline to submit requests was March 1. The requests will be brought to the board for approval at the March 18 meeting.
- 2. State Testing Dates:** Jill Fleming announced the standardized testing dates for district students.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Quarterly Facility Update:** Ryan Fankhauser reported facility usage and expressed thanks to Justin Lees and Wayne Kassube for cleaning out the storage sheds and garage in preparation for the building project to begin.
- 2. Monthly Reconciliations:** The financial reports for January were presented.

3. **Building Project Update:** Michelle Jensen shared that the district has requested a street and sidewalk privilege permit from the Village to help ensure the safety of our students and the community during the course of construction. Other updates include receiving final addendum documents from Bray this week, onsite mobilization by Vogel is March 25, tentative groundbreaking ceremony has been scheduled for May 14 and communications will be sent out to families and staff of what to expect after spring break.
4. **Referendum Financing Plan Update:** Erik Kass with PMA Securities presented the updated financing plan.
5. **Builder's Risk Insurance Review:** Doreen Treuden presented three options including coverage amounts and costs. Recommendation will be brought to the board for approval at the March 18 meeting.
6. **Dane County Driver Education Scholarship Program for 2024:** Michelle Jensen announced that \$3,500 has been allocated to our district for calendar year 2024.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Neola Policy Update:** Michelle Jensen announced that policy updates will be brought to the board for approval at the March 18 meeting. Board members will receive the proposed updates for review ahead of the meeting.
2. **Staffing Update:** Michelle Jensen announced the recent hiring of Doreen Treuden as a part-time business manager. Quinn Halverson's position has changed from daily substitute to long term substitute teacher for second grade for the remainder of the school year. Jim Hollenberger has moved from a middle school track and field coach to a high school track and field coach.
3. **Board Member Recognition:** Michelle Jensen announced that Melissa Frame has served five years on the board and Sandy Fischer has served 20 years. A more formal recognition will take place at the regular board meeting on March 18, along with recognizing Katie Michel for her three years of service to district families as she has decided not to run for reelection.

8. Adjournment: Motion by Mack/Fischer to adjourn at 6:05 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk